

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
January 7, 2025

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 8, 2024 and mailed to its service communities on February 8, 2024, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/hvy-nivn-pdi or calling 857-323-2408, PIN 182 159 490#.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineering Report
8. Auditor Report - The 2023 audit is delayed until 2/4/25 meeting.
9. Operator's, Maintenance and Collection Reports
10. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

11. Communications – Grossman, Heavey & Halpin – RE: Tirado lawsuit
Dismissal
NJDOH – Certificate of Participation in Health
Wastewater Monitoring Program
12. Review of Bill List
 - a. Board comments
 - b. Public comment
13. Resolution 25-01: Bill List
14. Consent Agenda: **items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**

- a. Approval of minutes of December 3, 2024 regular meeting
 - b. Approval of minutes of December 3, 2024 closed session minutes
 - c. Approval to receive and file Operator's Report
 - d. Resolution 25-02 Appointing Connor Strong& Buckelew Risk Management Consultant.
 - e. Resolution 25-03 Calling Upon NJDEP to Reconsider Proposed PFAS Criteria.
15. Resolution 25-04 Amending Agreement With Executive Director
 16. Resolution 25-05 Establishing Salaries for 2025
 17. Resolution 25-06 Ratifying Hiring of Corey Forman, Collections Operator
 18. Closed Session, if necessary
 19. Adjournment

RESOLUTION 25-01

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$294,644.97
REVIEW and INSPECTION	256.75
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	21,106.46
PAYROLL ACCOUNT	<u>82,688.42</u>
TOTAL BILLS PAYABLE	\$398,696.60

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on January 7, 2025

Secretary

BILL LIST SUMMARY

Meeting Date January 7, 2025

General Fund Vouchers	\$294,644.97	
Bill List Total		\$398,696.60
Payroll	\$82,688.42	
December 13 Payroll		\$40,250.95
December 27 Payroll		\$42,437.47
Construction	\$21,106.46	
2016 NJEIT Project (Interlaken PS Bulkhead)	\$0.00	
Colliers		\$0.00
2017 NJEIT Project (Asbury Ave & Longview)	\$0.00	
DeMaio Electrical Company, Inc.		\$0.00
T&M Associates		\$0.00
Dilworth Paxson		\$0.00
2017 MCIA Bond	\$218.59	
PS&S Wayside PS CM		\$218.59
		\$0.00
2019 MCIA Bond	\$0.00	
		\$0.00
2021 MCIA Bond	\$11,830.37	
Mark Woszczak (19 Roberts Pl Lateral)		\$11,567.87
CME (Sludge Building C&A)		\$262.50
2024 MCIA Bond	\$9,057.50	
CME 2025 WWTP Imp Design		\$9,057.50
Review & Inspection	\$256.75	
CME Associates	\$256.75	
Ocean Town Centre		\$207.50
280 Norwood		\$49.25
R & R	\$0.00	
		\$0.00
		\$0.00
TOTAL BILL LIST AMOUNT		\$398,696.60

Township of Ocean Sewerage Authority
Bill List By Vendor Id

Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non- Y</i> <i>Budgeted:</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>			
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AEA 001		AEA HEADQUARTERS					
25-00004	12/16/24	2025 Annual Dues	Open	\$5,017.00	\$0.00		
ALTEK		Altek Business Systems, Inc					
24-00489	12/30/24	IT Support	Open	\$3,826.00	\$0.00		
AMB001		AMBASSADOR MEDICAL SERVICE					
24-00467	12/16/24	Drug Testing CDL	Open	\$180.00	\$0.00		
AMERWEAR		AMERICAN WEAR UNIFORMS					
24-00008	12/21/23	Uniforms	Open	\$353.21	\$0.00		
24-00487	12/30/24	Nic Patterson Winter Wear	Open	\$169.90	\$0.00		
		Vendor Total:		\$523.11			
ARMSTR01		ARMSTRONG TREE SERVICE					
24-00484	12/26/24	Tree Removal	Open	\$1,100.00	\$0.00		
ASBURY01		Gannett NY-NJ LocalIQ					
24-00490	12/30/24	Notice of Bond Adoption	Open	\$58.76	\$0.00		
ATT		AT&T MOBILITY					
24-00023	01/17/24	Pump Station Cellular	Open	\$387.96	\$0.00		
BANK001		THE BANK OF NEW YORK MELLON					
25-00003	12/16/24	Trustee Fees	Open	\$3,000.00	\$0.00		
25-00012	12/24/24	2019 MCIA TRUSTEE FEE	Open	\$3,300.00	\$0.00		
25-00015	12/30/24	NJEIT 2017A FUND	Open	\$3,150.00	\$0.00		
25-00020	01/02/25	NJEIT 2007 Trustee Fee	Open	\$3,267.00	\$0.00		
		Vendor Total:		\$12,717.00			
BKEQUIP0		B & K EQUIPMENT SERVICES, LLC					
24-00479	12/23/24	TV Truck Repair	Open	\$669.39	\$0.00		
CLEARY		CLEARY GIACOBBE ALFIERI JACOBS					
24-00469	12/16/24	Legal Services	Open	\$18.50	\$0.00		
CME00001		CME ASSOCIATES					
EIT00938	01/02/25	SLUDGE BLDG CONAD	Open	\$262.50	\$0.00		
EIT00939	01/02/25	2025 wwtp improvements	Open	\$9,057.50	\$0.00		
RI000507	01/02/25	280 Norwood Ave	Open	\$49.25	\$0.00		
RI000508	01/02/25	Ocean Town Center	Open	\$207.50	\$0.00		
		Vendor Total:		\$9,576.75			
DELT001		DELTA DENTAL PLAN OF NJ					
25-00002	12/16/24	Dental Premiums	Open	\$2,813.78	\$0.00		
DIMINO		Anthony Dimino					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
DIMINO		Anthony Dimino					
							<i>Account Continued</i>
24-00496	01/02/25	Dimino Reimbursement	Open	\$279.26	\$0.00		
EDMUN001		EDMUNDS & ASSOCIATES INC					
25-00016	12/30/24	Edmunds Hosting Fee	Open	\$4,065.94	\$0.00		
ELE001		ELECTRO MAINTENANCE INC					
24-00468	12/16/24	Repairs Interlaken PS	Open	\$367.50	\$0.00		
EVOQUA		EVOQUA WATER TECHNOLOGIES					
24-00473	12/16/24	Bioxide	Open	\$7,715.76	\$0.00		
FP MAIL		FP MAILING SOLUTIONS					
25-00010	12/19/24	postage machine rental	Open	\$98.85	\$0.00		
GRAI001		GRAINGER WW INC					
24-00492	12/30/24	general supplies	Open	\$356.80	\$0.00		
HOME001		HOME DEPOT CREDIT SERVICES					
24-00480	12/24/24	SUPPLIES	Open	\$803.82	\$0.00		
HOST		Hostmonster					
25-00021	01/02/25	Email Hosting	Open	\$215.88	\$0.00		
JCPL001		JERSEY CENTRAL POWER & LIGHT					
24-00470	12/16/24	Electric	Open	\$7,188.89	\$0.00		
JEM		JEM INDUSTRIAL SERVICES, INC.					
24-00462	12/12/24	Nitrile Gloves	Open	\$352.00	\$0.00		
LIVEVAUL		KeepItSafe, Inc. - LiveVault					
24-00032	01/29/24	Computer Backup	Open	\$21.82	\$0.00		
LUCITY		CENTRALSQUARE					
24-00478	12/19/24	Lucity Consult	Open	\$225.00	\$0.00		
MCMAS005		MCMAS-MASTER-CARR SUPPLY CO.					
24-00488	12/30/24	Chlorine Feed Strainers	Open	\$73.39	\$0.00		
MILLE002		MILLER ENERGY INC					
24-00397	10/16/24	Meter Calibration	Open	\$3,768.00	\$0.00		
NALCO		NALCO COMPANY					
25-00014	12/26/24	COOLING TOWER WATER TREATMEN	Open	\$599.75	\$0.00		
NAPA001		NAPA AUTO PARTS					
24-00493	12/30/24	Generator Parts N Supplies	Open	\$179.45	\$0.00		
NJAM001		NEW JERSEY AMERICAN WATER					
24-00465	12/16/24	Water	Open	\$15,822.66	\$0.00		
NJNAT001		NEW JERSEY NATURAL GAS CO					
24-00483	12/24/24	NATURAL GAS	Open	\$991.70	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
NJNAT001		NEW JERSEY NATURAL GAS CO					<i>Account Continued</i>
NJTR001 25-00009	12/19/24	NJ TRANSIT NJ TRANSIT OCCUPANCY PERMIT	Open	\$364.00	\$0.00		
NJUA 25-00011	12/24/24	NEW JERSEY UTILITIES AUTHORITY 2025 INSURANCE	Open	\$87,530.00	\$0.00		
ONECALL 24-00475	12/16/24	ONE CALL CONCEPTS, INC One Call	Open	\$280.99	\$0.00		
PACE 24-00474	12/16/24	Pace Analytical Services Effluent Sampling	Open	\$370.00	\$0.00		
24-00485	12/26/24	LAB SAMPLES	Open	\$860.00	\$0.00		
		Vendor Total:		\$1,230.00			
PATTERSO 24-00476	12/18/24	Nic Patterson Milkeage Reimbursement	Open	\$113.52	\$0.00		
POLYD001 24-00477	12/18/24	POLYDYNE INC Polymer	Open	\$10,712.25	\$0.00		
PSS EIT00937	01/02/25	PAULUS, SOKOLOWSKI & SARTOR Wayside PS CA	Open	\$218.59	\$0.00		
RAMPOWER 24-00491	12/30/24	RAW POWER GENERATOR SERVICES Generator mainenance/repairs	Open	\$6,637.15	\$0.00		
24-00495	01/02/25	TV Truck Generator Repair	Open	\$3,565.21	\$0.00		
		Vendor Total:		\$10,202.36			
RCM 24-00486	12/30/24	Rainone Coughlin Minchello,LLC Legal Services December	Open	\$2,991.18	\$0.00		
RFPSOLUT 25-00017	12/30/24	RFP SOLUTIONS INC. Telephone Maintenance	Open	\$788.40	\$0.00		
RUSS001 24-00466	12/16/24	RUSSELL REID Sludge Hauling November	Open	\$47,751.56	\$0.00		
SEAB001 24-00025	01/17/24	SEABOARD WELDING SUPPLY INC Tank Rental	Open	\$57.75	\$0.00		
SPECTROT 24-00022	01/17/24	SPECTROTEL Telephone	Open	\$385.97	\$0.00		
STAT002 25-00013	12/24/24	STATE OF NJ DEPT.OF TREAS.DIV. HEALTH INSURANCE PREMIUMS 2025	Open	\$48,084.47	\$0.00		
TDCARD01 24-00013	12/22/23	TD CARD SERVICES MONTHLY GOOGLE SUITES FEE	Open	\$28.80	\$0.00		
24-00035	01/30/24	Staples Office Supplies	Open	\$53.46	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
TDCARD01		TD CARD SERVICES	<i>Account Continued</i>				
			Vendor Total:	\$82.26			
TIRE01 24-00472	12/16/24	STATE TIRE AND AUTO CENTER Truck tires	Open	\$1,075.36	\$0.00		
TOWN001 24-00464	12/16/24	TOWNSHIP OF OCEAN November Fuel	Open	\$831.64	\$0.00		
UGI001 24-00481	12/24/24	UGI Energy Services NATURAL GAS	Open	\$387.17	\$0.00		
USA BLUE 24-00494	12/30/24	USA BLUE BOOK Lab Supplies	Open	\$473.09	\$0.00		
VERIZON2 24-00007	12/21/23	VERIZON Telephone	Open	\$145.64	\$0.00		
25-00018	12/30/24	Internet	Open	\$145.64	\$0.00		
			Vendor Total:	\$291.28			
WATER 25-00008	12/19/24	Waterworth ANNUAL SERVICE FEE	Open	\$10,200.00	\$0.00		
WEF001 25-00019	01/02/25	WEF MEMBERSHIP RENEWALS WEF Renewal Miller	Open	\$117.00	\$0.00		
WOSZCZ01 EIT00936	01/02/25	MARK WOSZCZAK 19 Roberts PI Lateral	Open	\$11,567.87	\$0.00		

Total Purchase Orders: 64 Total P.O. Line Items: 0 Total List Amount: \$315,751.43 Total Void Amount: \$0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	4-01	\$121,887.26	\$0.00	\$121,887.26	\$0.00	\$0.00	21,887.26
	4-02	\$0.00	\$0.00	\$0.00	\$0.00	\$9,057.50	\$9,057.50
	Year Total:	\$121,887.26	\$0.00	\$121,887.26	\$0.00	\$9,057.50	30,944.76
GENERAL FUND	5-01	\$172,757.71	\$0.00	\$172,757.71	\$0.00	\$0.00	72,757.71
	5-02	\$0.00	\$0.00	\$0.00	\$0.00	\$12,048.96	12,048.96
	Year Total:	\$172,757.71	\$0.00	\$172,757.71	\$0.00	\$12,048.96	84,806.67
Total Of All Funds:		\$294,644.97	\$0.00	\$294,644.97	\$0.00	\$21,106.46	\$315,751.43

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	01	\$294,644.97	\$0.00	\$294,644.97	\$0.00	\$0.00	94,644.97
	02	\$0.00	\$0.00	\$0.00	\$0.00	\$21,106.46	21,106.46
Total Of All Funds:		\$294,644.97	\$0.00	\$294,644.97	\$0.00	\$21,106.46	\$315,751.43

**AUTHORIZING APPOINTMENT OF CONNER STRONG
& BUCKELEW AS RISK MANAGEMENT CONSULTANT
FOR 2025**

WHEREAS, the Township of Ocean Sewerage Authority is a member of the New Jersey Utility Authority Joint Insurance Fund (“Fund”); and

WHEREAS, the bylaws of the Fund require the Authority to obtain a Risk Management Consultant to perform various professional services required by the Fund and the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical; and

WHEREAS, Conner Strong & Buckelew has submitted a proposal for risk management services to the Authority; and

WHEREAS, Conner Strong & Buckelew, through its representative Michael C. Avalone, has provided the Authority with quality risk management consulting services; and

WHEREAS, the Authority’s Executive Director has determined and certified in writing that the value of the services as risk management consultant will not exceed \$17,500; and

WHEREAS, the term of this contract is for one (1) year from January 1, 2025 to December 31, 2025; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are excepted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract in general insurance (50-500-318), fees are included in the Authority's 2025 NJUA JIF assessment.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. Conner Strong & Buckelew is hereby appointed as Risk Management Consultant for the Authority in accordance with the attached proposed contract for the period January 1, 2025 to December 31, 2025.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services

involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate risk management services required.

3. A notice of this action shall be published according to law.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2025

Secretary

RESOLUTION to call upon the New Jersey Department of Environmental Protection to reconsider the amendments to Surface Water Quality Standards (SWQS) at N.J.A.C. 7:9B, New freshwater and saline water criteria for PFNA, PFOA, and PFOS

Whereas, The Mission of the Township of Ocean Sewerage Authority is to ensure sustainability in the collection, treatment, and reclamation of water throughout our region; and

Whereas, PFAS substances are a threat to human health and the environment; and

Whereas, the Township of Ocean Sewerage Authority is ready and willing to do its part to mitigate the proliferation of PFAS substances to protect public health and the environment using methods that are based on sound science, existing analytical capabilities, and feasible technology; and

Whereas, on Nov. 21, 2024, the NJDEP announced its plans to propose amendments to N.J.A.C. 7:9B SWQ Standards “new freshwater and saline water criteria for PFNA, PFOA, and PFOS; and

Whereas, the amendments would establish limits that are not consistent with current detection capabilities; and

Whereas, the amendments would require wastewater treatment plants to install enhanced secondary and tertiary treatment technology that are not yet well-proven; and

Whereas, it appears that the NJDEP plans to propose the amendments without fully considering the implications for sludge management; and

Whereas, it appears that the NJDEP plans to propose the amendments without assessing the impacts of increasing the carbon footprint of increased energy consumption and increased greenhouse gas emissions generated by the transport of sludge; and

Whereas, it appears that the NJDEP is vastly underestimating the costs of sampling, monitoring, laboratory analysis, engineering, design, construction, and operations that would be necessary to achieve compliance; and

Whereas, the cost of compliance would run to the tens of millions for most plants individually and to the tens of billions for New Jersey wastewater treatment plants in total; and

Whereas, the cost of treatment would force wastewater treatment plants to redirect funds away from important plant repairs and modernization projects that are desperately needed; and

Whereas, the excessive costs would be passed on to the wastewater customers, many of whom live in disadvantaged communities and have low to moderate levels of income.

Now Therefore Be It Resolved that the Township of Ocean Sewerage Authorityt calls on the New Jersey Department of Environmental Protection to reconsider the amendments to Surface Water

Quality Standards (SWQS) at N.J.A.C. 7:9B, “New freshwater and saline water criteria for PFNA, PFOA, and PFOS”.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2025.

David Miller, Secretary

Resolution Amending Employment Agreement with Executive Director

WHEREAS, the Township of Ocean Sewerage Authority entered into an Employment Agreement (Agreement) with Timothy Shea on October 31, 2022; and

WHEREAS, the Authority is desirous of amending said Agreement, specifically sections 2.b. Salary and 2.c. Stipend in accordance with agreed upon amendments; and

WHEREAS, all other terms and conditions of said Agreement remain in place.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby amends said Agreement effective January 1, 2025.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2025.

David Miller, Secretary

ESTABLISHING EMPLOYEE COMPENSATION FOR 2025

WHEREAS, the Township of Ocean Sewerage Authority desires to establish base salaries for 2025.

NOW, THEREFORE, BE IT RESOLVED, this 7th day of January, 2025 that the following annual base salaries are established for employees of the Township of Ocean Sewerage Authority, effective January 1, 2025.

<u>EMPLOYEE</u>	<u>COMPENSATION⁽¹⁾</u>
Timothy Shea	\$ 146,000
Anthony Dimino	\$ 130,000
Vincent D’Esposito	\$ 114,240
Daniel Miller	\$ 101,153.21
Richard Roman	\$ 89,762.09
Robert Ruland	\$ 88,580
Daniel DeSoucey	\$ 88,580
Nic Patterson	\$ 65,734.28
Samuel Nowell	\$ 61,005.86
Dylan Catanese	\$ 59,225
Keith Stedman	\$ 47,740.50
Tyler Munson	\$ 45,100
Bill Schmeling	\$ 30.00/hr (P.T.)
Richard Dorick	\$ 15.45/hour(P.T.)
Amy Stewart	\$ 4,635
Board Chairman	\$ 2,250.00/yr
Board Members	\$ 2,000.00/yr

(1) Step increases may occur during year

AND BE IT FURTHER RESOLVED that such base salary amount shall be in addition to any other amounts due an employee in accordance with the Authority's Employee Handbook;

AND BE IT FURTHER RESOLVED that employees participating in the State Health Benefits Program shall pay eighty percent (80%) of the applicable Tier 4 percentage.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Miller						
Theodora						
Valentino						
Johnson						

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Secretary

**RATIFYING THE HIRING OF COREY FORMAN AS
COLLECTIONS SYSTEM OPERATOR**

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for a Collections System Operator; and

WHEREAS, Corey Forman has the requisite experience and licensing for the collection Systems Operator; and

WHEREAS, the Executive Director, Technical Services Manager and Collection Systems Superintendent interviewed Corey Forman and recommend Corey Forman for the position of Collection Systems Operator; and

WHEREAS, the Executive Director hired Corey Forman effective January 6, 2025, in accordance with TOSA Personnel Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby ratifies the hiring of Corey Forman to the position of Collection systems Operator at a starting salary of \$55,320.00/yr.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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DAVID MILLER, SECRETARY