

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**REGULAR MEETING**  
**December 3, 2024**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 8, 2024 and mailed to its service communities on February 8, 2024, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to [meet.google.com/hvy-nivn-pdi](https://meet.google.com/hvy-nivn-pdi) or calling 857-323-2408, PIN 182 159 490#.

**WORK SESSION**

5. Executive Director's Report
6. Attorney's Report
7. Engineering Report
8. Auditor Report – No Report
9. Operator's, Maintenance and Collection Reports
10. Review of resolutions on business session agenda
  - a. Board comments
  - b. Public comment

**BUSINESS SESSION**

11. Communications
12. Review of Bill List
  - a. Board comments
  - b. Public comment
13. Resolution 24-58: Bill List
14. Consent Agenda: **items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
  - a. Approval of minutes of November 7, 2024 regular meeting.
  - b. Approval of minutes of October 1, 2024 closed session meeting.
  - c. Motion to receive and file Operator's Report

15. Resolution 24-59: Resolution Adopting 2025 Budget
16. Resolution 24-60: Resolution Authorizing Preliminary and Tentative Approval of 44 Monmouth Road, Application # 205
17. Closed Session if necessary.
18. Adjournment

**RESOLUTION 24-58**

**BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$691,372.20
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	22,292.95
PAYROLL ACCOUNT	<u>126,422.53</u>
<b>TOTAL BILLS PAYABLE</b>	<b>\$840,087.68</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on November 7, 2024.

---

David Miller, Secretary

## BILL LIST SUMMARY

Meeting Date December 3, 2024

<b>General Fund Vouchers</b>	<b>\$691,372.20</b>	
Bill List Total		\$840,087.68
<b>Payroll</b>	<b>\$126,422.53</b>	
November 1 Payroll		\$46,605.35
November 15 Payroll		\$37,837.24
November 29 Payroll		\$41,979.94
<b>Construction</b>	<b>\$22,292.95</b>	
2016 NJEIT Project (Interlaken PS Bulkhead)	\$0.00	
Colliers		\$0.00
2017 NJEIT Project (Asbury Ave & Longview)	\$0.00	
DeMaio Electrical Company, Inc.		\$0.00
T&M Associates		\$0.00
Dilworth Paxson		\$0.00
2017 MCIA Bond	\$1,009.94	
PS&S Wayside PS CM		\$1,009.94
		\$0.00
2019 MCIA Bond	\$0.00	
		\$0.00
2021 MCIA Bond	\$21,283.01	
Spartan Construction		\$18,898.01
CME (Sludge Building C&A)		\$2,385.00
<b>Review &amp; Inspection</b>	<b>\$0.00</b>	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
<b>R &amp; R</b>	<b>\$0.00</b>	
		\$0.00
		\$0.00
<b>TOTAL BILL LIST AMOUNT</b>		<b>\$840,087.68</b>

Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non- Y</i> <i>Budgeted:</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>			
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALTEK 24-00443	11/13/24	Altek Business Systems, Inc Managed IT	Open	\$1,913.00	\$0.00		
AMERWEAR 24-00008	12/21/23	AMERICAN WEAR UNIFORMS Uniforms	Open	\$867.49	\$0.00		
ASBURY01 24-00446	11/20/24	Gannett NY-NJ LocalIQ Bid Advertisement Bioxide	Open	\$69.32	\$0.00		
ATH001 24-00069	02/22/24	LINDA ATHANS Medicare Reimbursement	Open	\$1,048.20	\$0.00		
ATT 24-00023	01/17/24	AT&T MOBILITY Pump Station Cellular	Open	\$387.96	\$0.00		
BRAGA 24-00461	11/25/24	Margio Braga Refund	Open	\$115.00	\$0.00		
CDW 001 24-00426	10/28/24	CDW GOVERNMENT INV	Open	\$204.07	\$0.00		
CME00001 EIT00933	10/25/24	CME ASSOCIATES Sludge Bldg CA	Open	\$2,385.00	\$0.00		
CON002 24-00011	12/22/23	MYRIAM C CONDELLO MEDICARE REIMBURSEMENT	Open	\$1,048.20	\$0.00		
DESAR001 24-00070	02/22/24	ANDREW G DE SARNO Medicare Reimbursement	Open	\$1,048.20	\$0.00		
DIOR001 24-00010	12/22/23	THOMAS DIORIO MEDICARE REIMBURSEMENT	Open	\$1,048.20	\$0.00		
EVOQUA 24-00427	10/28/24	EVOQUA WATER TECHNOLOGIES Bioxide	Open	\$7,715.76	\$0.00		
EXDUTY 24-00452	11/20/24	EXTRA DUTY SOLUTIONS Rt 35 Jetting	Open	\$668.75	\$0.00		
FREE001 24-00437	11/12/24	FREEHOLD CARTAGE INC Grit Removal	Open	\$1,949.00	\$0.00		
GPJAGER 24-00386	10/11/24	GP JAGER INC. Trunnion Wheel	Open	\$962.50	\$0.00		
GRAI001 24-00420	10/25/24	GRAINGER WW INC General Supplies	Open	\$376.32	\$0.00		

Ranges		Item Status	Purchase Types	Misc					
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non- Y</i> <i>Budgeted:</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>					
Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALTEK	24-00443	11/13/24	Altek Business Systems, Inc	Managed IT	Open	\$1,913.00	\$0.00		
AMERWEAR	24-00008	12/21/23	AMERICAN WEAR UNIFORMS	Uniforms	Open	\$867.49	\$0.00		
ASBURY01	24-00446	11/20/24	Gannett NY-NJ LocaliQ	Bid Advertisement Bioxide	Open	\$69.32	\$0.00		
ATH001	24-00069	02/22/24	LINDAATHANS	Medicare Reimbursement	Open	\$1,048.20	\$0.00		
ATT	24-00023	01/17/24	AT&T MOBILITY	Pump Station Cellular	Open	\$387.96	\$0.00		
BRAGA	24-00461	11/25/24	Margio Braga	Refund	Open	\$115.00	\$0.00		
CDW 001	24-00426	10/28/24	CDW GOVERNMENT INV		Open	\$204.07	\$0.00		
CME00001	EIT00933	10/25/24	CME ASSOCIATES	Sludge Bldg CA	Open	\$2,385.00	\$0.00		
CON002	24-00011	12/22/23	MYRIAM C CONDELLO	MEDICARE REIMBURSEMENT	Open	\$1,048.20	\$0.00		
DESAR001	24-00070	02/22/24	ANDREW G DE SARNO	Medicare Reimbursement	Open	\$1,048.20	\$0.00		
DIOR001	24-00010	12/22/23	THOMAS DIORIO	MEDICARE REIMBURSEMENT	Open	\$1,048.20	\$0.00		
EVOQUA	24-00427	10/28/24	EVOQUA WATER TECHNOLOGIES	Bioxide	Open	\$7,715.76	\$0.00		
EXDUTY	24-00452	11/20/24	EXTRA DUTY SOLUTIONS	Rt 35 Jetting	Open	\$668.75	\$0.00		
FREE001	24-00437	11/12/24	FREEHOLD CARTAGE INC	Grit Removal	Open	\$1,949.00	\$0.00		
GPJAGER	24-00386	10/11/24	GP JAGER INC.	Trunnion Wheel	Open	\$962.50	\$0.00		
GRAI001	24-00420	10/25/24	GRAINGER WW INC	General Supplies	Open	\$376.32	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
GRAI001		GRAINGER WW INC	<i>Account Continued</i>				
24-00431	11/04/24		Open	\$315.51	\$0.00		
			<b>Vendor Total:</b>	<b>\$691.83</b>			
HOME001		HOME DEPOT CREDIT SERVICES					
24-00447	11/20/24	General Supplies	Open	\$388.39	\$0.00		
JCPL001		JERSEY CENTRAL POWER & LIGHT					
24-00459	11/22/24	Electric	Open	\$32,472.00	\$0.00		
JEM		JEM INDUSTRIAL SERVICES, INC.					
24-00433	11/06/24		Open	\$1,432.00	\$0.00		
JETVACEQ		JET VAC EQUIPMENT, LLC					
24-00456	11/21/24	Truck Parts	Open	\$363.00	\$0.00		
KOCHEL01		DAVID R KOCHER					
24-00009	12/22/23	MEDICARE REIMBURSEMENT	Open	\$3,048.00	\$0.00		
LIVEVAUL		KeepItSafe, Inc. - LiveVault					
24-00032	01/29/24	Computer Backup	Open	\$21.82	\$0.00		
LYONS		LYONS ENVIRONMENTAL SERVICES					
24-00440	11/12/24	Lab Services October	Open	\$820.00	\$0.00		
MIRA001		MIRACLE CHEMICAL CO					
24-00441	11/13/24	Sodium Hypochlorite	Open	\$13,560.00	\$0.00		
NALCO		NALCO COMPANY					
24-00031	01/29/24	Water Treatment	Open	\$542.76	\$0.00		
24-00445	11/13/24	Energy Surcharge	Open	\$130.26	\$0.00		
			<b>Vendor Total:</b>	<b>\$673.02</b>			
NAPA001		NAPA AUTO PARTS					
24-00430	10/30/24	Hydraulic Hose	Open	\$8.98	\$0.00		
NJAM001		NEW JERSEY AMERICAN WATER					
24-00444	11/13/24	Water	Open	\$5,680.77	\$0.00		
NJNAT001		NEW JERSEY NATURAL GAS CO					
24-00449	11/20/24	Natural Gas	Open	\$367.89	\$0.00		
NOWELL		SAMUEL NOWELL					
24-00432	11/04/24	Boot Reimbursement	Open	\$84.99	\$0.00		
OLSE001		BRUCE OLSEN					
24-00122	03/26/24	Medicare Reimbursement	Open	\$524.10	\$0.00		
ONECALL		ONE CALL CONCEPTS, INC					
24-00454	11/21/24	October One Call	Open	\$342.84	\$0.00		
PACE		Pace Analytical Services					

**Township of Ocean Sewerage Authority**  
Bill List By Vendor Id

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PACE		Pace Analytical Services					
							<i>Account Continued</i>
24-00439	11/12/24	Effluent Sampling	Open	\$400.00	\$0.00		
PIL001		PILOT ELECTRIC CO INC					
24-00429	10/29/24	Aeration Tank Motor Rebuild	Open	\$765.00	\$0.00		
PRAX001		LINDE, INC.					
24-00435	11/12/24	Liquid Oxygen	Open	\$8,780.71	\$0.00		
PSS		PAULUS, SOKOLOWSKI & SARTOR					
EIT00935	11/25/24	Wayside PS Upgrade	Open	\$1,009.94	\$0.00		
RCM		Rainone Coughlin Minchello,LLC					
24-00438	11/12/24	Legal Services October	Open	\$3,406.40	\$0.00		
24-00455	11/21/24	Legal services November	Open	\$2,158.95	\$0.00		
		<b>Vendor Total:</b>		<b>\$5,565.35</b>			
RUSS001		RUSSELL REID					
24-00434	11/12/24	Sludge Disposal October	Open	\$42,921.90	\$0.00		
SCHMEL01		WILLIAM E SCHMELING					
24-00012	12/22/23	MEDICARE REIMBURSEMENT	Open	\$1,545.00	\$0.00		
SEAB001		SEABOARD WELDING SUPPLY INC					
24-00025	01/17/24	Tank Rental	Open	\$57.75	\$0.00		
SEABOARD		SEABOARD FIRE & SAFETY					
24-00436	11/12/24	Fire Extinguisher Inspection	Open	\$527.00	\$0.00		
SHEA01		Timothy Shea					
24-00453	11/21/24	Expense Reimbursement	Open	\$219.98	\$0.00		
SPARTAN		Spartan Construction					
EIT00934	11/25/24	Sludge Bldg Construction #6	Open	\$18,898.01	\$0.00		
SPECTROT		SPECTROTEL					
24-00022	01/17/24	Telephone	Open	\$387.15	\$0.00		
STAT002		STATE OF NJ DEPT.OF TREAS.DIV.					
24-00014	12/22/23	HEALTH INSURANCE PREMIUMS	Open	\$45,558.05	\$0.00		
TDCARD01		TD CARD SERVICES					
24-00013	12/22/23	MONTHLY GOOGLE SUITES FEE	Open	\$14.40	\$0.00		
TOWN001		TOWNSHIP OF OCEAN					
24-00448	11/20/24	October Fuel	Open	\$1,278.29	\$0.00		
24-00457	11/21/24	Shared Service Q3&4 & Appropm	Open	\$490,175.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$491,453.29</b>			
TOWN002		TOWNE HARDWARE					
24-00442	11/13/24	Chain Saw Repair and Supplies	Open	\$165.91	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
UGI001 24-00458	11/22/24	UGI Energy Services Natural Gas	Open	\$41.95	\$0.00		
UPTIME 23-00418	12/05/23	UPTIME AUTOMATION Chlorine feed alarm	Open	\$12,040.00	\$0.00		
USA BLUE 24-00460	11/25/24	USA BLUE BOOK Lab Supplies	Open	\$60.64	\$0.00		
VACC001 24-00071	02/22/24	FRANK VACCHIANO Medicare Reimbursement	Open	\$1,048.20	\$0.00		
VERIZON2 24-00007	12/21/23	VERIZON Telephone	Open	\$145.64	\$0.00		
WILDER 24-00068	02/22/24	LAUREN WILDER Website Maintenance	Open	\$149.00	\$0.00		

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**Total Purchase Orders: 57 Total P.O. Line Items: 0 Total List Amount: \$713,665.15 Total Void Amount: \$0.00**

<b>Totals by Year-Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Expend Rcvd</b>	<b>Expend Held</b>	<b>Expend Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
<b>GENERAL FUND</b>	<b>4-01</b>	<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>91,372.20</b>
	<b>4-02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,292.95</b>	<b>22,292.95</b>
<b>Total Of All Funds:</b>		<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$22,292.95</b>	<b>\$713,665.15</b>

<b>Totals by Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Expend Rcvd</b>	<b>Expend Held</b>	<b>Expend Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
<b>GENERAL FUND</b>	<b>01</b>	<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>91,372.20</b>
	<b>02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,292.95</b>	<b>22,292.95</b>
<b>Total Of All Funds:</b>		<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$691,372.20</b>	<b>\$0.00</b>	<b>\$22,292.95</b>	<b>\$713,665.15</b>

**Township of Ocean Sewerage Authority**  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

<b>Fund Description</b>	<b>Fund</b>	<b>Current</b>	<b>Prior Rcvd</b>	<b>Prior Open</b>	<b>Paid Prior</b>	<b>Fund Total</b>
<b>GENERAL FUND</b>	<b>4-01</b>	<b>\$679,332.20</b>	<b>\$0.00</b>	<b>\$12,040.00</b>	<b>\$0.00</b>	<b>\$691,372.20</b>
	<b>Total Of All Funds:</b>	<b>\$679,332.20</b>	<b>\$0.00</b>	<b>\$12,040.00</b>	<b>\$0.00</b>	<b>\$691,372.20</b>

**2025 ADOPTED BUDGET RESOLUTION  
TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
FISCAL YEAR: JANUARY 1, 2025 TO DECEMBER 31, 2025**

**WHEREAS**, the Annual Budget and Capital Budget for the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented to the governing body of the Township of Ocean Sewerage Authority at its open public meeting of December 3, 2024; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget presented for adoption reflects Total Revenues of \$7,532,988, Total Appropriations, including any Accumulated Deficit if any, of \$7,532,988 and Total Unrestricted Net Position utilized of \$220,8720.00; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,460,000 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Ocean Sewerage Authority at an open public meeting held on December 3, 2024 that the Annual Budget and the Capital Budget/Program of the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on December 3, 2024.

\_\_\_\_\_  
David Miller, Secretary

**AUTHORIZING GRANT OF PRELIMINARY AND TENTATIVE APPROVAL FOR 44 MONMOUTH ROAD - APPLICATION NUMBER 205**

**WHEREAS**, a preliminary, tentative and final application was submitted for 44 Monmouth Road on or about October 24, 2024; and

**WHEREAS**, the applicant proposes to construct a 3-story, 11unit multi-family building at 44 Monmouth Road, Block 7, Lot 51; and

**WHEREAS**, the project will result in an additional sewerage flow from the property of 2,850 gpd. which will be conveyed via a new 4” lateral connecting to the 8” main on Monmouth Road; and

**WHEREAS**, the Authority’s Executive Director has reviewed the project and recommends the granting of preliminary and tentative approval in an Engineer's Report dated November 26, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Preliminary and Tentative approval is granted to 44 Monmouth Road - application number 205, and

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 3, 2024.

\_\_\_\_\_  
David Miller, Secretary

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**PRELIMINARY / TENTATIVE / FINAL**  
**ENGINEER'S REPORT**

PRELIMINARY        X                TOSA APPLICATION NO. 205              DATE: 11/26/24

TENTATIVE          X                BLOCK NO(S).   7                LOT NO(S) 51

FINAL              \_\_\_\_\_

APPLICANT:                              MEMO Investments, LLC

MUNICIPALITY:                              Ocean Township

APPLICANT'S ADDRESS:                      MEMO Investments, LLC  
 259 Monmouth Road  
 Deal, NJ 07712  
 Phone: 732-517-0400  
 Email: ike@monmouthcustom.com

ENGINEER:                                      Patrick Ward, P.E  
 Insite Engineering, LLC  
 1955 Route 34, Suite 1A  
 Wall NJ 07719  
 Phone: 732-531-7100  
 Fax: 732-531-7344  
 Email: patrick@insiteeng.net

DEVELOPMENT:                                      44 Monmouth Road  
 LOCATION:                                      44 Monmouth Road  
     Ocean, NJ 07755  
     Block 7, Lot 51

APPLICATION:                                      Incomplete

No. of Units:                                      11

Flow:    2,850 gpd

**Scope of the Project:**

The applicant proposes to construct a 3-story multi-family building on site providing 11 new 2 and 3 bedroom residential units. Additional improvements include site lighting, landscaping, stormwater improvements and an access driveway to Monmouth Road. The property will receive sewer services via a new 4" lateral connecting to the 8" main on Monmouth Road. The project will result in an increase in sanitary sewer flow of 2,850 gpd.

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**PRELIMINARY / TENTATIVE / FINAL**  
**ENGINEER'S REPORT**

PRELIMINARY        X                TOSA APPLICATION NO. 205              DATE: 11/26/24  
TENTATIVE          X                BLOCK NO(S).   7                LOT NO(S) 51  
FINAL              \_\_\_\_\_

**Recommendation:**

We recommend the Authority can grant Preliminary and Tentative Approval, subject to the following conditions:

1. Applications and Fees - Units = 11 Units

a.	Application	Required	Received	Due
	Preliminary (\$200 )	\$ 200	\$ 200	\$ 0
	Design Review Fee	\$ 1,000	\$ 1,000	\$ 0
	Tentative (\$500 + \$10/unit)	\$ 610	\$ 510	\$ 100
	Design Review Fee	\$ 1,000	\$ 1,000	\$ 0
	Final (\$500 + \$10/unit)	\$ 610	\$ 510	\$ 100
	Design Review Fee	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 0</u>
	Total	\$ 4,420	\$ 4,220	\$ 200

- b. A TWA permit is not required as anticipated flows will be less than 8,000 gpd.
- c. Current connection fees are \$6,624.00 per unit. Actual connection fee due may be different at time of payment. Refer to comment #7 below.

2. Plans, Profiles, Details and Specifications

- a. Add a cleanout at the first 45-degree bend coming out of the building.
  - b. Cleanouts should be located every 50 ft on the 4" lateral.
  - c. Add a detail for the lateral connection to the main on Monmouth Road.
3. The Applicant shall submit revised drawings and reports incorporating any and all comments of the Authority Engineer (listed above) and/or Authority personnel. The Authority reserves its right to present additional comments pending the receipt of such revised plans or reports.
  4. The Applicant shall obtain all necessary Local, County or State permits where and as applicable including but not limited to Local Road Opening Permits.
  5. Performance Guarantee: The performance guarantee shall consist of 90% as a performance bond executed by a surety company authorized to issue such performance bonds in the State of New

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**PRELIMINARY / TENTATIVE / FINAL**  
**ENGINEER'S REPORT**

PRELIMINARY        X                TOSA APPLICATION NO. 205              DATE: 11/26/24  
TENTATIVE          X                BLOCK NO(S).   7                LOT NO(S) 51  
FINAL              \_\_\_\_\_

Jersey and 10% in cash or certified check. In addition, 5% of the estimated construction cost shall be posted for the initial inspection fees.

6. After Final Approval, the Applicant shall attend a preconstruction meeting with the Authority and Authority's Engineer. A certificate of insurance naming the Authority and the Authority Engineer shall be submitted prior to construction.
7. Currently the connection fee amount is \$6,624.00 per residential unit and \$33.39 per gallon per day for commercial units and shall be paid to the Authority prior to or, at the latest, at the time of building permit per structure. Said connection fee amount is subject to change should the Authority amend same prior to the time of payment.
8. After Final Approval and prior to construction, the contractor shall submit shop drawings of sanitary sewer items for approval. No material shall be purchased or fabricated for equipment until the Authority's Engineer has approved the shop drawings. All sanitary sewer materials shall be "American Made".
9. After construction and before final acceptance by the Authority, the Applicant is to furnish the Authority an electronic copy of the auto cad as-built and three (3) sets of prints (black and white) of each drawing showing the sewers, connections, etc. as constructed.
10. The Applicant shall pay all Application and Design Review Fees to the Authority as indicated in 1.a. above.

  
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**Timothy Shea, P.E.**  
**Executive Director**