

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING**

A Work Meeting and Agenda Conference of the Township of Ocean Sewerage Authority for the month of July 2013, was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 p.m.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Absent: None
Others: Auditor David A. Kaplan, Attorney John Bonello, Engineer Henry Johnson,
Executive Director Bill Schmeling, Superintendent Tom Meholic

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

CONNECTION FEE HEARING

Mr. Bonello gave an introduction to the Connection Fee Hearing. Auditor David A. Kaplan was sworn in by Mr. Bonello and gave testimony as to the calculation of the connection fee.

Resolution

Mr. Villapiano made a motion to close the public hearing. Mr. Bernhardt seconded the motion.

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ESTABLISHING CONNECTION FEE

EFFECTIVE JULY 3, 2013

WHEREAS, The Township of Ocean Sewerage Authority published Notice of proposed adjustments of its Rate Schedule and of the time and place of the public hearing thereon in two newspapers of general circulation in the area serviced by the Authority at least twenty (20) days preceding the aforesaid public hearing; and

WHEREAS, the Authority conducted a public hearing on the proposed adjustments of its Rate Schedule on Tuesday, July 2, 2013 at 6:30 p.m. at the offices of the Authority as indicated in the publication of Notice; and

WHEREAS, the Authority provided evidence at the hearing showing that the proposed adjustments of its Rate Schedule are necessary and reasonable; and

WHEREAS, the Authority provided the opportunity for cross-examination of persons offering such evidence at the public hearing; and

WHEREAS, the Authority ordered that a transcript of the hearing be made and a copy thereof be available upon request to any interested party at a reasonable fee; and

WHEREAS, the Authority has considered the proposed adjustments to its Rate Schedule, as well as all evidence presented through direct and cross-examination, as well as all comments made by those members of the public in attendance at the aforesaid public hearing, as well as any written comments that may have been received; and

WHEREAS, the Authority having been satisfied from all of the evidence and comments presented that the proposed adjustments of the Rate Schedule are in accordance with the Statute and are reasonable and necessary.

NOW, THEREFORE, BE IT RESOLVED this 2nd day of July, 2013 that the proposed adjustments to the Rate Schedule attached to this Resolution be and the same are hereby approved and adopted by the Authority; and

BE IT FURTHER RESOLVED that the revised Rate Schedule shall become effective on July 3, 2013; and

BE IT FURTHER RESOLVED that the provisions of The Township of Ocean Sewerage

Authority Rules and Regulations pertaining to the payment of such charges and to the time or times when and the place or places where such charges shall be due and payable, be and the same are hereby incorporated herein by reference; and

BE IT FURTHER RESOLVED that a copy of the Rate Schedule in effect shall at all times be kept on file at the office of the Authority and shall at all reasonable times be open to public inspection.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Mr. Bonello announced that the Connection Fee Hearing was now closed and the Regular Meeting would begin.

WORK SESSION

Director’s Report. Mr. Schmeling said that approximately one hundred letters went out to commercial accounts and he has started to hear from them. So far none have resulted in any requests for corrections to their bills, but he foresees that some will be forthcoming. He is getting some information as to water meter numbers.

He is working on funding for the gravity thickener with MCIA and will also complete paperwork for NJEIT.

Mr. Schmeling reported that he is uncertain about the appropriate method by which to bill the dry cleaning establishment as the owner said that most of the water goes into the air as steam. There was discussion on this matter.

Attorney’s Report. Mr. Bonello reported that he has worked with the Executive Director on several matters, including the contract with the Borough of Deal. He suggested that members discuss the contract in Closed Session.

Engineers Report. Mr. Johnson reported that the Engineers are continuing to work on the plans and specifications for the Route 35 sewer crossing as well as the Roseld Avenue sewer project in preparation to put the projects out to bid.

Mr. Meholic noted that there would be work done along Route 35 and he will try to determine the time frame in order to avoid conflict between the two projects.

Plant Superintendent’s Report. Mr. Meholic provided the Operator’s report for the month of June 2012.

BUSINESS SESSION

Mr. Schmeling provided a review of the Resolutions on the agenda.

Resolution

Mr. Stubbs offered a motion, seconded by Mr. Bernhardt and unanimously carried to approve the following minutes.

Regular Meeting June 6, 2013

A copy of the Plant Operator’s Report for the month of June 2013 was received, a copy of which follows

**July 2, 2013 Work/Agenda Meeting
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
June, 2013 Operator’s Report**

The June 2013 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 6.159 MGD. The highest daily flow was 10.907 MGD on June 8th. The total precipitation to date was 10.59 inches of rain to date for the month; the largest precipitation was 4.69 inches on June 8th.

The monthly average effluent suspended solids concentrations, to date, 7 mg/l. For CBOD, the concentration was 6 mg/l. The average percentage removals for these same effluent parameters were 88% and 87% respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

PLANT OPERATIONS AND MAINTENANCE

The treatment plant is operating OK with some maintenance to report.

We experienced near record-breaking precipitation for the month of June at 10.59 inches. As of this writing we have broken the June rainfall record for Central Park, New York City, which was approximately 9.7 inches. We had no power failures during the month.

We began our new Grit/Screenings Disposal Contract with Waste Management. The container was removed and transported without any incident. Glen Henry worked on rebuilding one of the grit screw conveyors.

We had some Unox System air compressor shutdowns due to overheat. We are investigating the ventilation system.

We had another Gravity Thickener Upgrade Project meeting with Maser Associates. Plans and specifications are being finalized. We are on target to start the project in the fall.

We had Alternate Power Generator Service in for routine service of the plant and pump station generators. Bruce Olsen worked with a technician from CNA to do an infrared analysis of all plant motors and motor control centers.

COLLECTION SYSTEM OPERATION AND MAINTENANCE

The collection system had the following work to report:

At all pump stations, we experienced higher flows due to the heavy rainfall, but no power failures during the month. We did have overnight shift coverage on June 10th - 11th. The plant's peak flow reached 20 MGD on June 10.

At Whalepond PS, DiOrio and Stedman worked on a clogged pump. (rag material)

At Longview Village PS we had a similar situation with a pump clogged with rag material. The wet well was cleaned by DiOrio and D'Esposito.

At Cedar Village PS, we responded to a high wet well alarm, higher flow- which in part was due to their pool maintenance.

At Green Grove PS we had Electro Maintenance Inc. in to finish some of the conduit work that was being performed under the Emergency Generator Project.

Road calls for the month included the following: at 258 Dixon Ave., we check the lateral, which had a missing clean out cap. Some debris fell into the line and we jetted the line and inspected it.

At 1404 Chestnut Ave., we found a lateral blockage that couldn't be readily fixed. They had a line leading away from the side of the property and this was at a sharp angle, which had a break. Their plumber determined a break off the property and in the street. Woszczak Mechanical Contractors was called in to make the lateral repair.

At 3003 Sunset Ave. a broken lateral was checked that also had a broken cleanout. It was near new sidewalk construction at the site. This work was done by the Township of Ocean for the curbing and sidewalk project. We informed Joe O'Neal, Avakian Engineers- the Township's consulting engineer. Their contractor will make all necessary repairs.

Sewer line maintenance for the month included jetting the Rte. 18 easement to the Ring Road (Seaview Mall or Center).

We did video inspection in front of 2200 Hwy 35 South (near Red Lobster and Armstrong Blvd., near Twin Brook Apts.) We found a shear break in ACP pipe as it leaves a casing under Armstrong

Blvd. We had Woszczak Contractors to make the repair.

During the storms, we inspected the siphon lines. The 2011 siphon line worked well we switched to the 10 in diameter line which was OK. The newer 2013 siphon line had both sewer lines running at full capacity. The terminal manhole on Bridlemere Ave also was running at capacity. The Interlaken PS had all 3 pumps running for the first day and 2 pumps for the next 2 days. We returned to 1 pump operation on the 4th day (at 1.5-2.0 MGD).

We had 2 pumps running at Wickapecko PS and the bar screens in operation. We manually cleaned the screens through the night. Roseld Ave flow was high.

We replaced 2 manhole covers and rims on Washington Dr. and Golf Rd. (Williamson, Lagrotteria Jr. and Stedman)

Kaitlyn Fare is working out well in the lab. Her lab analysis training is ongoing. We have started on data logging and I have begun to show her some NJDEP- DMR work. Her computer skills are excellent.

Respectfully submitted,
Thomas G. Meholic. Superintendent
6/25/13

Mr. Stubbs made a motion to approve the Operator’s Report. The motion was seconded by Mr. Bernhardt and unanimously carried for the Operator’s Report to be received.

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Kelly seconded the motion.

**RESOLUTION 13 - 60
BILL LIST**

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 147,776.16
REVIEW and INSPECTION	0.00
EIT & CONSTRUCTION	19,900.57
RENEW and REPLACEMENT	0.00
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TOTAL BILLS PAYABLE	\$ 167,676.73

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

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AUTHORIZING PAYMENT IN THE AMOUNT OF \$9,865.07 TO ELECTRO MAINTENANCE INC.
FOR PUMP STATION GENERATOR PROJECT**

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract to Electro Maintenance Inc (“EMI”) in the amount of \$293,786.00 for the Pump Station Generator Project (the “Contract”) on October 2, 2012; and

WHEREAS, the Authority authorized an amendment to the Contract in the amount of \$39,201.00 on December 4, 2012; and

WHEREAS, the Authority authorized an amendment to the Contract in the amount of \$3,395.00 on May 7, 2013; and

WHEREAS, EMI has completed 100% of the work and provided all material required under the Contract for the work; and

WHEREAS, the Authority staff have reviewed the work completed and the material supplied and recommend payment in the amount of \$ 9,865.07 to Electro Maintenance Inc.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$ 9,865.07 to Electro Maintenance Inc. for the Pump Station Generator Project.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

RESOLUTION DECLARING CLOSED SESSION

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:

Contract negotiations

- 3. It is anticipated at this time that the above stated subject matter will be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

There being no further business to come before the Authority, Mr. Stubbs moved that the meeting be adjourned. Mr. Villapiano seconded the motion and all voted in favor of adjournment.

Respectfully Submitted,

CHRISTOPHER E. KELLY, Secretary