

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REORGANIZATION MEETING
February 6, 2024**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 7, 2023 and mailed to its service communities on February 8, 2023, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/hvy-nivn-pdi or calling 857-323-2408, PIN 182 159 490#.

SWEARING IN NEW MEMBERS

REORGANIZATION SESSION

5. Chairman: This is the Annual Reorganization Meeting of the Township of Ocean Sewerage Authority. I will now turn the meeting over to our Executive Director Timothy Shea to act as temporary Chairman of the 2024 Reorganization Meeting. Mr. Shea calls for nominations to fill the office of Chairman until the next annual meeting.

- a. Call for nominations for Chairman. Roll call vote on Nominees.

NEWLY-ELECTED CHAIRMAN TAKES OVER THE MEETING

- b. Call for nominations for Vice-Chairman. Roll call vote on Nominees.
- c. Call for nominations for Secretary/Treasurer. Roll call vote on Nominees.
- d. Call for nominations for Assistant Secretary/Treasurer. Roll call vote on Nominees.

WORK SESSION

6. Auditor Report – No Report
7. Executive Director’s Report
2023 Summary Report
8. Attorney's Report – No Report

9. Engineering Report
10. Operations Report
11. Review of resolutions on business session agenda
 - a. Board comments – Strategic Planning Committee
 - b. Public comment

BUSINESS SESSION

12. Communications – Retirement of Ruth Finn
13. Review of Bill List
 - a. Board comments
 - b. Public comment
14. **Resolution 24-09 : Bill List**
15. Consent Agenda a-i: **items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
 - a. Approval of minutes of January 3, 2023 regular and closed meetings and receive and file Operator's Report
 - b. Resolution 24-10 Granting Preliminary, Tentative and Final Approval for Outback Steakhouse, Application No. 203
 - c. Resolution 24-11 Granting Preliminary, Tentative and Conditional Final Approval for 280 Norwood Avenue, Application No. 199
 - d. Resolution 24-12 Declaring Account # 138-0 Inactive
 - e. Resolution 24-13 Declaring Account # 18667-0 Inactive
 - f. Resolution 24-14 Adoption of a Cash Management Plan
 - g. Resolution 24-15 Designating Official Newspapers
 - h. Resolution 24-16 Establishing Meeting Dates for 2024-25
 - i. Resolution 24-17 Participation In LEAP Challenge Grant
16. **Resolution 24-18 Award of professional Services Contracts for 2024**
17. **Resolution 24-19 Awarding professional services contract for General Counsel and Special Projects Counsel**
18. Closed Session, if necessary
19. Adjournment

RESOLUTION 24-09

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$228,676.90
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	10,748.49
EIT and CONSTRUCTION	129,676.49
PAYROLL ACCOUNT	<u>87,652.49</u>
TOTAL BILLS PAYABLE	\$456,754.37

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 6, 2024

Secretary

BILL LIST SUMMARY

Meeting Date February 6, 2024

General Fund Vouchers	\$228,676.90	
Bill List Total		\$369,101.88
Payroll	\$87,652.49	
January 12 Payroll Transfer		\$43,725.00
January 26 Payroll Transfer		\$43,927.49
Construction	\$129,676.49	
2016 NJEIT Project (Interlaken PS Bulkhead) PS&S	\$0.00	\$0.00
2017 NJEIT Project (Asbury Ave & Longview) DeMaio Electrical Company, Inc. T&M Associates	\$94,654.99	\$88,674.44 \$5,980.55
2017 MCIA Bond Van Cleef (Plant Assessment)	\$8,760.00	\$8,760.00
2019 MCIA Bond Woszczak	\$0.00	\$0.00
2021 MCIA Bond Spartan Construction CME (Sludge Building C&A)	\$26,261.50	\$21,070.00 \$5,191.50
Review & Inspection	\$0.00	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
R & R	\$10,748.49	
Mark Woszczak(Lobe Pump Accessories)		\$10,748.49
TOTAL BILL LIST AMOUNT		\$456,754.37

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y
 Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMB001	AMBASSADOR MEDICAL SERVICE	23-00465	01/22/24	DOT Drug Test	Open	60.00	0.00		
AMERWEAR	AMERICAN WEAR UNIFORMS	23-00475	12/01/23	Uniforms	Open	1,930.36	0.00		
		24-00008	12/21/23	Uniforms	Open	410.65	0.00		
						<u>2,341.01</u>			
AQUA LAB	AQUA PRO-TECH LABORATORIES	23-00456	01/17/24	LAB SERVICES	Open	865.50	0.00		
ASBURY	CITY OF ASBURY PARK FD	24-00030	01/25/24	Confined Space Rescue Service	Open	18,306.00	0.00		
ATT	AT&T MOBILITY	24-00023	01/17/24	Pump Station Cellular	Open	407.54	0.00		
BANK001	THE BANK OF NEW YORK MELLON	24-00026	01/18/24	2019 MCIA Trustee Fees	Open	3,300.00	0.00		
CATANESE	Dylan Catanese	24-00034	01/29/24	Travel Reimbursement for class	Open	506.10	0.00		
CDW 001	CDW GOVERNMENT INV	23-00427	12/13/23	Office Supplies/computers	Open	5,575.85	0.00		
CLEARY	CLEARY GIACOBBE ALFIERI JACOBS	23-00453	12/01/23	Labor Attorney	Open	703.00	0.00		
CME00001	CME ASSOCIATES	23-00460	01/18/24	General Engineering	Open	101.50	0.00		
		EIT00890	01/29/24	Sludge Bldg CM	Open	5,191.50	0.00		
						<u>5,293.00</u>			
DELT001	DELTA DENTAL PLAN OF NJ	24-00020	01/12/24	Dental premium February	Open	2,745.47	0.00		
DEMAIO	DEMAIO ELECTRICAL COMPANY, INC	EIT00887	01/09/24	PAY CERT#15	Open	88,674.44	0.00		
EVOQUA	EVOQUA WATER TECHNOLOGIES	23-00450	01/17/24	Bioxide	Open	7,890.48	0.00		
FLOWTECH	FLOWTECH, LLC	23-00468	12/01/23	Waste Sludge Meter	Open	2,400.00	0.00		

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
FREE001	FREEHOLD CARTAGE INC					
23-00459	12/01/23	Grit and Screenings	Open	1,949.00	0.00	
GRAI001	GRAINGER WW INC					
23-00473	12/01/23	PLANT SUPPLIES	Open	578.81	0.00	
GUIR001	JOHN GUIRE CO INC					
23-00461	12/01/23	Snow Plow	Open	4,995.00	0.00	
23-00464	12/01/23	Prepare Snow Plows	Open	<u>245.99</u>	0.00	
				5,240.99		
HOME001	HOME DEPOT CREDIT SERVICES					
23-00462	12/01/23	Front Office Renovation	Open	1,020.86	0.00	
JCPL001	JERSEY CENTRAL POWER & LIGHT					
23-00448	01/17/24	Electric	Open	30,299.20	0.00	
JETVACEQ	JET VAC EQUIPMENT, LLC					
23-00476	12/01/23	Vac Truck Parts	Open	44.54	0.00	
LIVEVAUL	KeepItSafe, Inc. - LiveVault					
24-00032	01/29/24	Computer Backup	Open	21.82	0.00	
LYONS	LYONS ENVIRONMENTAL SERVICES					
23-00451	01/17/24	Lab Services	Open	649.00	0.00	
MANNA001	MANNA & BONELLO, P.A.					
23-00454	01/17/24	Legal December 2023	Open	420.50	0.00	
MIRA001	MIRACLE CHEMICAL CO					
24-00024	01/17/24	Sodium Hypochlorite	Open	11,560.00	0.00	
NALCO	NALCO COMPANY					
24-00031	01/29/24	Water Treatment	Open	542.76	0.00	
NJAM001	NEW JERSEY AMERICAN WATER					
23-00455	12/01/23	Water	Open	4,404.65	0.00	
NJNAT001	NEW JERSEY NATURAL GAS CO					
23-00466	12/01/23	Natural Gas	Open	86.81	0.00	
23-00471	12/01/23	Natural Gas	Open	<u>1,770.13</u>	0.00	
				1,856.94		
OCEA001	OCEANSIDE SERVICE INC.					
23-00457	01/17/24	Dye testing of HVAC	Open	379.49	0.00	
ONECALL	ONE CALL CONCEPTS, INC					
23-00463	12/01/23	One Call Services	Open	215.57	0.00	
POLYD001	POLYDYNE INC					
24-00018	01/08/24	Polymer	Open	9,045.90	0.00	

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PRAX001	LINDE, INC.	24-00027	01/22/24	Liquid Oxygen	Open	2,415.42	0.00		
RAMPOWER	RAW POWER GENERATOR SERVICES	23-00452	01/17/24	Quarterly Generator Service	Open	3,133.75	0.00		
RUSS001	RUSSELL REID	23-00449	01/17/24	Sludge Disposal	Open	53,419.45	0.00		
SEAB001	SEABOARD WELDING SUPPLY INC	23-00458	01/17/24	December tank rental	Open	57.75	0.00		
SPARTAN	Spartan Construction	EIT00892	01/31/24	Sludge Bldg Rehabilitation	Open	21,070.00	0.00		
SPECTROT	SPECTROTEL	24-00022	01/17/24	Telephone	Open	340.13	0.00		
STAT002	STATE OF NJ DEPT.OF TREAS.DIV.	24-00014	12/22/23	HEALTH INSURANCE PREMIUMS	Open	46,300.26	0.00		
STATEDEP	TREASURER, STATE OF NEW JERSEY	24-00028	01/22/24	Backflow Permit Renewal	Open	205.10	0.00		
STEDMAN	Keith Stedman	24-00033	01/29/24	Travel Reimbursement for class	Open	534.80	0.00		
T-M00001	T & M ASSOCIATES	EIT00889	01/29/24	ALPS CA	Open	5,980.55	0.00		
TDCARD01	TD CARD SERVICES	23-00477	12/01/23	Office Supplies	Open	745.42	0.00		
		24-00013	12/22/23	MONTHLY GOOGLE SUITES FEE	Open	12.00	0.00		
						757.42			
UGI001	UGI Energy Services	23-00472	12/01/23	NATURAL GAS	Open	1,160.18	0.00		
USA BLUE	USA BLUE BOOK	23-00474	12/01/23	LAB SUPPLIES	Open	2,219.94	0.00		
VANCLEEF	VAN CLEEF ENGINEERING ASSOC	EIT00891	01/29/24	PLANT ASSESSMENT	Open	8,760.00	0.00		
VERIZON2	VERIZON	24-00007	12/21/23	Telephone	Open	140.64	0.00		
WARETOWN	Ocean Township	23-00469	01/24/24	LIWHAP Refund	Open	3,974.58	0.00		
WEF001	WEF MEMBERSHIP RENEWALS	24-00029	01/23/24	WEF RENEWALS 2024	Open	585.00	0.00		

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WOSZCZ01	MARK WOSZCZAK						
R-R00101	11/20/23	LOBE PUMP ACCESSORIES	Open	10,748.49	0.00		

Total Purchase Orders:	53	Total P.O. Line Items:	0	Total List Amount:	369,101.88	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	3-01	126,975.24	0.00	126,975.24	0.00	0.00	126,975.24
	3-05	<u>10,748.49</u>	<u>0.00</u>	<u>10,748.49</u>	<u>0.00</u>	<u>0.00</u>	<u>10,748.49</u>
	Year Total:	137,723.73	0.00	137,723.73	0.00	0.00	137,723.73
GENERAL FUND	4-01	101,701.66	0.00	101,701.66	0.00	0.00	101,701.66
	4-02	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>129,676.49</u>	<u>129,676.49</u>
	Year Total:	101,701.66	0.00	101,701.66	0.00	129,676.49	231,378.15
Total of All Funds:		<u>239,425.39</u>	<u>0.00</u>	<u>239,425.39</u>	<u>0.00</u>	<u>129,676.49</u>	<u>369,101.88</u>

AUTHORIZING GRANT OF PRELIMINARY, TENTATIVE AND FINAL APPROVAL FOR OUTBACK STEAKHOUSE - APPLICATION NUMBER 203

WHEREAS, applicant proposes to demolish an existing vacant restaurant and construct an Outback Steakhouse Restaurant and associated site improvements on Block 3, Lots 13, 14, 15 and 16.02, AKA 2105 Route 35, Ocean, NJ; and

WHEREAS, applicant proposes to disconnect the existing sewer lateral and construct a new 6” lateral to service the new restaurant, connecting to a 12” sewer main on Highway 35, and

WHEREAS, the applicant has met all conditions for Preliminary, Tentative and Final Approval of Outback Steakhouse; and

WHEREAS, the project proposes an increase in flow of 770 gpd, requiring a connection fee payment of \$25,710.30 prior to completion of construction.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority grants Preliminary, Tentative and Final Approval to Outback Steakhouse, application number 203, in accordance with the Authority's Engineer Report of January 23, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 6, 2024.

Secretary

AUTHORIZING GRANT OF PRELIMINARY, TENTATIVE AND CONDITIONAL FINAL APPROVAL FOR 280 NORWOOD AVENUE - APPLICATION NUMBER 199

WHEREAS, applicant proposes to demolish an existing retail building and construct a mixed use 3-story building with 7,000 sf ground floor retail and 28 apartment units above on Block 22, Lots 85 & 85.01, AKA 280 Norwood Avenue, Ocean, NJ; and

WHEREAS, applicant proposes to utilize the existing 6” sewer lateral to service the new building, connecting to an 8” sewer main on West Morgan Avenue, and

WHEREAS, the applicant has met all conditions for Preliminary, Tentative and Conditional Final Approval of 280 Norwood Avenue; and

WHEREAS, the project proposes a flow of 7,825gpd, requiring a connection fee payment of \$208,845.00 prior to completion of construction.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority grants Preliminary, Tentative and Conditional Final Approval to 280 Norwood Avenue, application number 199, in accordance with the Authority's Engineer Report of January 31, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 6, 2024.

Secretary

AUTHORIZING ACCOUNT NUMBER 138-0 BE DECLARED INACTIVE

WHEREAS, the property located at 44 Whalepond Road was demolished in April of 2023, (account number 138-0) (the "Property"); and

WHEREAS, the property has been vacant since then and the owner continued to receive sewer bills; and

WHEREAS, the owner filed for a disconnection permit in February of 2023, and

WHEREAS, the Property owner has requested the account be declared inactive as of May 1, 2023 until such time the residence is rebuilt, and

WHEREAS, the Property owner has requested that sewer fees be waived as of May 1, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby declares account number 138-0 inactive and sewer fees be waived as of May 1, 2023 until such time as a Temporary or Permanent Certificate of Occupancy is issued for the property.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 6, 2024.

Secretary

**AUTHORIZING ACCOUNT NUMBER 18667-0 BE
DECLARED INACTIVE**

WHEREAS, the property located at 3329 Doris Avenue was demolished in late 2023, (account number 18667-0) (the "Property"); and

WHEREAS, the property has been vacant since then and is being converted to a parking lot and consolidated with 1107 Highway 35; and

WHEREAS, the owner filed for a disconnection permit in September of 2023, and

WHEREAS, the Property owner has requested the account be declared inactive as of January 1, 2024, and

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby declares account number 18667-0 inactive as of January 1, 2024

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 6, 2024.

Secretary

**AUTHORIZING ADOPTION OF CASH MANAGEMENT
PLAN AND DESIGNATION OF AUTHORIZED
DEPOSITORIES**

WHEREAS, the Township of Ocean Sewerage Authority is required to have a cash management plan; and

WHEREAS, the Township of Ocean Sewerage Authority is required to name certain financial institutions as authorized depositories for the deposit of funds.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the following serve as the Cash Management Plan of the Township of Ocean Sewerage Authority for 2024:

1. The Executive Director is directed to use this Cash Management Plan as the guide in depositing and investing the Authority's funds.

2. The following are objectives of the Cash Management Plan:

- a. Preservation of capital.
- b. Adequate safekeeping of assets.
- c. Maintenance of liquidity to meet operating needs.
- d. Investment of assets in accordance with State and Federal laws and regulations.

3. The following are suitable and authorized investments:

- a. Interest-bearing bank accounts and certificates of deposit in authorized banks (GUDPA-approved) listed below for the deposit of local unit funds.
- b. Government money market mutual funds which comply with N.J.S.A. 40A:5-15.1(e).
- c. Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- d. New Jersey Cash Management Fund.
- e. Repurchase agreements of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).
- f. Notes, bonds or other obligations of the United States of America or obligations guaranteed by the United States of America that matures within three hundred ninety-seven (397) days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- g. Any federal agency or instrumentality obligation authorized by Congress that matures within three hundred ninety-seven (397) days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- h. Bonds, notes or other obligations, having a maturity date not exceeding three hundred ninety-seven (397) days, approved by the Division of Local Government Services for investments by local units (municipalities, counties and fire districts).

i. Bonds, notes or other obligations approved by the Division of Local Government Services for investments by local units (municipalities, counties and fire districts).

4. The Executive Director shall prepare monthly a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

5. The Executive Director shall report to the Authority Members any accounts not earning interest.

AND BE IT FURTHER RESOLVED that the following Government Unit Depository Protection Act approved financial institutions are authorized depositories for the deposit of Authority Funds:

1. TD Bank
2. Bank of New York Mellon
3. Bank of America
4. Amboy Bank
5. Citizens Bank
6. Wells Fargo Bank

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 6, 2024.

Secretary

DESIGNATION OF OFFICIAL NEWSPAPERS

WHEREAS, the Township of Ocean Sewerage Authority, as a public body, is required to publish legal notices in accordance with law; and

WHEREAS, the Township of Ocean Sewerage Authority desires to name certain newspapers as the official newspapers for the purpose of legal publications.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby designates the **Asbury Park Press**, the **Coaster** and the **Star Ledger** as its official newspapers for the purpose of legal publications published on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 6, 2024.

Secretary

ESTABLISHING MEETING DATES

WHEREAS, in accordance with the Open Public Meetings Act, it is necessary for the Township of Ocean Sewerage Authority, as a public body, to post and maintain a schedule of the Regular Meetings of the public body to be held during the year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that pursuant to the provision of the Open Public Meetings Act, Regular Meetings of the Township of Ocean Sewerage Authority on the dates below shall take place at 6:30 pm, or as soon thereafter as possible at the Township of Ocean Sewerage Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the dates below:

- | | |
|----------------|-----------------------------------|
| March 5, 2024 | September 3, 2024 |
| April 2, 2024 | October 1, 2024 |
| May 7, 2024 | November 7, 2024* |
| June 6, 2024* | December 3, 2024 |
| July 2, 2024 | January 7, 2025 |
| August 6, 2024 | February 4, 2025 (Reorganization) |

*Thursday due to Primary and General Election Days

AND BE IT FURTHER RESOLVED that official action is anticipated to take place at all Regular Meetings.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 6, 2024.

Secretary

**PARTICIPANT'S RESOLUTION
LEAP CHALLENGE GRANT**

WHEREAS, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, the Township of Ocean Sewerage Authority along with the County of Monmouth and various wastewater agencies throughout Monmouth County, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of \$150,000.00; and

WHEREAS, the County of Monmouth has agreed to be the lead agency in this program; and

WHEREAS, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through an update to the Monmouth County Wastewater Management Plan to study the feasibility and potential implementation of a Monmouth County Biosolids Resiliency project at the Monmouth County Reclamation Center; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Ocean Sewerage Authority, that the Township of Ocean Sewerage Authority does hereby join with the County of Monmouth in applying for a LEAP challenge grant to support undertaking this endeavor

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 6, 2024.

Secretary

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES
CONTRACTS FOR THE PERIOD FEBRUARY 6, 2024 TO
FEBRUARY 4, 2025**

WHEREAS, the Township of Ocean Sewerage Authority has a need to acquire certain professional services for the Authority; and

WHEREAS, the Authority desires to retain the services of Charles J. Fallon, CPA, RMA of Fallon & Company LLP for auditing services; and

WHEREAS, the Authority desires to retain the services of Keith Chiaravallo, PE as Authority Consulting Engineer; and

WHEREAS, the Authority desires to retain the services of Meghan Bennett, Esq. of Dilworth Paxson LLP for legal services as Authority Bond Counsel; and

WHEREAS, the Authority appoints Bruce W. Padula, Esq. of the law firm of Cleary Giacobbe Alfieri Jacobs for legal services as Authority Labor Counsel; and

WHEREAS, the appointments are subject to the above-named firms completing and submitting a Business Entity Disclosure Certification certifying that they have not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i)); and

WHEREAS, the Authority’s Executive Director has determined and certified in writing that the value of the professional services with the exception of the auditor will not exceed \$17,500; and

WHEREAS, the Authority's Executive Director has determined and certified in writing that the value of the auditing professional services may exceed \$17,500; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract under the legal line item (01-50-500-314) and engineering line item (01-50-500-313) or the accounting line item (01-50-500-315).

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that it hereby appoints the following professionals for the period February 6, 2024 to February 4, 2025:

1. a. Charles J. Fallon, Esq. of the firm Fallon & Company as Authority Auditor.
- b. Keith Chiaravallo, P.E. of the firm CME Associates as Authority Engineer.
- c. Megan Bennett, Esq. of the firm GluckWalrath LLP as Authority Bond Counsel.
- d. Bruce W. Padula, Esq. of the firm Cleary Giacobbe Alfieri and Jacobs as Authority Labor Counsel.

2. These Contracts are awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above-named firms have been determined to have expertise in this area and, in the opinion of the Authority Members, these firms can best provide the appropriate services required.

3. Notice of these appointments shall be published in the Authority's official newspaper within twenty (20) days of the appointment.

	Motion	Second	Aye	Nay	Abstain	Absent
GALVIN						
JOHNSON						
MILLER						
THEODORA						
VALENTINO						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 6, 2024.

Secretary

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES
CONTRACTS FOR THE PERIOD FEBRUARY 6, 2024 TO
FEBRUARY 4, 2025**

WHEREAS, the Township of Ocean Sewerage Authority has a need to acquire certain professional legal services for the Authority; and

WHEREAS, the Township of ocean Sewerage Authority issue a Request for Proposals for such services and received five responses from qualified candidates, and

WHEREAS, the Authority desires to retain the services of John Napolitano of the firm Cleary Giacobbe Alfieri Jacobs for the position of **General Counsel**; and

WHEREAS, the Authority desires to retain the services of John Poulos of the firm Poulos LoPiccolo for the position of **Special Projects Counsel**; and

WHEREAS, the appointments are subject to the above-named firms completing and submitting a Business Entity Disclosure Certification certifying that they have not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i); and

WHEREAS, the Authority’s Executive Director has determined and certified in writing that the value of the professional services will not exceed \$17,500; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract under the legal line item (01-50-500-314) .

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that it hereby appoints the following professionals for the period February 6, 2024 to February 4, 2025:

1. a. John Napolitano of the firm Cleary Giacobbe Alfieri Jacobs as General Counsel.
- b. John Poulos of the firm Poulos LoPiccolo as Special Projects Counsel.

2. These Contracts are awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or

subject to competitive bidding and further, that the above-named firms have been determined to have expertise in this area and, in the opinion of the Authority Members, these firms can best provide the appropriate services required.

3. Notice of these appointments shall be published in the Authority's official newspaper within twenty (20) days of the appointment.

	Motion	Second	Aye	Nay	Abstain	Absent
GALVIN						
JOHNSON						
MILLER						
THEODORA						
VALENTINO						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 6, 2024.

Secretary