

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING**

Oakhurst, NJ

March 6, 2018

A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Others: Attorney John Bonello, Executive Director Bill Schmeling,
Operations Manager Edward Kwityn, Secretary Ruth Finn

Chairman Galvin called the meeting to order.

All recited The Pledge of Allegiance.

The Chairman announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to the Asbury Park Press and the Coaster in accordance with the law.

WORK SESSION

Executive Director's Report. The Director advised that the contracts with Greeley and Hansen for their study on plant capacity were signed at this meeting. He was told that the monitoring devices might be installed next week. This information would be used in determining whether or not TOSA can process the sewage from Asbury Park, should they decide they wish to move forward with that plan.

He reported that there was a demonstration today presented by Main Saver for a computer management maintenance program. A demonstration from another company will be held later this month.

Attorney's Report. Mr. Bonello reported that he met with the Director and they reviewed the agenda as well as bids, contracts and other matters.

Engineer's Report. It was not necessary to have the engineers present at this meeting, as there was nothing new to report at this time.

Operation Manager's Report. Mr. Kwityn provided a summary of his written report. He noted that there were high flows due to the weather and ground saturation. He will document the high flows and provide the information to Greeley and Hansen.

Mr. Schmeling advised that there were no communications.

BUSINESS SESSION

The Executive Director provided a review of the resolutions on the agenda.

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION 18 - 28
BILL LIST**

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 465,405.67
REVIEW and INSPECTION	381.00
EIT and CONSTRUCTION	42,481.65
PAYROLL ACCOUNT	0.00
TOTAL BILLS PAYABLE	\$ 513,565.12

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Consent Agenda

Mr. Theodora moved the approval of Minutes, the Operation Managers Report and the adoption of Resolutions 18-29 through 18-34 as a Consent Agenda. Mr. Bernhardt seconded the adoption of the Consent Agenda.

1. Minutes of December 5, 2017 (revised) and February 6, 2018
2. Operations Managers Report for March 2018.
3. 18-29: Authorizing Return of Irrevocable Letters of Credit, Cash Guarantee and Inspection Escrow for Amboy Bank d/b/a Country Club Estates Application Number 147A.
4. 18-30: Authorizing Interest Charge of 1-1/2 Percent per month on Delinquent Service Charges
5. 18-31: Authorizing Adjustment to Account Number 18633-0.
6. 18-32: Authorizing Adjustment to Account Number 18828-1.
7. 18-33: Authorizing Adjustment to Account Number 18883-0
8. 18-34: Ratifying and Confirming Maintenance Contract with Atlas Copco Compressors, LLC for PSA System Compressors,

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Stubbs seconded the motion.

18 - 35
AUTHORIZING AWARD OF A CONTRACT TO BIOAIR SOLUTIONS, LLC
FOR BIOLOGICAL ODOR CONTROL SYSTEM

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for a biological odor control system on February 2, 2018 in the Asbury Park Press; and

WHEREAS, bid documents were requested by thirteen (13) vendors; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on February 28, 2018; and

WHEREAS, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

WHEREAS, BioAir Solutions, LLC submitted the only bid in the amount of \$461,250; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract from Repair and Replacement and Asset Management Reserves.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority awards a contract in an amount not to exceed \$461,250.00 to BioAir Solutions, LLC for a Biological Odor Control System in accordance with their proposal; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION 18 - 28
BILL LIST**

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 465,405.67
REVIEW and INSPECTION	381.00
EIT and CONSTRUCTION	42,481.65
PAYROLL ACCOUNT	<u>0.00</u>
TOTAL BILLS PAYABLE	\$ 513,565.12

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded the motion.

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently

exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Personnel

3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

There being no further business to come before the Authority, Mr. Theodora moved that the meeting be adjourned. Mr. Stubbs seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary