

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
REGULAR MEETING**

**Oakhurst, NJ**

**November 8, 2018**

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A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present:       Bernhardt, Galvin, Stubbs  
Absent:        Theodora, Villapiano (both excused)  
Others:        Attorney John Bonello, Executive Director William Schmeling,  
                  Operations Manager Edward Kwityn, Secretary Ruth Finn (arrived  
                  at 7:00 pm)

Chairman Galvin called the meeting to order.

All recited The Pledge of Allegiance.

The Chairman announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to the Asbury Park Press and the Coaster in accordance with the law.

**WORK SESSION**

Executive Director's Report. Director Schmeling reported that the Authority would be receiving a 2018 dividend of \$18,112.00 from the New Jersey Utility Authorities JIF upon approval from the New Jersey Banking and Insurance Department. Mr. Schmeling also recommended that the Board consider having MultiVista make a presentation to the Board on their software for tracking work progress in light of the upcoming Interlaken Pump Station project.

Mr. Schmeling advised that Resolution 18-95 would be removed from the Consent Agenda at the request of one of the Board members. In addition, Mr. Schmeling noted a recent news article suggested the project parameters might change based on discussions between the developer and the Township of Ocean over a land swap. Resolution 18-96 would also be removed from the Consent Agenda as the Authority engineer now recommended the grant of Preliminary, Tentative and Final approval subject to conditions.

It was suggested that the Board hold a special meeting on December 18th to discuss various unresolved, potential litigation matters, possible MultiVista presentation and 2018 employee benefits.

Attorney's Report. Mr. Bonello reported that the Asbury Park discussions were moving forward, and it appeared that the developer was looking for Federal involvement to help pay for the infrastructure.

Engineer's Report. Mr. Schmeling reported that the TWA application for the pump improvements at Whalepond Pump Station had been filed.

Operation Manager's Report. Mr. Kwityn reported the confined space training scheduled for November 13th had been moved because of potential inclement weather. It was tentatively rescheduled to November 20th waiting for confirmation from the Asbury Park Fire Department. In response to a question from the Board, Mr. Kwityn went over the repair to the bar screens and grit screw.

In response to a question from the Board, a discussion ensued about the problems with the radio alarm communications and the need to change to a cellular

system, with the radio system remaining as a backup.

Review of resolutions. The Executive Director reviewed the resolutions on the agenda and recommended that Resolution 18-95 be held. There were no comments from the Board or the Public on the resolutions.

**BUSINESS SESSION**

Communications. There were no communications.

Review of Bill List. There were no questions on the bill list from the Board or the Public.

**BUSINESS SESSION**

**Resolution**

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION 18 - 94  
BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 320,728.54
REVIEW and INSPECTION	3,412.50
RENEWAL and REPLACEMENT	36,500.00
EIT and CONSTRUCTION	26,246.01
PAYROLL ACCOUNT	96,148.81

**TOTAL BILLS PAYABLE \$483,035.86**

**18 - 96**

**AUTHORIZING GRANT OF PRELIMINARY, TENTATIVE AND FINAL APPROVAL FOR 608  
WEST PARK AVENUE - APPLICATION NUMBER 190**

**WHEREAS**, preliminary, tentative and final applications were submitted for 608 West Park Avenue on or about September 14, 2018; and

**WHEREAS**, the Authority's engineer has recommended the granting of preliminary, tentative and final approval subject to conditions in its letter dated November 7, 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Preliminary, Tentative and Final approval is granted to 608 West Park Avenue - application number 190, subject to compliance with the conditions set forth in CME Associates' letter dated November 7, 2018; and

**BE IT FURTHER RESOLVED** that the Authority's Executive Director is authorized to sign any forms required by the New Jersey Department of Environmental Protection relative to the providing of sewer service to the applicant's property.

Roll Call: Bernhardt, Galvin, Stubbs  
Yes Yes Yes

CONSENT AGENDA

Mr. Stubbs moved the approval of the Minutes, the Operation Managers Report and the adoption of Resolutions 18-97 through 18-101 as a Consent Agenda. Mr. Bernhardt seconded the adoption of the Consent Agenda. Mr. Galvin abstained on voting for the October 2, 2018 minutes due to his absence from that meeting.

- a. Approval of Minutes of October 2, 2018 regular meeting.
- b. Motion to receive and file Operation Manager's Report.

**Operations Manager Report  
November 2018**

Plant:

The rag screw conveyor was rebuilt. This was the first time since it was installed (2003) that any work was done to it.

The hydraulic testing Greely and Hanson conducted is completed and the sampling portion started.

The plant held up very well during the October 11 thru 12 storms. Tom D'Orio has done a very good job managing the plant and trying different approaches. He has brought the solids down to a lower level and this has made a significant difference in the way the plant responds to the storms. Blankets are less than 1.5 average now, sludge is dewatering thicker in the drums and he has the sludge holding tank sludge to over 5% solids.

Bar screens are scheduled to be serviced, waiting for a date.

AJ informed me the PSA is working very well so far. He said since the weather broke, he is running one compressor and is able to adjust it down. It is producing enough oxygen for the unit and more then required. With that said the guys are making adjustments when needed to save on power consumption.

Clarifiers 2 and 4 were drained and cleaned. Clarifiers 1 and 3 scheduled for the spring.

Collections:

Cleaned all pump stations

New lifting handles were installed on the pumps at Cedar Village Pump Station.

Jetted and vacuumed the bad spot around the town.

Route 35 was Jetted and vacuumed from Sunset to Main Street Bar and Grill. This was the Semi-Annual cleaning.

Mark Woszczak repaired laterals at 600 and 710 Auth Ave.

The Board of Education asked if we could do something with a manhole we have. It is located behind the board building on Monmouth Rd. It is in centerfield of the baseball field. We installed a piece of artificial grass over it to prevent someone slipping on it. This has helped in the past.

Operations:

2 supervisors completed supervisor training.

2 personal completed OSHA safety awareness at Two Rivers.

Plant Scada computer up grade is to be completed soon.

Started getting equipment for collection system cellular upgrade.

RESOLUTIONS

**18 - 97**

**AUTHORIZING CONTRACT WITH MASER CONSULTING, P.A. FOR BID AND CONSTRUCTION PHASE SERVICES FOR 2015/2016 NJEIT PROJECT TO INSTALL BULKHEADING AT THE INTERLAKEN PUMP STATION IN AN AMOUNT NOT TO EXCEED \$73,920**

**WHEREAS**, Maser Consulting, P.A. (“Maser”) previously provided the Authority with a proposal dated November 5, 2013 for bid and construction services for the 2015/2016 NJEIT project to install bulk heading at the Interlaken Pump Station (the “Project”); and

**WHEREAS**, due to delays in the project, Maser’s original proposal fails to adequately address their time and costs with regard to engineering services for the Project; and

**WHEREAS**, Maser has presented the Authority with a proposal dated October 15, 2018 to perform bid and construction phase services for the Project in an amount not to exceed \$73,920; and project from the New Jersey Infrastructure Bank, project number S340750-12.

**WHEREAS**, the Executive Director has certified there are funds available for this

**THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority hereby authorizes Maser Consulting P.A. to perform bid and construction phase services for the 2015/2016 NJEIT project to install bulkheading at the Interlaken Pump Station in an amount not to exceed \$73,920.

**18 - 98**

**DECLARING ACCOUNT NUMBER 945-0 INACTIVE**

**WHEREAS**, account number 945-0 is a residential property located at 106 Sherman Avenue in the Township of Ocean (the “Property”); and

**WHEREAS**, a Disconnection application was filed for the Property on September 18, 2018; and

**WHEREAS**, the property was disconnected from the Authority’s collection system on or about October 1, 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that account number 945-0 be declared inactive as of October 1, 2018 until such time as a Temporary or Permanent Certificate of Occupancy is issued for the Property; and

**BE IT FURTHER RESOLVED** that the 2018 fourth quarter charges on account number 945-0 be removed.

**18 – 99**

**AUTHORIZING RETURN OF PERFORMANCE BOND, CASH GUARANTEE AND ESCROW MONEY FOR WANAMASSA WOODS - APPLICATION NUMBER 153**

**WHEREAS**, Wanamassa Woods was granted preliminary, tentative and final approval on May 4, 2010; and

**WHEREAS**, the Authority is holding an irrevocable letter of credit dated August 21, 2014 from OceanFirst Bank in the amount of \$93,742.27 and a cash guarantee in the amount of \$10,469.67 as of September 25, 2018; and

**WHEREAS**, the sewer collection system serving the development has operated without any significant issues since on or about June 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that the Irrevocable Letter of Credit issued by Ocean First Bank dated August 21, 2014 in the amount of \$93,472.27 is released subject to the posting of a one-year maintenance bond or cash in the amount of \$15,623.71 and the providing of a signed As-Built Plan; and

**BE IT FURTHER RESOLVED** by the Township of Ocean Sewerage Authority that the cash guarantee returned to Wanamassa Woods; and

**BE IT FURTHER RESOLVED** that any sewer improvements from this project in the public right-of-way are accepted by the Authority.

**18 – 100**

**AUTHORIZING RENEWAL OF CONTRACT FOR FURNISHING AND DELIVERY OF CALCIUM NITRATE AND TWICE YEARLY SYSTEM MAINTENANCE TO EVOQUA WATER TECHNOLOGIES LLC FOR THE PERIOD OCTOBER 1, 2018 TO SEPTEMBER 30, 2019**

**WHEREAS**, the Township of Ocean Sewerage Authority advertised for the receipt of bids for Furnishing and Delivery of Calcium Nitrate and Twice Yearly System Maintenance in the Asbury Park Press on October 25, 2016 and posted the bid opportunity and bid documents on its website; and

**WHEREAS**, a single bid was received at the Authority's office on the return date of November 17, 2016; and

**WHEREAS**, a two-year contract was awarded to Evoqua Water Technologies LLC. by resolution dated December 6, 2016; and

**WHEREAS**, the bid document provided that the Authority could renew the contract award for two (2) one-year periods in accordance with N.J.S.A. 40A:11-15; and

**WHEREAS**, the Authority's staff has determined that the services provided have been performed in an effective and efficient manner; and

**WHEREAS**, Evoqua Water Technologies LLC has advised the Authority that it will hold its bid prices for the period November 1, 2018 to October 31, 2019; and

**WHEREAS**, the Authority is desirous of continuing its working relationship with Evoqua Water Technologies LLC.; and

**WHEREAS**, the price index for Inorganic Chemicals rose 7.5% in the last year; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract under bioxide (01-60-600-370 and 01-61-601-401).

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby renews its contract for Furnishing and Delivery of Calcium Nitrate and Twice Yearly System Maintenance for the period November 1, 2018 to October 31, 2019 at a per gallon price of \$2.65 (an increase of 4.5%), the amount to be paid under the contract shall be in accordance with the quantity of materials provided at prevailing per gallon charge; and

**BE IT FURTHER RESOLVED** that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

**18 – 101**

**AUTHORIZING PURCHASE OF 2019 FORD F-450 4WD PICKUP FROM BEYER FORD UNDER STATE CONTRACT NUMBER A88214**

**WHEREAS**, the Authority is desirous of purchasing a truck to replace Truck #4 which was originally scheduled for replacement in 2016; and

**WHEREAS**, the Authority has a Qualified Purchasing Agent; and

**WHEREAS**, Beyer Ford has a State contract for a 2019 Ford F-450 4WD pickup under State contract number A88214 for the price of \$30,482.00; and

**WHEREAS**, certain accessories totaling \$915.00 are required to outfit the 2019 Ford F-450 to meet the Authority’s needs; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract in GL line item Acquisition of Vehicles (01-500-00-010).

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes the purchase of a 2019 Ford F-450 pickup from Beyer Ford under State contract number A88214 with accessories totaling \$915.00 for a total purchase price of \$31,397.00.

**VOTE ON CONSENT ITEMS:**

Roll Call: Bernhardt, Galvin, Stubbs  
Yes Yes Yes

There being no further business to come before the Authority, Mr. Bernhardt moved that the meeting be adjourned. Mr. Stubbs seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary