

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
August 6, 2024

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 8, 2024 and mailed to its service communities on February 8, 2024, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/hvy-nivn-pdi or calling 857-323-2408, PIN 182 159 490#.

WORK SESSION

5. Presentation by Fallon and Fallon on 2022 Audit
6. Executive Director's Report
7. Attorney's Report
8. Engineering Report
9. Operator's, Maintenance and Collection Reports
10. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

11. Communications – DEP Permit Modification
Email from Hidary, 111 Crosbey Ave
12. Review of Bill List
 - a. Board comments
 - b. Public comment
13. **Resolution 24-37: Bill List**
14. Consent Agenda a-b: **items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
 - a. Approval of minutes of July 2, 2024 regular meeting
 - b. Receive and file the Operations Report

15. **Resolution 24-38** Approving the 2022 Audit
16. **Resolution 24-39** Authorizing Refund for Account 326-0
17. **Resolution 24-40** Authorizing the Hiring of Nicholas Patterson as Plant Mechanic.
18. Closed Session, if necessary
19. Adjournment

RESOLUTION 24-37

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

| | |
|----------------------------|---------------------|
| CURRENT FUND | \$198,959.01 |
| REVIEW and INSPECTION | 0 |
| RENEWAL and REPLACEMENT | 19,498.65 |
| EIT and CONSTRUCTION | 6,988.00 |
| PAYROLL ACCOUNT | <u>78,459.30</u> |
| TOTAL BILLS PAYABLE | \$303,904.96 |

| | Motion | Second | Aye | Nay | Abstain | Absent |
|-----------|--------|--------|-----|-----|---------|--------|
| Galvin | | | | | | |
| Johnson | | | | | | |
| Miller | | | | | | |
| Theodora | | | | | | |
| Valentino | | | | | | |

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on August 6, 2024

David Miller, Secretary

BILL LIST SUMMARY

Meeting Date August 6, 2024

| | | |
|---|---------------------|--------------|
| General Fund Vouchers | \$198,959.01 | |
| Bill List Total | | \$225,445.66 |
| | | |
| Payroll | \$78,459.30 | |
| July 12 Payroll | | \$41,869.77 |
| July 26 Payroll | | \$36,589.53 |
| | | |
| Construction | \$6,988.00 | |
| 2016 NJEIT Project (Interlaken PS Bulkhead) | \$0.00 | |
| Colliers | | \$0.00 |
| | | |
| 2017 NJEIT Project (Asbury Ave & Longview) | \$93.25 | |
| DeMaio Electrical Company, Inc. | | \$0.00 |
| T&M Associates | | \$93.25 |
| Dilworth Paxson | | \$0.00 |
| 2017 MCIA Bond | \$4,617.75 | |
| PS&S Wayside PS CM | | \$4,617.75 |
| JVS Industrial(Wayside PS) | | \$0.00 |
| 2019 MCIA Bond | \$0.00 | |
| | | |
| 2021 MCIA Bond | \$2,277.00 | |
| Spartan Construction | | \$0.00 |
| CME (Sludge Building C&A) | | \$2,277.00 |
| Review & Inspection | \$0.00 | |
| CME Associates | \$0.00 | |
| Ocean Town Centre | | \$0.00 |
| | | |
| R & R | \$19,498.65 | |
| Whalepond Check Valves | | \$19,498.65 |
| | | \$0.00 |
| | | \$0.00 |
| | | |
| TOTAL BILL LIST AMOUNT | \$303,904.96 | |

| Ranges | | Item Status | Purchase Types | Misc | | | |
|--|----------|--|---|---|-------------|----------|---------|
| <i>Range: First to Last Rcvd Batch Id Range: First to Last</i> | | <i>Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y</i> | <i>Bid: Y State: Y Other: Y Exempt: Y</i> | <i>P.O. Type: All Format: Condensed Include Non-Budgeted: Y Prior Year Only: N Vendors: All</i> | | | |
| Vendor # | Name | | | | | | |
| P.O. # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
| AMERWEAR | | | | | | | |
| AMERICAN WEAR UNIFORMS | | | | | | | |
| 24-00008 | 12/21/23 | Uniforms | Open | 469.40 | 0.00 | | |
| 24-00291 | 07/25/24 | Palos Desposito Desoucey | Open | 149.95 | 0.00 | | |
| | | Vendor Total: | | 619.35 | | | |
| AQUA LAB | | | | | | | |
| AQUA PRO-TECH LABORATORIES | | | | | | | |
| 24-00281 | 07/19/24 | Lab Testing | Open | 2,769.25 | 0.00 | | |
| ATT | | | | | | | |
| AT&T MOBILITY | | | | | | | |
| 24-00023 | 01/17/24 | Pump Station Cellular | Open | 387.96 | 0.00 | | |
| BANK001 | | | | | | | |
| THE BANK OF NEW YORK MELLON | | | | | | | |
| 24-00228 | 06/17/24 | NJIB 2023A Trustee Fees | Open | 1,500.00 | 0.00 | | |
| BKEQUIP0 | | | | | | | |
| B & K EQUIPMENT SERVICES, LLC | | | | | | | |
| 24-00277 | 07/18/24 | Service Truck 14 | Open | 387.80 | 0.00 | | |
| CLEARY | | | | | | | |
| CLEARY GIACOBBE ALFIERI JACOBS | | | | | | | |
| 24-00263 | 07/15/24 | Labor Attorney June | Open | 1,369.00 | 0.00 | | |
| CME00001 | | | | | | | |
| CME ASSOCIATES | | | | | | | |
| EIT00923 | 07/26/24 | Sludge Building CONAD | Open | 2,277.00 | 0.00 | | |
| DELT001 | | | | | | | |
| DELTA DENTAL PLAN OF NJ | | | | | | | |
| 24-00262 | 07/15/24 | August Dental Premium | Open | 2,928.52 | 0.00 | | |
| ELE001 | | | | | | | |
| ELECTRO MAINTENANCE INC | | | | | | | |
| 24-00272 | 07/18/24 | Electrical Work Sludge Tank | Open | 898.00 | 0.00 | | |
| 24-00280 | 07/19/24 | Electrical Repairs Plant | Open | 1,077.00 | 0.00 | | |
| | | Vendor Total: | | 1,975.00 | | | |
| GRAI001 | | | | | | | |
| GRAINGER WW INC | | | | | | | |
| 24-00292 | 07/25/24 | Supplies | Open | 1,160.99 | 0.00 | | |
| HOME001 | | | | | | | |
| HOME DEPOT CREDIT SERVICES | | | | | | | |
| 24-00290 | 07/25/24 | Supplies | Open | 164.19 | 0.00 | | |
| JCPL001 | | | | | | | |
| JERSEY CENTRAL POWER & LIGHT | | | | | | | |
| 24-00274 | 07/18/24 | Electric | Open | 42,653.74 | 0.00 | | |
| JEM | | | | | | | |
| JEM INDUSTRIAL SERVICES, INC. | | | | | | | |
| 24-00251 | 06/24/24 | Cleaning Supplies | Open | 1,094.45 | 0.00 | | |
| LIVEVAUL | | | | | | | |
| KeepItSafe, Inc. - LiveVault | | | | | | | |
| 24-00032 | 01/29/24 | Computer Backup | Open | 21.82 | 0.00 | | |
| LUCITY | | | | | | | |
| CENTRALSQUARE | | | | | | | |
| 24-00282 | 07/19/24 | Lucity Training | Open | 720.00 | 0.00 | | |
| LYONS | | | | | | | |
| LYONS ENVIRONMENTAL SERVICES | | | | | | | |
| 24-00295 | 07/25/24 | June Lab Services | Open | 768.00 | 0.00 | | |
| MCMAS005 | | | | | | | |
| MCMAS005 | | | | | | | |
| 24-00293 | 07/25/24 | Filters and Hypo parts | Open | 140.47 | 0.00 | | |
| NALCO | | | | | | | |
| NALCO COMPANY | | | | | | | |
| 24-00031 | 01/29/24 | Water Treatment | Open | 542.76 | 0.00 | | |
| NAPA001 | | | | | | | |
| NAPA AUTO PARTS | | | | | | | |
| 24-00284 | 07/19/24 | generator repairs | Open | 733.10 | 0.00 | | |

| Vendor # P.O. # | PO Date | Name Description | Status | Amount | Void Amount | Contract | PO Type |
|----------------------|----------|---|--------|------------------|-------------|----------|---------|
| NJAM001 24-00279 | 07/19/24 | NEW JERSEY AMERICAN WATER Water | Open | 10,474.00 | 0.00 | | |
| NJNAT001 24-00288 | 07/25/24 | NEW JERSEY NATURAL GAS CO Natural Gas | Open | 350.27 | 0.00 | | |
| ONECALL 24-00278 | 07/18/24 | ONE CALL CONCEPTS, INC Markouts | Open | 418.63 | 0.00 | | |
| OVED 24-00294 | 07/25/24 | Darren Oved Account 326-0 Refund | Open | 230.00 | 0.00 | | |
| PACE 24-00269 | 07/15/24 | Pace Analytical Services Lab Services | Open | 370.00 | 0.00 | | |
| PIL001 24-00177 | 05/01/24 | PILOT ELECTRIC CO INC Replace Check Valves | Open | 19,498.65 | 0.00 | | |
| 24-00236 | 06/20/24 | Grit Pump | Open | 5,996.80 | 0.00 | | |
| | | Vendor Total: | | 25,495.45 | | | |
| POLYD001 24-00267 | 07/15/24 | POLYDYNE INC Polymer | Open | 10,712.25 | 0.00 | | |
| POSM 24-00275 | 07/18/24 | POSM SOFTWARE LLC Camera Software Support | Open | 2,500.00 | 0.00 | | |
| PRAX001 24-00268 | 07/15/24 | LINDE, INC. Liquid Oxygen | Open | 8,188.48 | 0.00 | | |
| PSS EIT00924 | 07/26/24 | PAULUS, SOKOLOWSKI & SARTOR Wayside Pump Station | Open | 4,617.75 | 0.00 | | |
| PUMP001 24-00246 | 06/21/24 | PUMPING SERVICES INC Inner Membrane | Open | 741.00 | 0.00 | | |
| RAMPOWER 24-00264 | 07/15/24 | RAW POWER GENERATOR SERVICES Wayside PS Transfer Switch | Open | 3,975.16 | 0.00 | | |
| RUSS001 24-00265 | 07/15/24 | RUSSELL REID Sludge Disposal | Open | 35,758.80 | 0.00 | | |
| SPECTROT 24-00022 | 01/17/24 | SPECTROTEL Telephone | Open | 386.51 | 0.00 | | |
| STAT002 24-00014 | 12/22/23 | STATE OF NJ DEPT.OF TREAS.DIV. HEALTH INSURANCE PREMIUMS | Open | 48,803.61 | 0.00 | | |
| STEWART 24-00276 | 07/18/24 | STEWART INDUSTRIES Copier Maintenance | Open | 78.86 | 0.00 | | |
| T-M00001 EIT00922 | 07/26/24 | T & M ASSOCIATES ALPS | Open | 93.25 | 0.00 | | |
| TOWN001 24-00273 | 07/18/24 | TOWNSHIP OF OCEAN June Fuel | Open | 1,943.48 | 0.00 | | |
| TOWN002 24-00283 | 07/19/24 | TOWNE HARDWARE Plant Maintenance Supplies | Open | 24.97 | 0.00 | | |
| UGI001 24-00289 | 07/25/24 | UGI Energy Services Natural Gas | Open | 35.01 | 0.00 | | |
| USA BLUE 24-00296 | 07/26/24 | USA BLUE BOOK Lab Supplies | Open | 396.20 | 0.00 | | |

| <i>Vendor #</i> | | <i>Name</i> | | | | | |
|----------------------|----------|---|--------|----------|-------------|----------|---------|
| P.O. # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
| VERIZON2 24-00007 | 12/21/23 | VERIZON Telephone | Open | 140.64 | 0.00 | | |
| WOSZCZ01 24-00266 | 07/15/24 | MARK WOSZCZAK 229 Howard Ave Lateral | Open | 7,497.94 | 0.00 | | |

Total Purchase Orders: 45 Total P.O. Line Items: 0 Total List Amount: 225,445.65 Total Void Amount: 0.00

| Totals by Year-Fund | | | | | | | |
|---------------------|------|-------------|-------------|--------------|---------------|-----------|------------|
| Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
| GENERAL FUND | 4-01 | 198,959.01 | 0.00 | 198,959.01 | 0.00 | 0.00 | 198,959.01 |
| | 4-02 | 0.00 | 0.00 | 0.00 | 0.00 | 6,988.00 | 6,988.00 |
| | 4-05 | 0.00 | 0.00 | 0.00 | 0.00 | 19,498.65 | 19,498.65 |
| Total Of All Funds: | | 198,959.01 | 0.00 | 198,959.01 | 0.00 | 26,486.65 | 225,445.66 |

| Totals by Fund | | | | | | | |
|---------------------|------|-------------|-------------|--------------|---------------|-----------|------------|
| Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
| GENERAL FUND | 01 | 198,959.01 | 0.00 | 198,959.01 | 0.00 | 0.00 | 198,959.01 |
| | 02 | 0.00 | 0.00 | 0.00 | 0.00 | 6,988.00 | 6,988.00 |
| | 05 | 0.00 | 0.00 | 0.00 | 0.00 | 19,498.65 | 19,498.65 |
| Total Of All Funds: | | 198,959.01 | 0.00 | 198,959.01 | 0.00 | 26,486.65 | 225,445.66 |

Township of Ocean Sewerage Authority
Breakdown of Expenditure Account Current/Prior Received/Prior Open

| Fund Description | Fund | Current | Prior Rcvd | Prior Open | Paid Prior | Fund Total |
|------------------|---------------------|------------|------------|------------|------------|------------|
| GENERAL FUND | 4-01 | 198,959.01 | 0.00 | 0.00 | 0.00 | 198,959.01 |
| | Total Of All Funds: | 198,959.01 | 0.00 | 0.00 | 0.00 | 198,959.01 |

**APPROVAL OF THE ANNUAL AUDIT OF 2022 AND
EXECUTION OF AUDIT REVIEW CERTIFICATE**

WHEREAS, N.J.S.A 40A:5A-15 requires the governing body of each authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Director of Local Government Services pursuant to N.J.S.A 40A:5A-15; and

WHEREAS, N.J.S.A 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "Schedule of Findings and Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "Schedule of Findings and Recommendations" in accordance with N.J.S.A 40A:5A-17,

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "Schedule of Findings and Recommendations", and has evidenced same by the group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Executive Director of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a true copy of this resolution.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|-----------|--------|--------|-----|-----|---------|--------|
| Galvin | | | | | | |
| Johnson | | | | | | |
| Miller | | | | | | |
| Theodora | | | | | | |
| Valentino | | | | | | |

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on August 6, 2024.

David Miller, Secretary

**AUTHORIZING REFUND TO DARREN OVED FOR
ACCOUNT NUMBER 326-0**

WHEREAS, Darren Oved is the owner of 341 laird St in the Township of Ocean (account number 326-0) (the “Property”); and

WHEREAS, the residence was demolished in May of 2023 and the account suspended with a credit balance of \$230.00; and

WHEREAS, by email dated July 25, 2024, Darren Oved requested a refund of the credit balance in his account of \$230.00.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes a refund of \$230.00 to Darren Oved for account number 326-0.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|-----------|--------|--------|-----|-----|---------|--------|
| Galvin | | | | | | |
| Johnson | | | | | | |
| Miller | | | | | | |
| Theodora | | | | | | |
| Valentino | | | | | | |

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on August 6, 2024.

DAVID MILLER, Secretary

**AUTHORIZING THE HIRING OF NICHOLAS PATTERSON
AS PLANT MECHANIC**

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for a Plant Mechanic; and

WHEREAS, Nicholas Patterson provided a resume indicating the requisite experience for the Plant Mechanic position; and

WHEREAS, the Executive Director, Technical Services Manager and Plant Foreman interviewed Nicholas Patterson and recommend Nicholas Patterson for the position of Plant Mechanic.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the hiring of Nicholas Patterson to the position of Plant Mechanic at a starting salary of \$64,131.00/yr.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|-----------|--------|--------|-----|-----|---------|--------|
| Galvin | | | | | | |
| Johnson | | | | | | |
| Miller | | | | | | |
| Theodora | | | | | | |
| Valentino | | | | | | |

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on August 6, 2024.

DAVID MILLER, SECRETARY