

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING**

Oakhurst, NJ

December 6, 2016

A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Others: Engineer Stephen Schreiber, Recording Secretary Ruth Finn,
 Superintendent Thomas Meholic.
Absent: Attorney John Bonello, Executive Director Bill Schmeling

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

Chairman Galvin announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and mailed to the *Asbury Park Press* and *The New Coaster* in accordance with law.

WORK SESSION

Attorneys Report. Attorney Bonello was absent from the meeting. Chairman Galvin noted that Mr. Bonello had received the check from Asbury Park for their share of the cost of an analysis of TOSA's treatment plant capacity.

Engineer's Report. Mr. Schreiber reported that Blackrock Enterprises started the last run of pipe for the Wickapecko Drive project.

Superintendent's Report. Mr. Meholic gave a review of his report. He advised that he spoke with a representative with regard to the bio filter that is used for odor control. The representative indicated that he would prepare a cost analysis of the use of a wet scrubber compared to another type of unit (Evoqua Zebocs), which would provide significant cost savings.

Executive Director's Report. Due to Mr. Schmeling's absence, Chairman Galvin provided a review of the Director's written report.

The Chairman also gave a review of the resolutions on the agenda.

BUSINESS SESSION

Mr. Theodora offered a motion, seconded by Mr. Stubbs and unanimously carried to approve the minutes of the following meeting:

Regular Meeting

November 1, 2016

A copy of the Plant Operator's Report for the month of November was received, a copy of which follows:

**December 6, 2016 Work/Agenda Meeting
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
November, 2016 Operator's Report**

The November 2016 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 3.122 MGD. The highest daily flow was 3.507 MGD on November 14th. The total precipitation to date was 4.42 inches for the month; the largest precipitation was 1.45 inches on November 15th. Central New Jersey remains in a rainfall deficit.

The monthly average effluent suspended solids concentrations, to date 4 mg/l and for CBOD, the concentration was 3 mg/l. The average percentage removals for these same effluent parameters were 98% and 97% respectively. Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

PLANT OPERATIONS AND MAINTENANCE

The treatment plant is operating OK with some maintenance to report.

Glen Henry and AJ Milmo performed repair and preventative maintenance in the following locations: they performed routine maintenance on the UNOX System.

Bruce Olsen replaced street lighting in the administration building parking lot. Genserve Inc. was in to replace a belt on the Unox Building Emergency Generator. Pumping Services Inc was in to install the Main Pump No. 3 and make all connections. All main pumps are back in service.

Scott Stedman and Rich Roman drained, cleaned and inspected final clarifier 4. Rag/wipes debris was removed from some of the RAS suction piping.

Mark Woszczak has ordered materials for the RAS sludge line replacement still waiting for their delivery.

Scott Stedman, Rich Roman, in D'Esposito, Glen Henry and I all assisted Hazen and Pure Technologies with the Outfall Study. We were draining and filling the wet well and final clarifier 3 for required downtime for the Pipe Diver insertion. Unofficially the land-based pipe seems ok for the most part upon the initial fieldwork; however they saw some issues with the 1968 section of ocean based pipe.

After the Outfall Repair Study we had Burke Construction replace our beach manhole cover with a locking watertight manhole cover. Then they backfilled the work area.

US Army Corps of Engineers were very cooperative and TNJ Marine was successful with their work. Hazen was on site throughout the entire week. Overall the project was a success and the Pure Technology team was confident that their study data should be complete and accurate.

The activated sludge and Enterococci levels have been stable. I am giving Bill Schmeling a separate memo requesting the services of Hall Associates to make formal application for a NJPDES Permit stay for our Enterococci permit reporting.

I am investigating a different bio filter than what we discussed, regarding Mt. Holly MUA. We have an offer for a full-scale trial demo unit of an Evoqua Zabocs unit. It has a glass media that will not break down. The nutrient chemical cost is roughly \$15,000-20,000 / year. This is app. 20% of the cost of operating the traditional chemical wet - sodium hypochlorite scrubber (Greeley and Hansen Odor Control Study reference). I am waiting on a proposal and other particulars to iron out the logistics of set up and potential purchase cost. We have begun rinsing the existing bio filter woodchips in order to raise the pH; so proper disposal can take place.

COLLECTION SYSTEM OPERATION AND MAINTENANCE

The collection system had the following work to report:

All routine pump station inspection and maintenance work was completed by Tom DiOrio, Ken Williamson, Rich Roman, and Vinnie D'Esposito.

At Interlaken PS we had a leak in Bioxide feed tubing that was replaced. Evoqua came in to inspect and service all Bioxide systems at all seven pump station installations. At Norwood PS we unclogged a flush valve and reinstalled the rebuilt unit.

We responded to a grease blockage on Ring Road, downstream from Costco Inc. We also responded to a blockage at 487 Edgemere Pl. We also checked two lateral problems at 35 Peachtree, 488 Monmouth Rd. and 1009 Grassmere, which were the homeowners' laterals and their responsibility. We also responded to a homeowner at 83 Wickapecko Dr. who while doing his own plumbing reconnected a new lateral to his abandoned inactive septic tank piping. We offered assistance in troubleshooting the piping layout.

Mark Woszczak replaced a lateral at 1109 Grassmere Ave. It was originally repaired using a Fernco Coupling but the line developed bad sag and was a source of several blockages.

Vacuum /jetting work for the month took place at Grassmere Ave., 1105 Bendermere Ave. Ken Williamson met with Black Rock Construction who is currently replacing the water line and some of the sewer line at Wickapecko and S. Wanamassa Dr.

The CCTV inspection camera was returned to service. We performed CCTV inspection work this month at the following locations:

Walnut Ave. 152ft., Chestnut Ave. 325 ft., Spruce Ave. 290 ft. and Maple 460 ft.

Respectfully submitted,

Thomas G. Meholic, Superintendent
12/01/16

Mr. Theodora made a motion to approve the Operator's Report. The motion was seconded by Mr. Bernhardt and unanimously carried.

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Stubbs seconded the motion.

**RESOLUTION 16 - 85
AMENDED BILL LIST**

WHEREAS, the Bill List adopted on November 1, 2016 failed to include a payment authorized to Black Rock Enterprises, LLC by Resolution 16-89.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) the Bill List for November 1, 2016 is amended as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 387,359.89
REVIEW and INSPECTION	874.50
EIT and CONSTRUCTION	888.49
PAYROLL ACCOUNT	0.00
TOTAL BILLS PAYABLE	\$ 389,122.88

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Mr. Villapiano offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION 16 - 93
BILL LIST**

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 790,341.07
REVIEW and INSPECTION	2,238.08
EIT and CONSTRUCTION	28,927.96
PAYROLL ACCOUNT	0.00
TOTAL BILLS PAYABLE	\$ 821,507.11

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**16 - 94
RESCINDING RESOLUTION 16 - 20 AND
AUTHORIZING AMENDMENT TO 2016 BUDGET**

WHEREAS, the Township of Ocean Sewerage Authority adopted its Budget for the year ending December 31, 2016 on December 1, 2015; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of an Authority, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make the item of appropriation available for the purpose or purposes required for the needs of the Authority; and

WHEREAS, the Authority adopted Resolution 16-20 a budget amendment on March 1, 2016; and

WHEREAS, the budget amendment with Resolution 16-20 was not approved by the Division of Local Government Services; and

WHEREAS, the Authority desires to add an item of revenue “Connection Fees Collected” and increase the revenue item “Miscellaneous Revenue” with a corresponding increase in expenditures.

NOW, THEREFORE, BE IT RESOLVED that Resolution 16 - 20 is rescinded and is of no effect;

AND BE IT FUTHER RESOLVED in accordance with N.J.A.C. 5:31-2.8, the Township of Ocean Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2016 budget; and

AND BE IT FURTHER RESOLVED that the attached correction is, in the opinion of the Authority, warranted and authorized by the above statute and is necessary for the orderly operation of the Authority for the following reason:

1. Increase in revenue with corresponding increase in budgeted costs; and
2. Increasing or decreasing certain expenditure categories.

AND BE IT FURTHER RESOLVED that two (2) copies of this Resolution be filed with the Director of the Division of Local Government Services.

	2016 ADOPTED BUDGET	ADJUSTMENT	2016 AMENDED BUDGET
REVENUES			
User Charges	\$7,029,473	\$0	\$7,029,473
Investment Interest	\$7,000	\$0	\$7,000
Interest on Delinquent Accts	\$45,000	\$0	\$45,000
Miscellaneous Income	\$13,000	\$25,000	\$38,000
Reserve for Rate Stabilization	\$115,102	\$116,000	\$231,102
Connection Fees	\$0	\$75,000	\$75,000
TOTAL ANTICIPATED REVENUE	\$7,209,575	\$216,000	\$7,425,575
APPROPRIATIONS			
ADMINISTRATION			
Salary and Wages	\$137,538	-\$1,200	\$136,338
Fringe Benefits	\$795,959	-\$54,500	\$741,459
Other Expenses	\$507,808	\$171,475	\$679,283
COST OF PROVIDING SERVICES			
Salary and Wages	\$1,195,449	-\$10,000	\$1,185,449
Fringe Benefits			
Other Expenses	\$1,620,059	\$103,000	\$1,723,059
DEBT SERVICE			
Principal Payments	\$1,731,681	-\$161,775	\$1,569,906
Interest Payments	\$379,656	-\$57,500	\$322,156
NON-OPERATING EXPENSES			
Municipal Appropriation	\$299,425	\$0	\$299,425
Operations & Maintenance Reserves	\$542,000	\$226,500	\$768,500
Other Reserves	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$7,209,575	\$216,000	\$7,425,575

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

16 - 95

TRANSFER

WHEREAS, the Township of Ocean Sewerage Authority adopted its annual budget for 2016 and has set aside funds to be spent in connection with certain budget appropriations; and

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for additional funds in certain budget appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority, that the following transfers be approved:

TO:

Administration	Administration Salaries	
	-01-50-500-102	\$ 8,000.00
	Advertising	
	-01-50-500-310	\$ 200.00
	Dues & Subscriptions	
	-01-50-500-311	\$ 500.00
	Other Expenses	
	-01-50-500-321	\$ 500.00
	Ocean Township Interlocal	
	-01-50-500-401	\$216,500.00
Treatment Plant	General Repairs and Supplies	
	-01-60-600-204	\$ 7,000.00
	Sodium Hypochlorite	
	-01-60-600-304	\$ 5,000.00
	Repairs - Contractors	
	-01-60-600-351	\$190,000.00
	Water	
	-01-60-600-356	\$ 3,000.00
	Maintenance Contract Equip	
	-01-60-600-361	\$ 12,000.00
	Lab Testing	
	-01-60-600-503	\$ 5,000.00
Collection System	Collection Salaries	
	-01-61-601-301	\$ 15,000.00
	Repairs - Contractors	
	-01-61-601-351	\$ 30,000.00

Water

	-01-61-601-356	\$ 2,000.00
Asset Management	Main Pump Bldg Drives	
	-01-80-800-812	\$ 500.00
	Sewer Lateral Replacements	
	-01-80-800-830	\$ 10,000.00
<u>FROM:</u>		
Administration	Office Salaries	
	-01-50-500-103	\$ 9,200.00
	PERS	
	-01-50-500-203	\$ 26,500.00
	Hospitalization Insurance	
	-01-50-500-204	\$ 28,000.00
	Trustee & Paying Agent	
	-01-50-500-312	\$ 27,000.00
	Insurance General	
	-01-50-500-318	\$ 19,225.00
Treatment Plant	Plant Salary	
	-01-60-600-101	\$ 25,000.00
	Pumps	
	-01-60-600-203	\$ 27,000.00
	Other Chemicals	
	-01-60-600-306	\$ 5,000.00
	Natural Gas	
	-01-60-600-355	\$ 3,000.00
	Permit Fees	
	-01-60-600-360	\$ 19,000.00
	Bioxide Plant	
	-01-60-600-370	\$ 45,000.00
	Lab Supplies	
	-01-60-600-502	\$ 3,000.00
	Lab Equipment	
	-01-60-600-503	\$ 2,000.00
Collection System	Coll Pumps	
	-01-61-601-301	\$ 25,000.00

	Coll Controls	
	-01-61-601-302	\$ 10,000.00
	Manholes	
	-01-61-601-364	\$ 12,000.00
Debt Service	Principal	
	-01-70-700-400	\$161,775.00
	Interest	
	-01-70-700-500	\$ 57,500.00

AND BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded the motion.

16 - 96
AUTHORIZING AMENDMENT TO 2016 CAPITAL BUDGET

WHEREAS, the Township of Ocean Sewerage Authority adopted its Capital Budget for the year ending December 31, 2016 on December 1, 2015; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the 2016 Capital Budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE, BE IT RESOLVED that in accordance with N.J.A.C. 5:31-2.8, the Township of Ocean Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2015 Capital Budget; and

AND BE IT FURTHER RESOLVED that the attached correction is, in the opinion of the Authority, warranted and authorized by the above statute and is necessary for the orderly operation of the Authority for the following reason:

1. Increase in expenditures for certain projects, and others delayed until future date.

AND BE IT FUTHER RESOLVED that two (2) copies of this Resolution be filed with the Director of the Division of Local Government Services.

	2016 ADOPTED BUDGET	ADJUSTMENT	2016 AMENDED BUDGET
OPERATIONS AND MAINTENANCE RESERVES			
Vehicle Replacement	\$10,000	\$0	\$10,000
Control Building Electrical Work	\$20,000	\$0	\$20,000
Pump Station Improvements	\$57,000	-\$44,000	\$13,000
SCADA Upgrades	\$50,000	\$0	\$50,000
Collection System Improvements	\$50,000	-\$40,000	\$10,000
Lateral Replacements	\$50,000	\$460,000	\$510,000

Plant Generators	\$120,000	-\$120,000	\$0
Pump Replacements	\$100,000	-\$30,000	\$70,000
Buildings & Grounds Improvements	\$85,000	\$0	\$85,000
TOTAL OPERATIONS AND MAINTENANCE RESERVES	\$542,000	\$226,000 *	\$768,000

*Represents budget amendment from Resolution 16-94 (\$216,000) plus \$10,000 transferred from debt service interest

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

The members decided to table Resolution 16-97 until after discussion in a Closed Session Meeting.

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded he motion.

16 - 98
AUTHORIZING AWARD OF CONTRACT FOR 2013 COLLECTION SYSTEM UPGRADES PROJECT TO LUCAS CONSTRUCTION GROUP

WHEREAS, the Authority re-advertised for 2013 Collection System Upgrades project in the Asbury Park Press on September 19, 2016 with a return date of November 10, 2016; and

WHEREAS, the Authority received bids from Lucas Construction Group and Montana Construction Corp., Inc. on the return date; and

WHEREAS, the Authority’s engineer and the general counsel reviewed the bid documents; and

WHEREAS, the EIT Planning Document estimated construction costs with contingency as \$3,910,000; and

WHEREAS, the Authority is desirous of doing all the work contemplated by the bid documents; and

WHEREAS, the Authority’s engineer has recommended the Authority award the contract to Lucas Construction Group in the amount of \$3,904,987 being the base bid less deletion items one (1) through five (5) to be within the estimated construction costs of the EIT Planning Document; and

WHEREAS, the Authority’s Executive Director has indicated there are funds available for the award in the 2013 New Jersey Environmental Infrastructure Trust funding and from the Authority’s 2017 reserves for sewer line repairs.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Lucas Construction Group for the 2013 Collection System Upgrades Project in the amount of \$4,575,575.00;

AND BE IT FURTHER RESOLVED that should the funding for the bid award from the Environmental Infrastructure Trust Fund be insufficient for the bid award of \$4,575,575.00, the Authority shall pay for the remaining construction costs from its 2017 reserves for sewer line repairs.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Villapiano seconded he motion.

16 - 99

AUTHORIZING AWARD OF CONTRACT FOR FURNISHING AND DELIVERY OF AQUEOUS CALCIUM NITRATE AND TWICE YEARLY SYSTEM MAINTENANCE TO EVOQUA WATER TECHNOLOGIES LLC FOR THE PERIOD NOVEMBER 1, 2016 TO OCTOBER 31, 2018

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for the furnishing and delivery of Aqueous Calcium Nitrate and twice yearly system maintenance in the Asbury Park Press on October 25, 2016 and posted the bid opportunity on its website the same day; and

WHEREAS, the bid documents provided for the award of a one-year or two-year contract; and

WHEREAS, the Authority received a single bid from Evoqua Water Technologies LLC (“Evoqua”); and

WHEREAS, Evoqua has been the Authority’s supplier of aqueous calcium nitrate for several years; and

WHEREAS, the Authority’s staff has determined that the product and services provided have been performed in an effective and efficient manner; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract for the furnishing and delivery of Aqueous Calcium Nitrate and twice yearly system maintenance to Evoqua Water Technologies LLC for the period November 1, 2016 to October 31, 2018 at a per gallon charge of \$2.53; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Villapiano seconded he motion.

16 - 100

AUTHORIZING FINAL PAYMENT TO ELECTRO MAINTENANCE INC. FOR PUMP STATION COMMUNICATIONS PROJECT

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract to Electro Maintenance Inc (“EMI”) in the amount of \$324,865.00 for the Pump Station Communication Project (the “Contract”); and

WHEREAS, the Authority authorized an amendment to the Contract in the amount of \$7,100.00 for the installation of an antenna at the Interlaken Pump Station; and

WHEREAS, the Authority authorized Change Order No. 1 to the Contract in the amount of \$48,225.00 for the installation of aboveground controls at certain pump stations; and

WHEREAS, all equipment has been installed and work completed and the communications have worked well for approximately one year; and

WHEREAS, Electro Maintenance Inc. has addressed all concerns of the Authority staff with regard to communications; and

WHEREAS, Electro Maintenance Inc. has requested payment of the remaining amount due under the contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes final payment in the amount of \$26,103.21 to Electro Maintenance Inc. for the Pump Station Communications Project.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Bernhardt seconded he motion.

16 - 101

AUTHORIZING APPOINTMENT OF CONNER STRONG & BUCKELEW AS RISK MANAGEMENT CONSULTANT FOR THE YEAR 2017

WHEREAS, the Township of Ocean Sewerage Authority is a member of the New Jersey Utility Authority Joint Insurance Fund (“Fund”); and

WHEREAS, the bylaws of the Fund require the Authority to obtain a Risk Management Consultant to perform various professional services required by the Fund and the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties render comparative bidding impractical; and

WHEREAS, Conner Strong & Buckelew has submitted a proposal for risk management services to the Authority; and

WHEREAS, Conner Strong & Buckelew, through its representative Michael C. Avalone, has provided the Authority with quality risk management consulting services; and

WHEREAS, the Authority’s Executive Director has determined and certified in writing that the value of the services as risk management consultant will not exceed \$17,500; and

WHEREAS, the term of this contract is for one (1) year from January 1, 2017 to December 31, 2017; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are excepted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. Conner Strong & Buckelew is hereby appointed as Risk Management Consultant for the Authority in accordance with the attached proposed contract for the period January 1, 2017 to December 31, 2017.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate risk management services required.

3. A notice of this action shall be published according to law.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Theodora seconded he motion.

**16 - 102
AUTHORIZING GRANT OF APPROVAL FOR CARDINALE
& OCEAN CROSSING ASSOCIATES LLC**

WHEREAS, Cardinale & Ocean Crossing Associates LLC (“Cardinale”) proposes to operate a pet resort facility at Block 34, Lots 3.03 and 5 in the Township of Ocean; and

WHEREAS, the Authority requested information on the estimated daily flow and the manner of disposal of solid pet waste; and

WHEREAS, a final application and summary report dated November 15, 2016 was submitted by Cardinale on November 18, 2016; and

WHEREAS, Cardinale estimates approximately 100 gallons per day in flow; and

WHEREAS, Cardinale has indicated that solid pet waste will not be disposed of in the Authority’s collection system; and

WHEREAS, Cardinale does not propose any new connection to the Authority’s collection system.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that approval is granted to Cardinale & Ocean Crossing Associates subject to the payment of the two hundred dollar (\$200.00) application fee and conditioned upon solid pet waste not being disposed of in the Authority’s collection system.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Theodora seconded he motion.

**16 - 103
2017 ADOPTED BUDGET RESOLUTION
TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
JANUARY 1, 2017 TO DECEMBER 31, 2017**

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented to the governing body of the Township of Ocean Sewerage Authority at its open public meeting of December 6, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget, as presented for adoption, reflects Total Revenues of \$7,115,373, Total Appropriations, including any Accumulated Deficit, of \$7,115,373 and Total Unreserved Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget, as presented for adoption, reflects Total Capital Appropriations of \$22,437,000 and Total Unreserved Net Position planned to be utilized as funding thereof of \$362,000.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Ocean Sewerage Authority at an open public meeting held on December 6, 2016 that the Annual Budget and Capital Budget/Program of the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED that the Annual Budget and Capital Budget/Program as presented for adoption reflect each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

16 - 104
AUTHORIZING REFUND IN THE AMOUNT OF \$115.00
TO CHRISTINE A. SANZARI

WHEREAS, Christine A. Sanzari was the prior owner of 902 Interlaken Avenue in the Township of Ocean (account number 2768-0); and

WHEREAS, 902 Dixon Avenue was sold on September 30, 2016; and

WHEREAS, no adjustment was made on the closing statement for the 2016 fourth quarter sewer charges; and

WHEREAS, Ms. Sanzari was in the direct debit program for payment of sewer charges; and

WHEREAS, \$115.00 was automatically withdrawn from her account for the 2016 fourth quarter annual sewer charges on or about November 16, 2016;

WHEREAS, Ms. Sanzari has requested a refund of the inadvertent automatic withdrawal.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$115.00 to Christine A. Sanzari

representing the inadvertent withdrawal of the 2016 fourth quarter annual sewer charge for account number 2768-0.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded he motion.

16 - 105

CONFIRMING EXECUTIVE DIRECTOR’S AUTHORIZATION TO SIGN LOAN APPLICATIONS FOR S340750-13 AND S340750-14

WHEREAS, the Township of Ocean Sewerage Authority authorized T&M Associates to prepare a letter of intent and planning document for the Authority’s 2017 NJEIT application for pump station rehabilitation and collection system improvements (Resolution 15-77); and

WHEREAS, the Township of Ocean Sewerage Authority filed an application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for the Improvements to its Collection System (S340750-13) and the Rehabilitation of the Asbury Avenue and Longview Pump Stations (S340750-14); and

WHEREAS, William E. Schmeling, Executive Director of the Township of Ocean Sewerage Authority, is the Authority’s chief executive authorized to sign documents authorized by the Authority.

NOW, THEREFORE BE IT RESOLVED that the Authority confirms William E. Schmeling, Executive Director authorization to act as the Authority’s Authorized Representative in all matters relating to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust; the Authorized Representative may be contacted at Township of Ocean Sewerage Authority, 224 Roosevelt Avenue, Oakhurst, NJ 07755, (732) 531-2213 ext. 110.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Villapiano seconded he motion.

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AUTHORIZING PAYMENT IN THE AMOUNT OF \$63,992.04 TO BLACK ROCK ENTERPRISES, LLC FOR WICKAPECKO DRIVE AND WANAMASSA DRIVE SANITARY SEWER REHABILITATION PROJECT

WHEREAS, the Authority made an award to Black Rock Enterprises LLC (“Black Rock”) in the amount of \$448,629.00 for the Wickapecko Drive and Wanamassa Drive Sanitary Sewer Rehabilitation project (the “Project”) on August 2, 2016; and

WHEREAS, Black Rock has performed certain work on the Project; and

WHEREAS, the Authority’s engineer has recommended payment in the amount of \$63,992.04 to Black Rock in accordance with Payment Certificate No. 2 dated November 28, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes payment in the amount of \$63,992.04 to Black Rock Enterprises LLC for the Wickapecko Drive and Wanamassa Drive Sanitary Sewer Rehabilitation Project in accordance with the Authority’s engineer letter dated November 28, 2016.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following Resolution and moved its adoption. Mr. Stubbs seconded he motion.

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Personnel

3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

There being no further business to come before the Authority, Mr. Bernhardt moved that the meeting be adjourned. Mr. Villapiano seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary