

**SPECIAL MEETING
TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**

Oakhurst, NJ

July 21, 2016

A Special Meeting of the Township of Ocean Sewerage Authority was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 pm.

Present: Bernhard, Galvin, Theodora, Villapiano

Absent: Stubbs

Others: Executive Director William Schmeling, Authority Counsel John L. Bonello

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

Chairman Galvin announced that the meeting was being held in conformance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and published in the *Asbury Park Press* and *The Coaster* on July 7, 2016.

The meeting was opened to the public. There was no public comment and the public comment portion of the meeting was closed.

The Board then began a discussion of the additional information provided by CDMSmith and Hazen and Sawyer on the Ocean Outfall Pipe Reconstruction Options Project. All members of the Board, the Executive Director and General Counsel asked questions and provided comment on the various tasks and costs set forth in both responses. After a lengthy discussion, Mr. Bernhard moved and Mr. Theodora moved the following motion:

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AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR OCEAN OUTFALL PIPE RECONSTRUCTION OPTIONS PROJECT

WHEREAS, the Township of Ocean Sewerage Authority has a need to for engineering services with regard to its ocean outfall pipe; and

WHEREAS, the Authority issued an RFP for engineering services and advertised the RFP for engineering services in the Star Ledger on April 13, 2016; and

WHEREAS, the Authority received proposals from CDMSmith, CME Associates, DDC Engineers, Inc. and Hazen & Sawyer; and

WHEREAS, the Authority reviewed the proposals; and

WHEREAS, on June 22, 2016, the Authority Board interviewed CDMSmith and Hazen & Sawyer with regard to their proposals; and

WHEREAS, the Authority's Purchasing Agent has determined and certified in writing that the value of the engineering services will exceed \$17,500; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract through the Authority's Reserve for Rate Stabilization and future bonding for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby awards an engineering contract for the Ocean Outfall Pipe Reconstruction Options project to Hazen and Sawyer in an amount not to exceed \$97,723.00 in accordance with their proposal dated May 2016, and updated July 13, 2016; and

BE IT FURTHER RESOLVED that the Executive Director, Chairman and Secretary are authorized to execute such documents as necessary to effectuate this Resolution.

On a roll call vote, all present voted in favor.

Mr. Bonello left the meeting at 8:35. The Board then discussed the proposed steps proposed by the employees. After discussion, the Board agreed that the steps should be revised in a manner similar to that proposed by the employees and authorized the Executive Director to prepare an amendment to the Employee Handbook on the step program for a vote at the August 2nd meeting.

The Board then discussed increases to stipends currently provided certain Authority employees. The Board authorized the Executive Director to prepare an amendment to the Employee Handbook expanding the stipend program for a vote at the August 2nd meeting.

Mr. Bernhard moved to adjourn the special meeting, seconded by Mr. Theodora. All present voted in favor of adjournment.

Respectfully submitted,

Ralph E. Stubbs
Secretary