

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2018

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and mailed to its service communities on February 9, 2018 and published in the Asbury Park Press on February 13, 2018 and the Coaster on February 15, 2018. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Operator's Report
9. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

10. Communications
11. Review of Bill List
 - a. Board comments
 - b. Public comment
12. Resolution 18-94: Bill List
13. Consent Agenda
 - a. Approval of minutes of October 2, 2018 regular meeting
 - b. Motion to receive and file Operation Manager's Report
 - c. Resolution 18-95: Authorizing grant of conditional preliminary approval for Ocean Town Center - application number 189
 - d. Resolution 18-96: Authorizing grant of conditional preliminary approval for 608 West Park Avenue - application number 190
 - e. Resolution 18-97: Authorizing contract with Maser Consulting, P.A. for bid and construction phase services for 2015/2016 NJEIT Project to install bulkheading at the Interlaken Pump Station in an amount not to exceed \$73,920
 - f. Resolution 18-98: Declaring account number 945-0 inactive
 - g. Resolution 18-99: Authorizing return of performance bond and cash guarantee for

Wanamassa Woods - application number 153

h. Resolution 18-100: Authorizing renewal of contract for furnishing and delivery of calcium nitrate and twice yearly system maintenance with Evoqua Water Technologies LLC for the period October 1, 2018 to September 30, 2019

i. Resolution 18-101: Authorizing purchase of 2019 Ford F-450 4WD pickup from Beyer Ford under State Contract Number A88214

14. Public Comment
15. Comments by Authority Members
16. Closed Session, if necessary
17. Adjournment

RESOLUTION 18 - 94

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 320,728.54
REVIEW and INSPECTION	3,412.50
RENEWAL and REPLACEMENT	36,500.00
EIT and CONSTRUCTION	26,246.01
PAYROLL ACCOUNT	96,148.81

TOTAL BILLS PAYABLE **\$483,035.86**

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on November 8, 2018.

RALPH E. STUBBS, Secretary

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CME00001 CME ASSOCIATES		Continued					
RI000395	10/03/18	ENGINEERING SERVICES - R&I	Open	612.50	0.00		
RI000396	10/03/18	ENGINEERING SERVICES - R&I	Open	393.75	0.00		
RI000397	10/17/18	ENGINEERING SERVICES - R&I	Open	2,318.75	0.00		
RI000398	11/01/18	ENGINEERING SERVICES - R&I	Open	87.50	0.00		
				10,196.50			
COOP001 COOPER ELECTRIC SUPPLY CO							
18-00022	01/02/18	GENERAL REPAIRS and SUPPLIES	Open	834.35	0.00		
18-00124	02/22/18	GENERATOR MAINTENANCE	Open	243.50	0.00		
18-00495	09/21/18	GENERATOR MAINTENANCE	Open	754.90	0.00		
				1,832.75			
DELT001 DELTA DENTAL PLAN OF NJ							
18-00011	01/02/18	DENTAL INSURANCE PREMIUMS	Open	2,397.01	0.00		
DIRECTEN DIRECT ENERGY BUSINESS							
18-00539	10/16/18	NATURAL GAS	Open	3.02	0.00		
DIVI001 DIVITA BALANCE SERVICE CO LLC							
18-00543	10/18/18	LAB EQUIPMENT	Open	715.00	0.00		
KWITYN EDWARD KWITYN							
18-00518	10/10/18	TRAVEL EXPENSE	Open	52.92	0.00		
ELE001 ELECTRO MAINTENANCE INC							
18-00532	10/15/18	BUILDING and GROUNDS	Open	44,891.00	0.00		
SIEMENS EVOQUA WATER TECHNOLOGIES LLC							
18-00523	10/11/18	BIOXIDE	Open	6,327.53	0.00		
FLOWTECH FLOWTECH, LLC							
18-00217	04/23/18	GENERAL REPAIRS and SUPPLIES	Open	1,500.00	0.00		
18-00513	10/05/18	METER MAINTENANCE	Open	1,345.00	0.00		
				2,845.00			
FYI FYI TECHNOLOGY							
18-00414	08/10/18	SCADA UPGRADES	Open	14,309.00	0.00		
GOVCON01 GOVCONNECTION, INC							
18-00415	08/13/18	COMPUTER HARDWARE	Open	2,628.55	0.00		
GPJAGER GP JAGER INC.							
18-00429	08/17/18	PUMPS	Open	2,937.20	0.00		
18-00494	09/20/18	GENERAL REPAIRS and SUPPLIES	Open	10,106.78	0.00		
				13,043.98			
GRAI001 GRAINGER WW INC							
18-00003	12/30/17	GENERAL REPAIRS and SUPPLIES	Open	710.40	0.00		
GREELEY GREELEY AND HANSEN LLC							
18-00522	10/10/18	ENGINEERING SERVICES	Open	1,255.72	0.00		

Vendor # Name		PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HACH001 HACH COMPANY		18-00502	09/27/18	LAB and GENERAL SUPPLIES	Open	924.31	0.00		
HAZEN HAZEN and SAWYER		EIT00585	10/12/18	OCEAN OUTFALL REPLACEMENT	Open	11,556.66	0.00		
HOME001 HOME DEPOT CREDIT SERVICES		18-00527	10/11/18	GENERAL REPAIRS and SUPPLIES	Open	50.91	0.00		
		18-00552	10/26/18	GENERAL REPAIRS and SUPPLIES	Open	96.87	0.00		
						147.78			
JDV CORP JDV EQUIPMENT CORPORATION		R-R00092	09/24/18	REPLACE GRIT SCREW	Open	36,500.00	0.00		
JCPL001 JERSEY CENTRAL POWER & LIGHT		18-00521	10/10/18	ELECTRIC	Open	24,350.38	0.00		
LIVEVAULT KeepItSafe, Inc. - LiveVault		18-00005	12/30/17	ADMINISTRATIVE OTHER EXPENSES	Open	40.00	0.00		
LONG001 LONGO ELECTRICAL-MECHANICAL		18-00107	02/12/18	PLANT IMPROVEMENTS	Open	18,844.00	0.00		
LUCITY LUCITY		18-00255	05/16/18	COMPUTER SOFTWARE and HARDWARE	Open	562.50	0.00		
LYONS LYONS ENVIRONMENTAL SERVICES		18-00506	10/01/18	LAB TESTING	Open	308.00	0.00		
MANNA001 MANNA & BONELLO, P.A.		18-00514	10/08/18	LEGAL	Open	768.50	0.00		
WOSZCZ01 MARK WOSZCZAK		18-00020	01/02/18	CONTRACTOR REPAIRS	Open	9,681.42	0.00		
		EIT00581	10/01/18	REMOVE BIOFILTER	Open	11,696.35	0.00		
						21,377.77			
MASER MASER CONSULTING P.A.		EIT00584	10/04/18	ENGINEERING - NJEIT	Open	985.00	0.00		
MCI MCI		18-00529	10/12/18	TELEPHONE	Open	110.08	0.00		
MIRA001 MIRACLE CHEMICAL CO		18-00517	10/10/18	SODIUM HYPOCHLORITE	Open	5,139.50	0.00		
NEP AUTO NEPTUNE AUTO SUPPLY		18-00499	09/26/18	GENERAL REPAIRS and SUPPLIES	Open	23.98	0.00		
		18-00507	10/01/18	TRUCK EXPENSE	Open	213.12	0.00		
		18-00512	10/05/18	TRUCK EXPENSE	Open	53.30	0.00		
		18-00515	10/10/18	TRUCK EXPENSE	Open	14.74	0.00		
		18-00524	10/11/18	JET TRUCK	Open	24.84	0.00		
		18-00534	10/15/18	TRUCK EXPENSE	Open	24.84	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NEP AUTO NEPTUNE AUTO SUPPLY				Continued				
	18-00551	10/26/18	TRUCK EXPENSE	Open	123.31	0.00		
	18-00554	10/29/18	TRUCK BATTERY	Open	142.00	0.00		
					620.13			
NJAM001 NEW JERSEY AMERICAN WATER								
	18-00519	10/10/18	WATER	Open	1,964.87	0.00		
NJNAT001 NEW JERSEY NATURAL GAS CO								
	18-00531	10/15/18	NATURAL GAS	Open	154.54	0.00		
ONECALL ONE CALL CONCEPTS, INC								
	18-00505	10/01/18	ONE CALL SERVICE	Open	255.00	0.00		
PIL001 PILOT ELECTRIC CO INC								
	18-00516	10/10/18	PUMPS	Open	1,046.00	0.00		
POLARAIR POLAR AIR OF NJ INC.								
	18-00555	10/29/18	HVAC REPAIRS and INSTALL	Open	275.00	0.00		
POLYD001 POLYDYNE INC								
	18-00533	10/15/18	POLYMER	Open	4,922.00	0.00		
PRAX001 PRAXAIR, INC.								
	18-00547	10/23/18	CONTRACTOR REPAIRS	Open	1,206.25	0.00		
	18-00550	10/26/18	LIQUID OXYGEN	Open	1,866.28	0.00		
					3,072.53			
PUMP001 PUMPING SERVICES INC								
	18-00421	08/14/18	CONTROLS	Open	2,215.30	0.00		
SAKA RC RAYMOND C. SAKA								
	18-00457	08/31/18	ANNUAL SERVICE CHARGE REFUND	Open	115.00	0.00		
SEABOARD SEABOARD FIRE & SAFETY								
	18-00540	10/17/18	FIRE EXTINGUISHER INSPECTION	Open	663.00	0.00		
TOWN POL SPECIAL DETAIL ACCOUNT								
	18-00544	10/22/18	COLLECTION OTHER EXPENSE	Open	280.00	0.00		
SPECTROT SPECTROTEL								
	18-00002	12/30/17	TELEPHONE	Open	182.71	0.00		
STAPL001 STAPLES CREDIT PLAN								
	18-00510	10/04/18	OFFICE SUPPLIES	Open	834.02	0.00		
STAT002 STATE OF NJ DEPT.OF TREAS.DIV.								
	18-00001	12/30/17	HEALTH INSURANCE PREMIUMS	Open	39,168.15	0.00		
TAYLORTO TAYLOR TOWING								
	18-00542	10/18/18	JET TRUCK	Open	562.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TEAMLIFE TEAM LIFE INC.								
18-00553	10/29/18		AED BATTERIES	Open	718.00	0.00		
TOWN002 TOWNE HARDWARE								
18-00008	01/02/18		GENERAL REPAIRS and SUPPLIES	Open	67.33	0.00		
WAST001 WASTE MANAGEMENT OF NJ								
18-00013	01/02/18		GRIT DISPOSAL	Open	1,590.00	0.00		
18-00016	01/02/18		PAPER RECYCLING	Open	132.10	0.00		
					<u>1,722.10</u>			
WISS WISS & COMPANY, LLP								
18-00496	09/24/18		ACCOUNTING	Open	4,500.00	0.00		
WITHUM WITHUMSMITH + BROWN, PC								
18-00548	10/25/18		BANK RECONCILIATIONS	Open	687.50	0.00		
<hr/>								
Total Purchase Orders:	88	Total P.O. Line Items:	0	Total List Amount:	342,008.14	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	8-01	178,957.19	0.00	178,957.19	0.00	100,304.94	279,262.13
	8-02	0.00	0.00	0.00	0.00	26,246.01	26,246.01
	8-05	36,500.00	0.00	36,500.00	0.00	0.00	36,500.00
Total of All Funds:		<u>215,457.19</u>	<u>0.00</u>	<u>215,457.19</u>	<u>0.00</u>	<u>126,550.95</u>	<u>342,008.14</u>

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	01	178,957.19	0.00	178,957.19	0.00	100,304.94	279,262.13
	02	0.00	0.00	0.00	0.00	26,246.01	26,246.01
	05	36,500.00	0.00	36,500.00	0.00	0.00	36,500.00
Total of All Funds:		<u>215,457.19</u>	<u>0.00</u>	<u>215,457.19</u>	<u>0.00</u>	<u>126,550.95</u>	<u>342,008.14</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	8-01	178,957.19	0.00	0.00	0.00	178,957.19
	8-05	36,500.00	0.00	0.00	0.00	36,500.00
Total of All Funds:		<u>215,457.19</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>215,457.19</u>

AUTHORIZING GRANT OF CONDITIONAL PRELIMINARY APPROVAL FOR OCEAN TOWN CENTER - APPLICATION NUMBER 189

WHEREAS, a preliminary application was submitted for Ocean Town Center on or about July 10, 2018; and

WHEREAS, the Authority's engineer has recommended the granting of preliminary approval subject to conditions in its letter dated August 15, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Preliminary approval is granted to Ocean Town Center - application number 189, subject to compliance with the conditions set forth in CME Associates' letter dated August 15, 2018; and

BE IT FURTHER RESOLVED that the Authority's Executive Director is authorized to sign any forms required by the New Jersey Department of Environmental Protection relative to the providing of sewer service to the applicant's property.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 8, 2018.

RALPH E. STUBBS, Secretary

AUTHORIZING GRANT OF CONDITIONAL PRELIMINARY APPROVAL FOR 608 WEST PARK AVENUE - APPLICATION NUMBER 190

WHEREAS, preliminary, tentative and final applications were submitted for 608 West Park Avenue on or about September 14, 2018; and

WHEREAS, the Authority’s engineer has recommended the granting of preliminary approval subject to conditions in its letter dated October 2, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Preliminary approval is granted to 608 West Park Avenue - application number 190, subject to compliance with the conditions set forth in CME Associates’ letter dated October 2, 2018; and

BE IT FURTHER RESOLVED that the Authority’s Executive Director is authorized to sign any forms required by the New Jersey Department of Environmental Protection relative to the providing of sewer service to the applicant’s property.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 8, 2018.

RALPH E. STUBBS, Secretary

AUTHORIZING CONTRACT WITH MASER CONSULTING, P.A. FOR BID AND CONSTRUCTION PHASE SERVICES FOR 2015/2016 NJEIT PROJECT TO INSTALL BULKHEADING AT THE INTERLAKEN PUMP STATION IN AN AMOUNT NOT TO EXCEED \$73,920

WHEREAS, Maser Consulting, P.A. (“Maser”) previously provided the Authority with a proposal dated November 5, 2013 for bid and construction services for the 2015/2016 NJEIT project to install bulkheading at the Interlaken Pump Station (the “Project”); and

WHEREAS, due to delays in the project, Maser’s original proposal fails to adequately address their time and costs with regard to engineering services for the Project; and

WHEREAS, Maser has presented the Authority with a proposal dated October 15, 2018 to perform bid and construction phase services for the Project in an amount not to exceed \$73,920; and

WHEREAS, the Executive Director has certified there are funds available for this project from the New Jersey Infrastructure Bank, project number S340750-12.

THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby authorizes Maser Consulting P.A. to perform bid and construction phase services for the 2015/2016 NJEIT project to install bulkheading at the Interlaken Pump Station in an amount not to exceed \$73,920.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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RALPH E. STUBBS, Secretary

DECLARING ACCOUNT NUMBER 945-0 INACTIVE

WHEREAS, account number 945-0 is a residential property located at 106 Sherman Avenue in the Township of Ocean (the “Property”); and

WHEREAS, a Disconnection application was filed for the Property on September 18, 2018; and

WHEREAS, the property was disconnected from the Authority’s collection system on or about October 1, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that account number 945-0 be declared inactive as of October 1, 2018 until such time as a Temporary or Permanent Certificate of Occupancy is issued for the Property; and

BE IT FURTHER RESOLVED that the 2018 fourth quarter charges on account number 945-0 be removed.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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RALPH E. STUBBS, Secretary

AUTHORIZING RETURN OF PERFORMANCE BOND, CASH GUARANTEE AND ESCROW MONEY FOR WANAMASSA WOODS - APPLICATION NUMBER 153

WHEREAS, Wanamassa Woods was granted preliminary, tentative and final approval on May 4, 2010; and

WHEREAS, the Authority is holding an irrevocable letter of credit dated August 21, 2014 from OceanFirst Bank in the amount of \$93,742.27 and a cash guarantee in the amount of \$10,469.67 as of September 25, 2018; and

WHEREAS, the sewer collection system serving the development has operated without any significant issues since on or about June 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the Irrevocable Letter of Credit issued by OceanFirst Bank dated August 21, 2014 in the amount of \$93,472.27 is released subject to the posting of a one-year maintenance bond or cash in the amount of \$15,623.71 and the providing of a signed As-Built Plan; and

BE IT FURTHER RESOLVED by the Township of Ocean Sewerage Authority that the cash guarantee returned to Wanamassa Woods; and

BE IT FURTHER RESOLVED that any sewer improvements from this project in the public right-of-way are accepted by the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on November 8, 2018.

RALPH E. STUBBS, Secretary

AUTHORIZING RENEWAL OF CONTRACT FOR FURNISHING AND DELIVERY OF CALCIUM NITRATE AND TWICE YEARLY SYSTEM MAINTENANCE TO EVOQUA WATER TECHNOLOGIES LLC FOR THE PERIOD OCTOBER 1, 2018 TO SEPTEMBER 30, 2019

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for Furnishing and Delivery of Calcium Nitrate and Twice Yearly System Maintenance in the Asbury Park Press on October 25, 2016 and posted the bid opportunity and bid documents on its website; and

WHEREAS, a single bid was received at the Authority's office on the return date of November 17, 2016; and

WHEREAS, a two-year contract was awarded to Evoqua Water Technologies LLC. by resolution dated December 6, 2016; and

WHEREAS, the bid document provided that the Authority could renew the contract award for two (2) one-year periods in accordance with N.J.S.A. 40A:11-15; and

WHEREAS, the Authority's staff has determined that the services provided have been performed in an effective and efficient manner; and

WHEREAS, Evoqua Water Technologies LLC has advised the Authority that it will hold its bid prices for the period November 1, 2018 to October 31, 2019; and

WHEREAS, the Authority is desirous of continuing its working relationship with Evoqua Water Technologies LLC.; and

WHEREAS, the price index for Inorganic Chemicals rose % in the last year; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract under bioxide (01-60-600-370 and 01-61-601-401).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby renews its contract for Furnishing and Delivery of Calcium Nitrate and Twice Yearly System Maintenance for the period November 1, 2018 to October 31, 2019 at a per gallon price of \$_____, the amount to be paid under the contract shall be in accordance with the quantity of materials provided at prevailing per gallon charge; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 8, 2018.

RALPH E. STUBBS, Secretary

AUTHORIZING PURCHASE OF 2019 FORD F-450 4WD PICKUP FROM BEYER FORD UNDER STATE CONTRACT NUMBER A88214

WHEREAS, the Authority is desirous of purchasing a truck to replace Truck #4 which was originally scheduled for replacement in 2016; and

WHEREAS, the Authority has a Qualified Purchasing Agent; and

WHEREAS, Beyer Ford has a State contract for a 2019 Ford F-450 4WD pickup under State contract number A88214 for the price of \$30,482.00; and

WHEREAS, certain accessories totaling \$915.00 are required to outfit the 2016 Ford F-450 to meet the Authority’s needs; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract in GL line item Acquisition of Vehicles (01-500-00-010).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the purchase of a 2019 Ford F-450 pickup from Beyer Ford under State contract number A88214 with accessories totaling \$915.00 for a total purchase price of \$31,397.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on November 8, 2018.

RALPH E. STUBBS, Secretary

