

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
REGULAR MEETING**

**Oakhurst, NJ**

**January 3, 2017**

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A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present:       Bernhardt, Galvin, Theodora, Villapiano  
Others:        Director William Schmeling, Engineer Stephen Schreiber,  
                  Recording Secretary Ruth Finn, Superintendent Thomas Meholic.  
Absent:        Stubbs, Attorney Bonello

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

Chairman Galvin announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and mailed to the *Asbury Park Press* and *The New Coaster* in accordance with law.

**WORK SESSION**

Chairman Galvin gave a review of the year 2016 as follows:

**2016 Township of Ocean Sewerage Authority Recap**

**FINANCIAL**

Budget. The Authority's total budget expenditures were approximately \$7,200,000, about the same as 2015. The operating budget did not rely on any connection fees to fund current operations. The budget contained \$542,000 in Asset Management expenses to address small capital projects and to build up reserves for future large capital purchases. The budget contained an appropriation of \$290,000 to the Township, and during the year the Interlocal agreement with the Township was increased substantially to cover additional services provided the Authority by the Township.

Annual Service Charge. The Authority's annual service charge remained at \$460 per unit.

Connection Fee. The Authority's connection fee remained at \$5,617 per EDU.

**PERSONNEL**

Long-time employee Frank Vacchiano (44 years) retired from the Authority on December 31st. Joe Jurasic (12 years) also retired on December 31st. Rich Roman, Alex Milmoie and Jennifer Crumley obtained their C-1 licenses.

**CONSTRUCTION**

Main Pump Building. The Authority completed the replacement of old, inefficient variable frequency drives in the Main Pump Building.

Pump Station Communications. The installation and shakedown of the radio communication project at the pump stations and control building, begun in 2014, was completed. This permitted the Authority to terminate expensive and unreliable hard-wired alarms for the pump stations.

Outfall Wye and Diffuser Replacement. Unfortunately, the Authority's contractor was unable to complete installation of a new wye and outfall diffuser spool pieces on the ocean outfall pipe. The Authority entered into a contract with Hazen and Sawyer to review all available options to repair, rehab or replace the existing ocean outfall pipe. As part of this process, a sonar inspection was performed of the ocean outfall pipe from the chlorine contact tank at the Plant to the end of the ocean outfall pipe. Preliminary results suggest there are no major imperfections in the pipe.

### Collection System Improvements.

(1) The Authority finally accepted bids for its 2013 NJEIT collection systems project and awarded a contract to Lucas Construction Group for \$4,575,575.00 dollars, with anticipation that the work will commence in early 2017.

(2) The Authority awarded a contract to Black Rock Enterprises in the amount of \$448,629 to address collection issues on Wickapecko Drive and Wanamassa Drive, and this project is being completed during the last week of December.

(3) The Authority applied for NJEIT funds to replace the Asbury Avenue and Longview Pump Stations with the expectation the work will commence in early 2017.

Interlaken Pump Station Reconstruction. The Authority has continued to be delayed by problems with the County's Bridge O-11 Reconstruction project.

Bridge O-11 Force Main Relocation. The County's contractor still has not presented an acceptable method to repair or replace the damaged force main, and testing to see whether the second pipe was damaged as well. The Authority is looking into terminating the contract with the County.

Return Activated Sludge Line. The Authority experienced its second break in the return activated sludge line in the last three years. Based on examinations of the pipe removed during the break, it was determined the entire return activated sludge line from the Control Building to the Aeration Tank should be replaced. A contract in the amount of \$175,000 was awarded to Mark Woszczak Mechanical Contractors. The contractor is waiting for materials to complete the installation, which should be accomplished during January 2017.

### **ENGINEERING PROJECTS**

Odor Control. The Authority is looking to replace the spent Biofilter and poorly performing carbon odor control units with either a permanent Biofilter, a chemical scrubber or some combination thereof by June 2017.

Asbury Park. The Authority attended meetings with the City of Asbury Park and Asbury Partners, a developer of the Asbury Park waterfront on the ability of the Authority to accept wastewater from Asbury Park. An agreement was entered into with Asbury Partners to determine whether the Authority's current rating of 7.5 mgd was accurate under its current operation and, depending on the rating determination, whether the Authority would be able to take the flow generated by Asbury Park. The studies are being paid for by Asbury Partners.

Outfall Pipe. The Authority will work with Hazen and Sawyer to develop plans for future improvements to the pipe.

### **FINANCING**

Monmouth County Improvement Authority. The Authority committed to borrowing \$10 million dollars from the Monmouth County Improvement Authority primarily for the work required on the ocean outfall pipe. Monies not used for the ocean outfall pipe will be used for various

Executive Director's Report. Director Schmeling said that he has spoken with the Auditor David Kaplan. Mr. Kaplan will be starting work on the 2016 audit this month.

With regard to the 2016 NJEIT project for the rebuilding of the Longview and Asbury Avenue pump stations he reported that the project should receive authorization soon. The tentative schedule is that bids would be advertised on February 6 with the bid opening to be held on February 24 and award the bid on March 7.

He reported that he got a quote of \$18,000 on making the biofilter a permanent structure out of concrete blocks.

The Director also gave a review of the resolutions on the agenda, which included a review of changes to the Employee Handbook.

There was discussion on the outfall line repair. TOSA is waiting for a report from Pure on the outfall line from the plant out to the ocean and an assessment of the proposed flow from Asbury Park before a final decision can be made as to repair or replacement of the line.

Chairman Galvin reported that JCP&L has requested that TOSA support their project to provide a second feed into the Red Bank substation to improve reliability. In the event that there is a problem they would be able to feed this area. Mr. Bernhard said that he thinks this is a good project but noted that property owners would not want it "in their backyards". Mr. Villapiano said that putting the line underground would be the best option, but Mr. Bernhardt advised that would be extremely expensive. The members determined that TOSA would provide a letter of support.

Engineer's Report. Mr. Schreiber reported that Blackrock Enterprises work on Wickapecko Drive is basically completed. He advised that the project is coming in at approximately \$20,000 under the bid price.

Superintendent's Report. Mr. Meholic gave a review of his report. In response to a question posed by Mr. Villapiano, he also provided an explanation of the enterococci limits for our NJPDES permit. He has been working with Hall Associates on this in an effort to get a stay on meeting the new requirements for the permit.

### BUSINESS SESSION

Mr. Theodora offered a motion, seconded by Mr. Bernhardt and unanimously carried to approve the minutes of the following meeting:

Regular Meeting

December 6, 2016

A copy of the Plant Operator's Report for the month of December was received, a copy of which follows:

**January 3, 2017 Work/Agenda Meeting  
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
December, 2016 Operator's Report**

The December 2016 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 3.700 MGD. The highest daily flow was 4.30 MGD on December 25th. The total precipitation to date was 3.05 inches for the month; the largest precipitation was 0.64 inches on December 6<sup>th</sup>. Central New Jersey still remains in a rainfall deficit.

The monthly average effluent suspended solids concentrations, to date 6 mg/l and for CBOD, the concentration was 6 mg/l. The average percentage removals for these same effluent parameters were 96% and 94 % respectively. Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

### PLANT OPERATIONS AND MAINTENANCE

The treatment plant is operating OK with some maintenance to report.

Glen Henry and AJ Milmoie performed repair and preventative maintenance in the following locations: they performed routine maintenance on the UNOX System.

Bruce Olsen worked with Steve Arian and Kirk of the Township of Ocean's IT department replacing a new switch and connections for our internet connection. These changes have given us more stable internet, SCADA, and alarm service.

Genserve Inc. was in for quarterly service on the generators. They are giving us an estimate for the older portable generator, which needs a valve gasket replacement. This would take place next month.

We are investigating the heater in the Main Pump Building –Butler Bldg, where the dumpster-veyor unit is located. We are also getting information for heater service for the lunchroom.

We received a brief report from TNJ Marine regarding their exterior inspection of the outfall piping in the wye and diffuser legs connection areas. There is nothing much different to report. As expected the sand is filling the diffuser legs and the main trunk line with about 8-10 inches of sand. The new wye connection is naturally settling into the ocean bottom. It is about 50% covered at this time.

Tom Junay makes a remark how all of these ocean floor observations are not static and are subject to weather, current, and tides etc. Over time they will change. He also observed some leakage around the edge of the 2015 patchwork adjacent to the wye. This is due to severe corrosion on the pipe.

I have no update from Hazen or Pure Technologies. I did receive an email from Pure thanking us for all of our assistance and cooperation in making it a successful project.

I am working with Evoqua regarding a cost comparison report for the LoPro Wet Sodium Hypochlorite Scrubber vs. the Zabocs Biofilter Unit. I gave them information regarding sludge throughput volumes, sludge and gas volume dimensions of the gravity thickener and sludge holding tank. I also gave them the compressor airflow ratings to the existing biofilter layout. We will change the wood chips next month. Evoqua should have their report to us next month.

### **COLLECTION SYSTEM OPERATION AND MAINTENANCE**

The collection system had the following work to report:

All routine pump station inspection and maintenance work was completed by Tom DiOrio, Ken Williamson, Rich Roman, and Vinnie D'Esposito.

At Wickapecko Dr., Black Rock Construction has completed their work. The lines and manholes that were scheduled for replacement are done. A length of storm sewer and curbing, right at the bend, had to be replaced. They were too close to our line. The slide gate for the pump station wet well was installed and is in service.

At Norwood PS we had Pumping Services in to check the pump controls. They replaced two power supplies in the process.

At Whalepond PS we had Rapid Pump and Meter Service for GP Jager Associates to remove and inspect the cutter assembly units on the muffin monster. They are giving us a price for their replacement.

We had service calls in the following locations last month: at 2014 Fanwood Dr. we had Mark Woszczak (Mark W.) Mechanical Contractors in to repair a broken lateral and a drop stack due to roots intrusion.

We investigated a lateral at 800 Bendermere, which will be repaired next month.

We jetted the sewer main on Logan Rd near the English Manor. We will continue all the way to Sunset Ave. prior to our improvement project. At the Township of Ocean Recreation Department Complex, we vacuumed and cleaned their ejector station. We also treated the wet well with some degreaser chemical that we use in our stations. Ken Williamson met with a developer regarding connection of a potential apartment complex on West Park Ave., west of Cindy Lane.

The CCTV inspection camera work for the month took place in the following locations and the length of pipe inspected:

Appleby, Evergreen, Turner Avenues 2, 087 ft., Brook Ave. 1430 ft., Walnut, Chestnut Spruce and Maple Aves. 1,460 ft. Fanwood St. 275 ft. and Logan Rd. 1,086ft.

Respectfully submitted,  
Thomas G. Meholic  
Superintendent  
12/29/16

Mr. Villapiano made a motion to approve the Operator’s Report. The motion was seconded by Mr. Bernhardt and unanimously carried.

Communications

Director Schmeling said that he received a communication advising that a property was sold at a Sheriff’s sale. However, the owner is still responsible for TOSA bills until the property is actually sold.

Mr. Fenton Hudson asked when TOSA could expect to receive the final report on the outfall line. Mr. Schmeling said that it should be received before the next meeting.

Resolution

Mr. Villapiano offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**RESOLUTION 17 - 1  
BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 436,12176
REVIEW and INSPECTION	1,768.35
EIT and CONSTRUCTION	9,308.06
PAYROLL ACCOUNT	<u>0.00</u>

**TOTAL BILLS PAYABLE \$ 447,198.17**

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
Yes Yes Yes Yes

Mr. Bernhardt offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**17 - 2  
AUTHORIZING AMENDMENTS TO EMPLOYEE HANDBOOK  
WITH POLICIES AND PROCEDURES**

**BE IT RESOLVED** that the Township of Ocean Sewerage Authority Employee Handbook is amended in accordance with the revised Step Program and attached revised page, additions shown as underlined; and

**BE IT FURTHER RESOLVED** that the revised Step Program shall take effect on January 1, 2017.

STEP PROGRAM			
	Plant & Collection Salary		Lab Salary*
New Hire (\$2,000 additional for science-related degree)	\$40,000.00		\$40,000.00
Complete 6 months of satisfactory performance	\$42,000.00		\$42,000.00
Complete 1 year of satisfactory performance	\$46,000.00		\$46,000.00
Complete 18 months of satisfactory performance	\$49,000.00		\$50,000.00
Obtain C-1, S-1, Electrical or Plumbing license	\$54,000.00		
Complete 24 months of satisfactory performance	\$57,000.00		\$57,000.00
Complete 30 months of satisfactory performance	\$63,000.00		\$63,000.00
Complete 36 months of satisfactory performance	\$65,000.00		\$65,000.00
Complete 42 months of satisfactory performance	\$68,000.00		\$67,000.00
Complete 48 months of satisfactory performance	\$70,000.00		\$69,000.00
Complete 54 months of satisfactory performance			\$71,000.00
Obtain C-2 or S-2 license	\$73,000.00		
Complete 60 months of satisfactory performance	\$75,000.00		\$73,000.00
Complete 72 months of satisfactory performance	\$77,000.00		\$75,000.00

Complete 84 months of satisfactory performance			\$77,000.00
Complete 108 months of satisfactory performance			\$80,000.00
Complete 14 years of satisfactory performance	\$87,000.00		\$85,000.00
Obtain C-3 or S-3 license	Additional \$2,000		
Obtain C-4 or S-4 license	Additional \$2,000		

\*\$1,000 annual stipend for each license obtained

**Educational Assistance and Training Policy**

Subject to sufficient funds in the budget and upon approval of the Plant Superintendent and the Executive Director, employee costs incurred for training related to the employee’s work will be paid by the Authority. The Executive Director will be the sole judge of whether a particular course or program is “directly related” to the employee’s work. Employees are strongly urged to obtain this determination before enrolling in a course or program. The employee costs must be repaid if the employee leaves Authority employment within twenty-four (24) months of receipt. If the Authority pays for an employee to take a State course for a S- or C- license and the employee passes the State test, and the employee receives an increase in salary as a result of the test result, the employee shall be obligated to stay in the employment of the Authority for two (2) years from the date of the salary increase. If the employee shall leave before the two (2) years have been completed, the Authority reserves the right to claw back any salary increase resulting from the employee’s test result.

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
 Yes Yes Yes Yes

Mr. Villapiano requested that Resolution 17-3 be tabled until after discussion in Closed Session.

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**17 - 4**  
**AUTHORIZING APPOINTMENT OF**  
**PUBLIC AGENCY COMPLIANCE OFFICER FOR 2017**

**WHEREAS**, the State of New Jersey Department of the Treasury Affirmative Action Office mandates the appointment of a Public Agency Compliance Officer annually; and

**WHEREAS**, William E. Schmeling currently serves as Public Agency Compliance Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby appointments William E. Schmeling as the Authority’s Public Agency Compliance Officer for the year 2017.

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
 Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Villapiano seconded the motion.

**17 - 5**

**DESIGNATING NEW JERSEY UTILITY AUTHORITIES  
JOINT INSURANCE FUND COMMISSIONER**

**BE IT RESOLVED** that the Township of Ocean Sewerage Authority that Executive Director William E. Schmeling is hereby designated as the Authority’s Fund Commissioner to the New Jersey Utilities Authority Joint Insurance Fund for 2017.

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**17 - 6**

**AUTHORIZING APPROVAL OF PETTY CASH FUND  
AND NAMING CUSTODIAN OF PETTY CASH FUND**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund and the custodian of the Petty Cash Fund; and

**WHEREAS**, the Petty Cash Fund should be authorized annually.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes approval of its Petty Cash Fund in the amount of \$150.00 for 2017; and

**BE IT FURTHER RESOLVED** that the Township of Ocean Sewerage Authority authorizes William E. Schmeling to serve as Petty Cash Fund custodian.

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Villapiano seconded he motion.

**17 - 7**

**AUTHORIZING REFUND IN THE AMOUNT OF \$230.00 TO ROBERT PAGE**

**WHEREAS**, Robert Page was the prior owner of 571 North Edgemere Drive in the Township of Ocean (account number 5052-0); and

**WHEREAS**, 571 North Edgemere was sold on or around February 18, and

**WHEREAS**, Mr. Page was in the direct debit program for payment of sewer charges; and

**WHEREAS**, \$230.00 was automatically withdrawn from his account for the 2016 third and fourth quarter annual sewer charges on or about August 15, 2016 and November 16, 2016 respectively;

**WHEREAS**, Mr. Page has requested a refund of the inadvertent automatic withdrawals.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$230.00 to Robert Page representing the inadvertent withdrawal of the 2016 third and fourth quarter annual sewer charges for account

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded the motion.

**17 - 8  
AUTHORIZING PAYMENT TO FRANK VACCHIANO  
FOR ACCUMULATED SICK DAYS**

**WHEREAS**, Authority employee Frank Vacchiano retired on December 31, 2016 after forty-four years and two months of continuous employment with the Authority; and

**WHEREAS**, at retirement Frank Vacchiano had accrued two hundred forty-one (241) sick leave days; and

**WHEREAS**, during 1996 the Authority and Mr. Vacchiano entered into an agreement providing that Mr. Vacchiano would be paid fifty percent (50%) of his sick leave days at his rate of pay at retirement provided he had accumulated one hundred seventy-six (176) unused sick leave days as of December 31, 1996; and

**WHEREAS**, Mr. Vacchiano had accumulated one hundred seventy-six (176) unused sick leave days as of December 31, 1996; and

**WHEREAS**, the Authority’s Employee Handbook provides that employees with twenty-five (25) years of service and who have accumulated one hundred seventy-six (176) unused sick days as of December 31, 1996 with the Authority shall be paid for one-half (1/2) of their accumulated unused sick leave days at their current rate of pay upon retirement; and

**WHEREAS**, the total value of one half (1/2) of Frank Vacchiano’s accumulated sick leave days is \$53,036.35; and

**WHEREAS**, the Authority’s Auditor has confirmed the computation of Frank Vacchiano’s payment for accumulated sick leave days.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Frank Vacchiano be paid \$53,036.35 for his accumulated unused sick leave days as of his retirement date on December 31, 2016.

Roll Call: Bernhardt, Galvin, Theodora, Villapiano  
Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded he motion.

**17 - 9  
AUTHORIZING CHANGE ORDER NO. 1 FOR WICKAPECKO DRIVE AND  
WANAMASSA DRIVE SANITARY SEWER REHABILITATION PROJECT**

**WHEREAS**, the Township of Ocean Sewerage Authority awarded a contract for the Wickapecko Drive and Wanamassa Drive Sanitary Sewer Rehabilitation Project (the “Project”) on August 2, 2016 to Black Rock Enterprises, LLC (“Black Rock”) in the amount of \$448,629; and

**WHEREAS**, the Project completion date was November 23, 2016; and

**WHEREAS**, for various reasons Black Rock requested an extension of time to complete the project; and

**WHEREAS**, the Authority and the Authority’s Consulting Engineer have no objection to an extension of the completion date.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby approves Change Order No. 1 for the Wickapecko Drive and Wanamassa Drive Sanitary Sewer Rehabilitation Project extending the project completion date to December 30, 2016; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to sign Change Order No. 1.

Roll Call:     Bernhardt, Galvin, Theodora, Villapiano  
                  Yes            Yes     Yes        Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Bernhardt seconded he motion.

**17 - 10**

**AUTHORIZING PAYMENT IN THE AMOUNT OF \$135,189.14 TO BLACK ROCK ENTERPRISES, LLC FOR WICKAPECKO DRIVE AND WANAMASSA DRIVE SANITARY SEWER REHABILITATION PROJECT**

**WHEREAS**, the Authority made an award to Black Rock Enterprises LLC (“Black Rock”) in the amount of \$448,629.00 for the Wickapecko Drive and Wanamassa Drive Sanitary Sewer Rehabilitation project (the “Project”) on August 2, 2016; and

**WHEREAS**, Black Rock has performed certain work on the Project; and

**WHEREAS**, the Authority’s engineer has recommended payment in the amount of \$135,189.14 to Black Rock in accordance with Payment Certificate No. 3 dated December 22, 2016.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes payment in the amount of \$135,189.14 to Black Rock Enterprises LLC for the Wickapecko Drive and Wanamassa Drive Sanitary Sewer Rehabilitation Project in accordance with the Authority’s engineer letter dated December 22, 2016.

Roll Call:     Bernhardt, Galvin, Theodora, Villapiano  
                  Yes            Yes     Yes        Yes

The members decided that it was necessary to go into Closed Session and that action would be taken subsequent to the adjournment of the Closed Session.

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION DECLARING CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

- Personnel
- Contractual relations

3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call:     Bernhardt, Galvin, Theodora, Villapiano  
                   Yes            Yes     Yes        Yes

Mr.     moved to adjourn the Closed Session meeting and return to the Business Meeting. Mr.     seconded the motion and all voted in favor of adjournment of the Closed Session.

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**17 - 3**  
**ESTABLISHING ANNUAL BASE SALARIES FOR 2017**

**WHEREAS**, the Township of Ocean Sewerage Authority desires to establish base salaries for its employees for 2017.

**NOW, THEREFORE, BE IT RESOLVED**, this 3rd day of January 2017 that the following annual base salaries are established for employees of the Township of Ocean Sewerage Authority, effective January 1, 2017:

<u>EMPLOYEE</u>	<u>BASE SALARY<sup>(1)</sup></u>
William E. Schmeling	\$ 115,820.00
Ruth Finn	\$ 5,175.00
Thomas Meholic	\$ 125,480.77
Glen Henry	\$ 89,585.51
Scott Stedman	\$ 89,498.10
Bruce Olsen	\$ 85,250.95
Sal Lagrotteria, Jr.	\$ 82,787.31
Daniel Miller	\$ 77,000.00
Alex Milmo	\$ 57,000.00
Richard Dorick	\$ 18,378.55
Thomas DiOrio	\$ 92,220.00
Kenneth Williamson	\$ 92,220.00
Vincent D’Esposito	\$ 77,000.00
Jennifer Crumley	\$ 65,000.00
Richard Roman	\$ 65,000.00
Board Chairman	\$ 2,250.00
Board Members	\$ 2,000.00

(1) Salaries on January 1, 2017 shall be paid based on annualized hourly rate; step increases may occur during year.

**AND BE IT FURTHER RESOLVED** that such base salary amount shall be in addition to any other amounts due in accordance with the Authority's Employee Handbook;

**AND BE IT FURTHER RESOLVED** that employees participating in the State Health Benefits Program shall pay seventy percent (70%) of the applicable Tier 4 percentage.

There being no further business to come before the Authority, Mr. Bernhardt moved that the meeting be adjourned. Mr. Theodora seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary