

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
October 1, 2024

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller Theodora, Valentino

4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 8, 2024 and mailed to its service communities on February 8, 2024, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/hvy-nivn-pdi or calling 857-323-2408, PIN 182 159 490#.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineering Report
8. Auditor Report
9. Operator's, Maintenance and Collection Reports
10. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

11. Communications
12. Review of Bill List
 - a. Board comments
 - b. Public comment
13. Resolution 24-47: Bill List
14. Consent Agenda: **items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
 - a. Approval of minutes of September 3, 2024 regular meeting.
 - b. Motion to receive and file Operator's Report
15. Resolution 24-48: Resolution Authorizing Payment to Ocean Township for Overdeposit in Account 398-0

16. Resolution 24-49: Resolution Authorizing Refund to Account 5228-0
17. Resolution 24-50: Resolution Awarding One Year Contract for Electrical Repair Services
18. Resolution 24-51: Resolution Awarding a 2-Year Contract for Furnishing Liquid Oxygen
19. Resolution 24-52: Resolution Awarding One Year Contract for pump Repairs, Service and Supply
20. Resolution 24-53: Resolution Awarding Professional Services Contract to CME Associates for Design and Bid Services for 2025 Wastewater Treatment Plant Upgrades Project.
21. Closed Session if necessary.
22. Adjournment

RESOLUTION 24-47

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$184,104.74
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	11,478.40
PAYROLL ACCOUNT	<u>82,357.29</u>
TOTAL BILLS PAYABLE	\$277,940.43

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on October 1, 2024.

David Miller, Secretary

BILL LIST SUMMARY

Meeting Date October 1, 2024

General Fund Vouchers	\$184,104.74	
Bill List Total		\$277,940.43
Payroll	\$82,357.29	
Sept 6 Payroll		\$40,133.97
Sept 20 Payroll		\$42,223.32
Construction	\$11,478.40	
2016 NJEIT Project (Interlaken PS Bulkhead)	\$0.00	
Colliers		\$0.00
2017 NJEIT Project (Asbury Ave & Longview)	\$0.00	
DeMaio Electrical Company, Inc.		\$0.00
T&M Associates		\$0.00
Dilworth Paxson		\$0.00
2017 MCIA Bond	\$10,044.90	
PS&S Wayside PS CM		\$1,924.50
Woszczak 111 Crosby Lateral		\$8,120.40
2019 MCIA Bond	\$0.00	
		\$0.00
2021 MCIA Bond	\$1,433.50	
Spartan Construction		\$0.00
CME (Sludge Building C&A)		\$1,433.50
Review & Inspection	\$0.00	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
R & R	\$0.00	
		\$0.00
		\$0.00
TOTAL BILL LIST AMOUNT		\$277,940.43

Township of Ocean Sewerage Authority
Bill List By Vendor Name

Ranges		Item Status	Purchase Types	Misc		
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Y</i> <i>Budgeted:</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>		
Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
DIMINO 24-00345	Anthony Dimino 09/13/24Utility Management Course	Open	180.00	0.00		
ATT 24-00023	AT&T MOBILITY 01/17/24Pump Station Cellular	Open	387.96	0.00		
ATLA001 24-00360	ATLANTIC PLUMBING SUPPLY CORP. 09/18/24Plumbing Supplies, Hypo	Open	116.85	0.00		
ATLAS 24-00019	ATLAS COPCO COMPRESSORS LLC 01/09/24Annual Air Compressor Mainten	Open	7,073.25	0.00		
CLEARY 24-00355	CLEARY GIACOBBE ALFIERI JACOBS 09/17/24Labor Attorney	Open	185.00	0.00		
CME00001 EIT00929	CME ASSOCIATES 09/24/24Sludge Bldg CONAD	Open	1,433.50	0.00		
DELT001 24-00352	DELTA DENTAL PLAN OF NJ 09/17/24Dental Premium	Open	2,928.52	0.00		
DILWORTH 24-00362	Dilworth Paxson LLP 09/18/24njib 2024 Bonds	Open	83.10	0.00		
ELE001 24-00373	ELECTRO MAINTENANCE INC 09/23/24Electrical Repairs	Open	840.00	0.00		
FREE001 24-00354	FREEHOLD CARTAGE INC 09/17/24Grit Disposal	Open	1,949.00	0.00		
ASBURY01 24-00358	Gannett NY-NJ LocalIQ 09/18/24Legal Ad Audit Synopsis	Open	167.00	0.00		
GRAI001 24-00370 24-00371	GRAINGER WW INC 09/23/24Supplies 09/23/24Supplies	Open Open	1,555.84 319.30	0.00 0.00		
Vendor Total:			1,875.14			
HOME001 24-00372	HOME DEPOT CREDIT SERVICES 09/23/24Supplies	Open	305.66	0.00		
JCPRINT 24-00350	JC PRINTING SOLUTIONS 09/17/24RAIN GEAR TYLER MUNSON	Open	84.00	0.00		

Township of Ocean Sewerage Authority
Bill List By Vendor Name

Vendor # P.O. #	Name PO DateDescription	Status	Amount	Void Amount	Contract	PO Type
JDV CORP 24-00231	JDV EQUIPMENT CORPORATION 06/17/24Grit Screw	Open	6,885.00	0.00		
JEM 24-00348	JEM INDUSTRIAL SERVICES, INC. 09/17/24NITRILE GLOVES	Open	243.00	0.00		
JCPL001 24-00375	JERSEY CENTRAL POWER & LIGHT 09/25/24Main St Pump St	Open	2,435.41	0.00		
LIVEVAUL 24-00032	KeepItSafe, Inc. - LiveVault 01/29/24Computer Backup	Open	21.82	0.00		
PRAX001 24-00351	LINDE, INC. 09/17/24LIQUID OXYGEN	Open	7,468.00	0.00		
LYONS 24-00342	LYONS ENVIRONMENTAL SERVICES 09/09/24Lab Services	Open	696.00	0.00		
WOSZCZ01 EIT00930	MARK WOSZCZAK 09/24/24111 Crosby Lateral	Open	8,120.40	0.00		
MIRA001 24-00353	MIRACLE CHEMICAL CO 09/17/24Sodium Hypochlorite	Open	9,153.00	0.00		
NALCO 24-00031	NALCO COMPANY 01/29/24Water Treatment	Open	542.76	0.00		
NJAM001 24-00346	NEW JERSEY AMERICAN WATER 09/17/24Water	Open	7,654.87	0.00		
NJNAT001 24-00347	NEW JERSEY NATURAL GAS CO 09/17/24NATURAL GAS	Open	384.02	0.00		
VOTECH 24-00344	Ocean County Votech 09/11/24Intro to Water/Wastewater	Open	1,040.00	0.00		
ONECALL 24-00343	ONE CALL CONCEPTS, INC 09/09/24One Call Markouts August	Open	391.82	0.00		
MOYE 24-00271	OVERHEAD HOIST & CRANE, INC. 07/15/24Whalepond Hoist Parts	Open	2,828.64	0.00		
PACE 24-00369	Pace Analytical Services 09/23/24Lab Services	Open	740.00	0.00		
PSS EIT00931	PAULUS, SOKOLOWSKI & SARTOR 09/24/24Wayside PS Upgrade	Open	1,924.50	0.00		

Township of Ocean Sewerage Authority
Bill List By Vendor Name

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
P.O. #	PO DateDescription					
USA BLUE	USA BLUE BOOK		<i>Account Continued</i>			
24-00359	09/18/24Lab Supplies	Open	104.54	0.00		
VERIZON2	VERIZON					
24-00007	12/21/23Telephone	Open	140.64	0.00		

Total Purchase Orders: 49 Total P.O. Line Items: 0 Total List Amount: 195,583.14 Total Void Amount: 0.00

Township of Ocean Sewerage Authority
Bill List By Vendor Name

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	4-01	184,104.74	0.00	184,104.74	0.00	0.00	84,104.74
	4-02	0.00	0.00	0.00	0.00	11,478.40	11,478.40
Total Of All Funds:		184,104.74	0.00	184,104.74	0.00	11,478.40	195,583.14

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	01	184,104.74	0.00	184,104.74	0.00	0.00	84,104.74
	02	0.00	0.00	0.00	0.00	11,478.40	11,478.40
Total Of All Funds:		184,104.74	0.00	184,104.74	0.00	11,478.40	195,583.14

**AUTHORIZING PAYMENT TO OCEAN TOWNSHIP FOR
OVERDEPOSIT IN ACCOUNT NUMBER 398-0**

WHEREAS, THE Township of Ocean misapplied a payment for trash carts to sewer account 398-0 in the amount of \$225.00; and

WHEREAS, the Township has requested payment from the Authority for the \$225.00 sewer overpayment to satisfy the trash account; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes a payment of \$225.00 to the Township of Ocean as requested in the email of August 26, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on October 1, 2024.

David Miller, Secretary

**AUTHORIZING REFUND 5 JEROME SMITH DRIVE
ACCOUNT NUMBER 5228-0**

WHEREAS, Sheldon Kaplan, prior owner of 5 Jerome Smith Drive, sold the property in May 2024 having paid the full year on the sewer bill; and

WHEREAS, Sheldon Kaplan has requested a refund for the last 2 quarters of 2024 equal to \$230.00; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes a refund of \$230.00 to Mr. Kaplan for account number 5228-0

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary

AUTHORIZING AWARD OF ONE YEAR CONTRACT FOR ELECTRICAL DIAGNOSTIC, TROUBLESHOOTING AND REPAIR SERVICES TO XXX

WHEREAS, the Authority requires electrical diagnostic, troubleshooting and repair services; and

WHEREAS, an advertisement seeking bids for electrical diagnostic, troubleshooting and repair services ran on September 11, 2024 in the Asbury Park Press; and

WHEREAS, the Authority received XX bid from XXX on the return date of September 27, 2024; and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2024 budget under contractor repairs (01-60-600-351 and 01-61-601-351).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Electro Maintenance Inc. for electrical diagnostic, troubleshooting and repair services at \$XX per hour for normal service work and \$XX per hour for overtime work for the period October 1, 2024 to September 30, 2025.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary

AUTHORIZING AWARD OF A TWO-YEAR CONTRACT FOR FURNISHING AND DELIVERY OF LIQUID OXYGEN TO XXX.

WHEREAS, the Authority requires services for supplying liquid oxygen at the Treatment Plant; and

WHEREAS, an advertisement seeking bids for supplying liquid oxygen ran on September 11, 2024 in the Asbury Park Press; and

WHEREAS, the Authority received XX bid on the return date of September 27, 2024; and

WHEREAS, the bid documents provided for either a one- or two-year contract as determined by the Authority; and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2024 budget under liquid oxygen (01-60-600-303).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a two-year contract to XXX for the furnishing and delivery of liquid oxygen at a price of \$.XX per 100 cubic feet for the period October 1, 2024 to September 30, 2025 and at a price of \$.XXX per 100 cubic feet for the period October 1, 2025 to September 30, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary

AUTHORIZING AWARD OF ONE YEAR CONTRACT FOR PUMP REPAIRS, SERVICE AND SUPPLY TO XXX

WHEREAS, the Authority requires pump repairs, service and supply; and

WHEREAS, an advertisement seeking bids for pump repair, service and supply ran on September 11, 2024 in the Asbury Park Press; and

WHEREAS, the Authority received XXX bids on the return date of September 27, 2024; and

WHEREAS, the bid documents permitted the Authority to award a contract for providing service at the Authority’s site and for providing service at the Bidder’s site; and

WHEREAS, XXX submitted the lowest bid for providing service at the Authority’s site in the amount of \$XX.XX per hour and at XX site in the amount of \$XX.XX per hour with an equipment mark-up of X percent (X%); and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2025 budget under pumps (01-60-600-203 and 01-61-601-301).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority awards a contract to XXX Inc. for pump repairs, service and supply at \$XX.XX per hour for normal service and overtime work at the Authority’s site and \$XX.XX per hour for normal service and overtime work at XXX, Inc.’s site for the period October 1, 2024 to September 30, 2025.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary

AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT TO CME ASSOCIATES FOR DESIGN AND BID SERVICES FOR 2025 WASTEWATER TREATMENT PLANT UPGRADES IN AN AMOUNT NOT TO EXCEED \$179,900.00

WHEREAS, the Authority has developed a Capital Improvement Plan for 2025 which includes certain Treatment Plant Upgrades identified in the Van Cleef Wastewater Treatment Plant Assessment Report of 2024; and

WHEREAS, CME Associates has presented the Authority with a proposal dated September 13, 2024 to prepare design plans and bid documents for the recommended improvements to the Grit Building, Clarifier Division Chamber and the Screenings Container Building for an amount not to exceed \$179,900.00; and

WHEREAS, the Executive Director has certified there are funds available for this project from the MCIA 2024 Bonds line item (02-110-04-000-006) and GL reserves.

THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby authorizes CME Associates to prepare design and bid documents for 2025 Wastewater Treatment Plant Upgrades in an amount not to exceed \$179,900.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary