

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING**

Oakhurst, NJ

October 4, 2016

A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Others: Attorney John Bonello, Engineer Stephen Schreiber
 Executive Director Bill Schmeling, Recording Secretary Ruth Finn,
 Superintendent Thomas Meholic.

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

Chairman Galvin announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and mailed to the *Asbury Park Press* and *The New Coaster* in accordance with law.

WORK SESSION

Executive Director's Report. The Executive Director said that he had nothing to add to his written report.

Mr. Stubbs noted his concern about odors from the plant, particularly when sludge is being loaded into the trucks. Mr. Theodora said that there are new chemical scrubbers available that use Miracle Grow. They are very quiet and inexpensive to operate. Mr. Galvin suggested that reference should be made to the report from Greeley and Hansen relative to odor control.

Mr. Stubbs asked about the proposal to include checking the outfall line from the plant to the wey. Director Schmeling noted that the landfall portion of the line has never been examined and it would be prudent to determine the condition of that section of the line. Representatives from Hazen and Sawyer were present at the meeting to explain their recommendation for including the landfall portion of the line in the examination of the outfall pipe.

Attorneys Report. Attorney Bonello reported that he worked with the Executive Director on several items.

Engineer's Report. Mr. Schreiber gave the highlights of the 2016 Annual Services Assessment report noting that the collection system is fine and the pumps and plant are well maintained. The items regarding health and safety issues are of high priority.

Superintendent's Report. Mr. Meholic gave a review of his report. He advised that he is investigating an invasive bloom of microorganisms in the sludge and would keep members advised about his findings.

Director Schmeling introduced three engineers from Hazen and Sawyer, the firm retained by TOSA to review and report on engineering options with regard to the ocean outfall line. The study would be done utilizing a flexible cylinder that would carry a signal through the length of the pipe, which would indicate the thickness of the pipe. The final report can be used as a planning tool for the future. It will include a three-phase approach as follows:

- 1) Options for rehabilitation and repairs to the ocean outfall line.
- 2) Estimating the remaining useful life of the pipe.
- 3) Determining long and short term plans for maintenance of the outfall line.

Ken Williamson and I sat in on a conference call re: the MC Bridge O-11 and Interlaken PS Force Main repair. Precise is proposing a cured in place repair method for the 18 inch force main. Maser is requesting all technical specs and calculation regarding any critical diameter losses with the finished repair. Scheduling is pending all engineering approvals.

Together with Jennifer Crumley and Ken Williamson, I am investigating an invasive bloom of microorganisms' growth in the activated sludge. It may be related to the micro brewery that is online. I had seen the organism displayed at a Rutgers Activated Sludge Course and they issued a caution warning that it could interfere with normal process and organism growth. It can also add nuisance foaming issues similar to Nocardia foaming. We just began to investigate it this week and I will keep you posted. Ken will meet with the brewery personnel and management next week.

COLLECTION SYSTEM OPERATION AND MAINTENANCE

The collection system had the following work to report:

All routine pump station inspection and maintenance work was completed by Tom DiOrio, Ken Williamson, Rich Roman, and Vinnie D'Esposito.

At Norwood Pump Station, Pumping Services were in to adjust the cutter blade on No 2 pump. Interlaken PS had a pump bleed line clogged with grease and some over abundance of foam seen in the wet well. (Unknown if it is related to the activated sludge issue.)

Service calls were made to 229 Pinecrest and 201 Park Ave. The second issue will have Mark Woszczak Construction to repair the lateral which is about 15 ft. deep.

We performed some jet/vacuum line maintenance on Fairmont Ave. and Logan Rd. to Hwy 35. We also jetted Allen to Sunset and found heavy grease deposits. (620 ft.) We also jetted Stevens Rd. from Deal to Dwight found some grease (300ft)

CCTV Inspection work was attempted at Appleby but got stuck. We also inspected Tilton Ave for the TODPW and found that our camera tractor drive wheel keeps locking up. We are getting a loaner during the repair.

Ken worked with Bruce Olsen and Dave Stanton of SECO regarding alarm malfunctions with phone texting issues. This was for Cedar Village and later with Colonial Terrace PS's.

Respectfully submitted,

Thomas G. Meholic, Superintendent
9/20//16

Mr. Theodora made a motion to approve the Operator's Report. The motion was seconded by Mr. Stubbs and unanimously carried.

Communications: Director Schmeling reported that he received a communication with regard to a proposed pet hostel on route 35.

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

RESOLUTION 16 - 81 BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 242,649.64
REVIEW and INSPECTION	2,812.00
EIT and CONSTRUCTION	2,335.50
PAYROLL ACCOUNT	<u>0.00</u>
TOTAL BILLS PAYABLE	\$ 247,797.14

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

The members decided to table Resolution 16-82 for extension of unpaid leave of absence for Daniel Miller until after discussion in Closed Session.

Resolution

Mr. Villapiano offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

16 - 83
AUTHORIZING AWARD OF A CONTRACT FOR SEWER LINE AND FACILITIES REPAIRS TO MARK WOSZCZAK MECHANICAL CONTRACTORS, INC.

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for Sewer Line and Facilities Repairs in the Asbury Park Press on September 12, 2016 and posted the bid opportunity and bid documents on its website; and

WHEREAS, four (4) bids were received at the Authority’s office on the return date of September 28, 2016; and

WHEREAS, in accordance with law, the Authority intends to award a contract to the lowest responsible responsive bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract; and

WHEREAS, Mark Woszczak Mechanical Contractors, Inc. was the lowest responsible responsive bidder.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract for providing Sewer Line and Facilities Repairs to Mark Woszczak Mechanical Contractors, Inc. at the prices indicated in the proposal dated September 28, 2016 for the period October 1, 2016 to September 30, 2017; the total maximum bid price does not bind the Authority to the payment of any specific total, the amount to be paid under the contract shall be in accordance with the quantity of materials provided at prevailing per gallon charge; and

BE IT FURTHER RESOLVED that the Chairman, Executive Director and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded the motion.

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:

Personnel

- 3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Following the Closed Session Meeting, Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded the motion.

16 – 82

AUTHORIZING EXTENSION OF UNPAID LEAVE OF ABSENCE FOR DANIEL MILLER

WHEREAS, Daniel Miller was granted an unpaid leave under the Family and Medical Leave Act on August 2, 2016 for the period July 15, 2016 to and including September 6, 2016; and

WHEREAS, Daniel Miller has not returned to work by October 4, 2016 and anticipates being out for two to three weeks; and

WHEREAS, Daniel Miller has exhausted his sick, vacation and personal days as of July 15, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Daniel Miller is granted an unpaid leave of absence under the Family and Medical Leave Act from October 4, 2016 to and including November 1, 2016 to the extent Daniel Miller is unable to return to work.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes No Yes No

There being no further business to come before the Authority, Mr. Villapiano moved that the meeting be adjourned. Mr. Theodora seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary