

**SPECIAL MEETING
TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**

Oakhurst, NJ

March 26, 2013

A Special Meeting of the Township of Ocean Sewerage Authority was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:00 pm.

Present: Bernhard, Galvin, Kelly, Stubbs
Absent: Villapiano
Others: Executive Director William Schmeling, Counsel John L. Bonello, Auditor David A. Kaplan, Employee Ken Williamson

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

Chairman Galvin announced that the meeting was being held in conformance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and emailed to the *Asbury Park Press* and *The Coaster* on March 11, 2013.

The Chairman announced this was a meeting to discuss the purchase of TV truck, and two items - service agreement negotiations and employee compensation - would be held in closed session.

The Executive Director indicated that the TV truck is not a new piece of equipment, the Authority presently has a video camera but it is not functional for the work the Authority needs to perform. It provides a fixed-straight ahead view and cannot rotate. The images are stored on VHS tapes which are becoming more difficult to obtain and degrade over time. The TV truck would be purchased jointly with the Township and the Executive Director shared an email from the Township Manager indicating that he was in agreement with the Authority maintaining, servicing and owning the TV Truck, and invoicing the Township for its share.

The Chairman confirmed with the Executive Director and the Auditor that the truck being discussed could be purchased through a national purchasing cooperative without the requirement of public bidding. The Chairman mentioned that the authority for which he works purchased a similar vehicle in the recent past through a competitive bid and obtained a good price.

Ken Williamson, who handles the collection system for the Authority, talked about his plan to use the TV truck and why he feels the truck would be a benefit to the Authority. He anticipated putting the truck on the road approximately 3 days a week, depending on other needs for the collection personnel.

A lengthy give-and-take then took place between the Board and Mr. Williamson regarding the use of the TV truck, the equipment provided with the truck, personnel necessary to use the truck and how the truck would benefit the Authority. There was also considerable discussion regarding the option of bringing in a private contractor to perform a video inspection of the entire system, which could be performed in a shorter period of time. This option could be used in conjunction with the purchase of the TV truck by identifying areas of concern thereby reducing the time Authority personnel would spend inspecting areas of the system in good condition. The option could also be used in place of purchasing the truck.

After this lengthy discussion, the Chairman opened the meeting up to the public. Mr. Hudson, Mahoras Drive, stated that based on what he heard, the truck should be purchased and the staff supplemented to the extent necessary to do the work. He was not in favor of contracting the work out.

Mr. Bernhardt moved to go into close session for the purpose of discussing service agreement negotiations and employee compensation. The motion was seconded by Mr. Stubbs. All present voted in favor of going into closed session.

Upon returning from the closed session, Mr. Bernhard moved to adjourn the special meeting, seconded by Mr. Kelly. All present voted in favor of adjournment.

Respectfully submitted,

Christopher Kelly
Secretary