

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
REGULAR MEETING**

**Oakhurst, NJ**

**June 7, 2018**

A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin\*, Stubbs, Villapiano  
Absent: Theodora  
Others: Attorney John Bonello, Auditor David A. Kaplan,  
Executive Director Bill Schmeling,  
Operations Manager Edward Kwityn, Secretary Ruth Finn

Chairman Galvin had to leave the meeting and excused himself at 6:42 pm.

Vice Chairman Bernhardt called the meeting to order.

All recited The Pledge of Allegiance.

The Vice Chairman announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to the Asbury Park Press and the Coaster in accordance with the law.

**WORK SESSION**

Auditor Kaplan gave a presentation of the 2017 Audit. He noted that he and his staff spent a lot of time at the TOSA offices to review financial information in preparation for completing the audit. He thanked Director Schmeling for his assistance in providing the information he and his staff needed for this project. Mr. Kaplan indicated that he was pleased that TOSA is hiring a firm to review and reconcile TOSA accounts as was recommended. The audit revealed that there were no audit recommendations required this year.

Executive Director's Report. Director Schmeling reported that he had a telephone conference with Lucy about setting up the computer maintenance program. Greeley and Hansen is sending information to Lucy with regard to the equipment TOSA has as set forth in the Asset Management Program. Mr. Schmeling is sending them a copy of the list of hardware TOSA is planning to purchase.

A demonstration of a jet truck was recently held. There is a concern as to where a new jet truck would be stored because it is necessary for it to be kept in a heated location to ensure that the water in the truck does not freeze.

There was a discussion about the work being performed by the summer intern. She is mapping manholes, sewer mains and laterals in the Wanamassa section and downloading them to Google Earth. Adding the information to the Township's GIS map has been discussed with the Township Engineer and the intern is providing the information she collects to the Township on a regular basis.

Mr. Schmeling provided a review of the resolutions noting that he had added some additional resolutions to the agenda.

Communications: The Executive Director said he received an e-mail that was forwarded to him by the Township. It was an odor complaint from a gentlemen living on Elberon Boulevard. Mr. Schmeling asked him for additional information but has not heard from him again.

Attorney's Report. Mr. Bonello had nothing new to report at this time.

Engineer's Report. It was not necessary to have the engineers present at this meeting, as there was nothing new to report at this time.

Operation Manager's Report. Mr. Kwityn provided a brief review of his written report.

**BUSINESS SESSION**

**Resolution**

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**RESOLUTION 18 - 49  
BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 341,590.75
REVIEW and INSPECTION	743.75
RENEWAL and REPLACEMENT	113,006.25
EIT and CONSTRUCTION	117,405.25
PAYROLL ACCOUNT	139,354.27
Transfer for 5/4 payroll (\$44,413.90) 5/18 payroll (\$46,496.87) and 6/1 payroll (\$48,443.50)	

<b>TOTAL BILLS PAYABLE</b>	<b>\$ 712,100.27</b>
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Roll Call: Bernhardt, Stubbs, Villapiano  
Yes Yes Yes

**CONSENT AGENDA**

Mr. Stubbs moved the approval of the Minutes, the Operation Managers Report and the adoption of Resolutions 18-50 through 18-54 as a Consent Agenda Mr. Villapiano seconded the adoption of the Consent Agenda.

- a. Approval of Minutes of May 1, 2018 regular meeting.
- b. Motion to receive and file Operation Manager's Report.

**Operations Managers Report  
For June 2018**

Plant: May 27th storm brought a peak influent flow of 22.5 mgd. We stayed above 20 mgd for about 3 hours, 11:30 am to 2:30 pm. By 7:30 pm flow was at 16 mgd. The

authority had personnel here around the clock until the end of the workday May 29. The main pump building had 3 pumps on for about 24 hours. Tuesday about 5 am we got to 1 influent pump. The flow at the peak of the storm backed up the chlorine tank, all the clarifiers and we put the off-line primary clarifiers in service. With the amount of flow, the grit system clogged. None of the tanks ever got to the point of over flowing.

Issue with Clarifier 1 drive. As soon as we can get flow low enough will be draining to check.

Tom DiOrio had a rep. in for Thio-guard in to see if it will work for odor control while the construction of odor control is built. He ordered some powder to add to the holding tank to raise the ph. This will hold the hydrogen sulfides in the liquid.

Ordered drive belts for roto-drums so we can service them in June.

Operations: All personal have completed all required yearly safety training now.

Spoke with Asbury Park Fire Department they will be out in the fall to do the yearly confined space drill.

Collection System: Cleaned all pump stations.

Force main at Longview pump station leak. Mark Woszczak fixed.

Cleaned and CCTV Maplewood.

Started cleaning and CCTV West Allenhurst. Myrtle, Palmer and Wildwood are done. Found several manholes and lines in need of repair. We will submit all repairs after the area is completed.

Pulling Norwood pumps at least 2 times a week to clean out rags. This station seems to be undersized for the summer season and in need of a Muffin Monster system. Looked into it last year not enough room in wet well an external pit would need to be installed. Will be scheduled to clean pumps now 3 times a week during this summer season.

Pump stations ran well with the 4.25 inches of rain. Had to pull Norwood P/S pumps every day to clean out rags. 3 pumps ran at Interlaken P/S. Wickapecko P/S ran at full capacity. All other stations ran well during the storm

## RESOLUTIONS

### **18 - 50**

#### **AUTHORIZING PAYMENT IN THE AMOUNT OF \$10,371.42 TO DeMAIO ELECTRICAL COMPANY, INC. FOR IMPROVEMENTS TO ASBURY AVENUE AND LONGVIEW PUMP STATIONS PROJECT**

**WHEREAS**, the Authority awarded a contract for its Improvements to Asbury Avenue and Longview Pump Stations project to DeMaio Electrical Company, Inc. (DeMaio) in the amount of \$786,800 (the Project) on March 7, 2017; and

**WHEREAS**, DeMaio has provided equipment and material for the Project; and

**WHEREAS**, by letter dated April 27, 2018, the Authority's engineer has recommended payment in the amount of \$10,371.42 pursuant to its Payment Certificate No. 5.

**THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby approves payment in the amount of \$10,371.42 to DeMaio Electrical Company, Inc. for the Improvements to Asbury Avenue and Longview Pump Stations project in accordance with Payment Certificate No. 5.

**18 - 51**  
**AUTHORIZING REFUND TO R&F OCEAN TWP, LLC**  
**ON ACCOUNT NUMBER 18765-0**

**WHEREAS**, R&F Ocean Twp., LLC (c/o Raymour & Flanigan) is the owner of 1606 Highway 35 in the Township of Ocean (account number 18765-0) (the "Property"); and

**WHEREAS**, water usage for the Property since 2012 has ranged from zero gallons in 2017 to 1,439,000 gallons in 2013 with an average annual usage of 634,333 gallons; and

**WHEREAS**, the 2017 usage of zero gallons has resulted in a credit on the account of \$6,980.10; and

**WHEREAS**, annual usage has varied greatly from year to year.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes a refund of \$3,490.00 to R&F Ocean Twp., LLC.

**18 - 52**  
**AUTHORIZING PAYMENT IN THE AMOUNT OF \$72,279.87 TO**  
**LUCAS CONSTRUCTION GROUP, INC. FOR 2013**  
**COLLECTION SYSTEM UPGRADES PROJECT**

**WHEREAS**, the Authority awarded a contract for its 2013 Collection System Upgrades project to Lucas Construction Group, Inc. in the amount of \$4,575,575.00 (the "Project") on December 6, 2016; and

**WHEREAS**, Lucas has performed work and provided equipment and material for the Project; and

**WHEREAS**, by letter dated May 31, 2018, the Authority's engineer has recommended payment in the amount of \$72,279.87 pursuant to its Payment Estimate No. 8.

**THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby approves payment in the amount of \$72,279.87 to Lucas Construction Group for the

**18 - 53**  
**AUTHORIZING ADJUSTMENT TO ACCOUNT NUMBER 19544-1**

**WHEREAS**, the Synagogue of West Deal owns property at 395 Deal Road in the Township of Ocean, sewer account number 19544-1 listed under Magen David Social (the "Property"); and

**WHEREAS**, the 2016 and 2017 water usage readings for the Property were 1,373,000 and 1,001,000 gallons respectively; and

**WHEREAS**, previous net usage for the Property was 372,000 gallons, 354,000 gallons, 338,000 gallons and 155,000 gallons from 2012 to 2015 respectively; and

**WHEREAS**, it was determined that there was a water line break on the Property beginning sometime in July 2016 and not repaired until 2017; and

**WHEREAS**, the Authority was provided with New Jersey American Water bills for the Property for the period June 4, 2015 to January 5, 2018, which confirm the large increase in water usage beginning July 7, 2016 through February 3, 2017; and

**WHEREAS**, the bills show an increase in water usage for the period June 6, 2017 to September 7, 2017 as a result of sprinkler usage.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes that the water usage for account number 19544-1 be adjusted to 411,000 gallons for 2017 resulting in an excess usage bill of \$510.30 for 2017, and 2018 quarterly bills of \$647.35 for the first and second quarters and \$647.30 for the third and fourth quarters; and

**BE IT FURTHER RESOLVED** that the appropriate adjustments be made to account number 19544-1 in accordance with this Resolution

**18 - 54**

**AUTHORIZING PAYMENT IN THE AMOUNT OF \$113,006.25 TO BIOAIR SOLUTIONS, LLC FOR BIOLOGICAL ODOR CONTROL SYSTEM PROJECT**

**WHEREAS**, the Authority awarded a contract for a biological odor control system (the "Project") to BioAir Solutions, LLC ("BioAir") in the amount of \$461,250 on March 6, 2018; and

**WHEREAS**, BioAir has performed work and ordered equipment and material for the Project; and

**WHEREAS**, BioAir has provided supporting documentation for a payment request of \$115,312.50.

**THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby approves payment in the amount of \$113,006.25 to BioAir Solutions, LLC for the biological odor control system Project in accordance with Payment Request No. 1.

**VOTE ON CONSENT ITEMS:**

Roll Call: Bernhardt, Stubbs, Villapiano  
                  Yes           Yes           Yes

**INDIVIDUAL ACTION:**

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**18 - 55**

**AUTHORIZING AWARD OF A CONTRACT TO MARSHALL INDUSTRIAL TECHNOLOGIES FOR REMOVAL, DISPOSAL AND INSTALLATION OF MOLECULAR SIEVE**

**WHEREAS**, the Township of Ocean Sewerage Authority advertised for proposals for the removal, disposal and installation of molecular sieve on May 3, 2018 in the Coaster; and

**WHEREAS**, proposal requests were sent to three (3) vendors who previously had contacted the Authority; and

**WHEREAS**, proposals were due on or before May 29, 2018; and

**WHEREAS**, the Executive Director and Operations Manager have reviewed the proposals as to the requirements in the proposal; and

**WHEREAS**, the Executive Director and Operations Manager are in agreement that the proposal of Marshall Industrial Technologies best meets the Authority's needs for the removal, disposal and installation of molecular sieve; and

**WHEREAS**, the Authority's Executive Director has certified that funds are available for this contract from Repair and Replacement and Asset Management Reserves.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority awards a contract in an amount not to exceed \$66,501.16 to Marshall Industrial Technologies in accordance with their proposal; and

Roll Call: Bernhardt, Stubbs, Villapiano  
Yes Yes Yes

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**18 - 56**

**RATIFYING AND AUTHORIZING EXECUTIVE DIRECTOR TO SIGN TREATMENT WORKS APPLICATION AND OTHER RELATED DOCUMENTS FOR 136 BRIGHTON AVENUE IN THE BOROUGH OF DEAL**

**BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby ratifies the Executive Director's signing of a treatment works application for 139 Brighton Avenue in the Borough of Deal; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to sign such other documents as may be necessary to obtain approval for the extension of the sewer main at 139 Brighton Avenue in the Borough of Deal.

Roll Call: Bernhardt, Stubbs, Villapiano  
Yes Yes Yes

The members decided to hold Resolution 18-57 until the next meeting.

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**18 - 58**

**RATIFYING AND AUTHORIZING EXECUTIVE DIRECTOR TO SIGN APPLICATION FOR UTILITY OPENING FOR DEAL DEVELOPMENT CORP. – APPLICATION NUMBER 174**

**BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby ratifies the Executive Director's signing of an application for utility opening for Deal Development Corp. ó application number 174; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to sign such other documents as may be necessary to permit Deal Development Corp. to connect to the Authority's collection system.

Roll Call: Bernhardt, Stubbs, Villapiano  
Yes Yes Yes

There being no further business to come before the Authority, Mr. Stubbs moved that the meeting be adjourned. Mr. Villapiano seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary