

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**REGULAR MEETING**  
**July 1, 2025**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 21, 2025 and mailed to its service communities on February 21, 2025, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to [meet.google.com/hvy-nivn-pdi](https://meet.google.com/hvy-nivn-pdi) or calling 857-323-2408, PIN 182 159 490#.

**WORK SESSION**

5. Executive Director's Report
6. Attorney's Report
7. Engineering Report
8. Operator's, Maintenance and Collection Reports
9. Review of resolutions on business session agenda
  - a. Board comments
  - b. Public comment

**BUSINESS SESSION**

10. Communications –
11. Review of Bill List
  - a. Board comments
  - b. Public comment
12. **Resolution 25-38: Bill List**
13. **Consent Agenda a-b: items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
  - a. Approval of minutes of April 1, 2025 regular meeting
  - b. Motion to receive and file Operator's Report
14. **Resolution 25-39** Granting Preliminary, Tentative and Final Approval to 3501 Sunset Avenue-Application #207

15. **Resolution 25-40** Authorizing Cancellation of Late Payment Penalty for Continental Apartments
16. **Resolution 25-41** Cancelling Stale Checks
17. **Resolution 25-42** Authorizing Amendment to Rules and Regulations and issueing Industrial Discharge Permit to Kane Brewing Company.
18. Closed Session, if necessary
19. Adjournment

**RESOLUTION 25-38**

**BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$224,400.49
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	27,152.17
PAYROLL ACCOUNT	<u>83,469.88</u>
<b>TOTAL BILLS PAYABLE</b>	<b>\$335,022.54</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 1, 2025.

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David Miller, Secretary

**BILL LIST SUMMARY**

Meeting Date July 1, 2025

<b>General Fund Vouchers</b>	<b>\$224,400.49</b>	
Bill List Total		\$335,022.54
<b>Payroll</b>	<b>\$83,469.88</b>	
June 13 Payroll		\$42,259.12
June 27 Payroll		\$41,210.76
<b>Construction</b>	<b>\$27,152.17</b>	
2016 NJEIT Project (Interlaken PS Bulkhead)	\$0.00	
Colliers		\$0.00
2017 NJEIT Project (Asbury Ave & Longview)	\$0.00	
DeMaio Electrical Company, Inc.		\$0.00
T&M Associates		\$0.00
		\$0.00
2017 MCIA Bond	\$17,816.35	
Mark Woszczak (2401 Sunset Ave)		\$8,692.94
Mark Woszczak (1 English Lane)		\$9,123.41
2019 MCIA Bond	\$0.00	
		\$0.00
2021 MCIA Bond	\$0.00	
CME (Sludge Building C&A)		\$0.00
2024 MCIA Bond	\$9,335.82	
CDW Security Camera TV		\$464.32
CME 2025 WWTP Imp Design		\$7,262.50
CME (I&I Investigation)		\$1,609.00
<b>Review &amp; Inspection</b>	<b>\$0.00</b>	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
280 Norwood		\$0.00
<b>R &amp; R</b>	<b>\$0.00</b>	
		\$0.00
<b>TOTAL BILL LIST AMOUNT</b>		<b>\$335,022.54</b>

**Township of Ocean Sewerage Authority**  
Bill List By Vendor Id

Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i>		<i>Open: N</i>	<i>Bid: Y</i>	<i>P.O. Type: All</i>			
<i>Rcvd Batch Id Range: First to Last</i>		<i>Void: N</i>	<i>State: Y</i>	<i>Format: Condensed</i>			
		<i>Paid: N</i>	<i>Other: Y</i>	<i>Include Non-Budgeted: Y</i>			
		<i>Held: Y</i>	<i>Exempt: Y</i>	<i>Prior Year Only: N</i>			
		<i>Aprv: N</i>		<i>Vendors: All</i>			
		<i>Rcvd: Y</i>					
<b>Vendor #</b>	<b>Name</b>						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALTEK		Altek Business Systems, Inc					
25-00251	06/06/25	IT Maintenance June	Open	\$3,826.00	\$0.00		
ATLA001		ATLANTIC PLUMBING SUPPLY CORP.					
25-00254	06/11/25	Plumbing Supplies	Open	\$10.83	\$0.00		
ATT		AT&T MOBILITY					
25-00023	01/09/25	Cell Service	Open	\$387.96	\$0.00		
BANK001		THE BANK OF NEW YORK MELLON					
25-00247	06/06/25	Trustee Fees	Open	\$3,465.00	\$0.00		
CDW 001		CDW GOVERNMENT INV					
EIT00959	06/24/25	Security Camera TV	Open	\$464.32	\$0.00		
CLEARY		CLEARY GIACOBBE ALFIERI JACOBS					
25-00256	06/11/25	Labor Attorney	Open	\$3,422.50	\$0.00		
CME00001		CME ASSOCIATES					
EIT00957	06/24/25	2025 WWTP Improvements	Open	\$7,262.50	\$0.00		
EIT00958	06/24/25	I&I Study	Open	\$1,609.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$8,871.50</b>			
DELT001		DELTA DENTAL PLAN OF NJ					
25-00002	12/16/24	Dental Premiums	Open	\$2,810.25	\$0.00		
ELE001		ELECTRO MAINTENANCE INC					
25-00271	06/18/25	Electrical Repairs	Open	\$787.50	\$0.00		
EVOQUA		EVOQUA WATER TECHNOLOGIES					
25-00246	06/02/25	Bioxide	Open	\$8,676.14	\$0.00		
FP MAIL		FP MAILING SOLUTIONS					
25-00250	06/06/25	Postage Machine Rental	Open	\$98.85	\$0.00		
GRAI001		GRAINGER WW INC					
25-00282	06/24/25	Grainger Supplies	Open	\$220.81	\$0.00		
HOME001		HOME DEPOT CREDIT SERVICES					
25-00283	06/24/25	Plant Network Mat'l	Open	\$302.23	\$0.00		
JCPL001		JERSEY CENTRAL POWER & LIGHT					
25-00273	06/20/25	Electric	Open	\$36,618.83	\$0.00		
25-00274	06/20/25	Electric	Open	\$30,748.48	\$0.00		
		<b>Vendor Total:</b>		<b>\$67,367.31</b>			
.IFM		.IFM INDUSTRIAL SERVICES. INC.					

**Township of Ocean Sewerage Authority**  
Bill List By Vendor Id

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
JEM		JEM INDUSTRIAL SERVICES, INC.					<i>Account Continued</i>
25-00275	06/20/25	6 Mil Nitrile Gloves	Open	\$492.00	\$0.00		
JETVACEQ		JET VAC EQUIPMENT, LLC					
25-00259	06/11/25	Bitz Rake	Open	\$197.00	\$0.00		
LAGR001		SAL LAGROTTERIA					
25-00276	06/20/25	Medicare Reimbursement	Open	\$185.00	\$0.00		
LARSEN		Daniel Larsen					
25-00262	06/11/25	WWTP Training Books	Open	\$222.00	\$0.00		
LUCITY		CENTRALSQUARE					
25-00255	06/11/25	Lucity Assistance	Open	\$45.00	\$0.00		
LYONS		LYONS ENVIRONMENTAL SERVICES					
25-00253	06/06/25	Lab Testing May	Open	\$1,355.00	\$0.00		
MCMAS005		MCMAS005					
25-00281	06/23/25	Plumbing Supplies	Open	\$930.55	\$0.00		
MERRIMAN		JARED MERRIMAN					
25-00266	06/16/25	S-1 License Materials	Open	\$90.00	\$0.00		
MIRA001		MIRACLE CHEMICAL CO					
25-00277	06/20/25	Sodium Hypochlorite	Open	\$13,560.00	\$0.00		
NALCO		NALCO COMPANY					
25-00014	12/26/24	COOLING TOWER WATER TREATMEN	Open	\$599.75	\$0.00		
NJAM001		NEW JERSEY AMERICAN WATER					
25-00265	06/16/25	Water	Open	\$728.06	\$0.00		
NJDOOR		NEW JERSEY DOOR WORKS,LLC					
25-00264	06/16/25	Garage Door Repair	Open	\$517.93	\$0.00		
NJNAT001		NEW JERSEY NATURAL GAS CO					
25-00280	06/23/25	Natural Gas	Open	\$473.21	\$0.00		
NJTR001		NJ TRANSIT					
25-00249	06/06/25	Occupancy Permit	Open	\$326.00	\$0.00		
ONECALL		ONE CALL CONCEPTS, INC					
25-00263	06/11/25	One Call May	Open	\$621.90	\$0.00		
PACE		Pace Analytical Services					
25-00268	06/16/25	Lab Testing	Open	\$370.00	\$0.00		
PATTERSO		Nic Patterson					
25-00261	06/11/25	Reimburse for WW Book	Open	\$222.00	\$0.00		
POLYD001		POLYDYNE INC					
25-00226	05/22/25	Polymer	Open	\$11,410.88	\$0.00		

Township of Ocean Sewerage Authority  
Bill List By Vendor Id

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
POLYD001		POLYDYNE INC					<i>Account Continued</i>
RAMPOWER 25-00267	06/16/25	RAW POWER GENERATOR SERVICES Generator Service	Open	\$2,808.75	\$0.00		
RCM 25-00252	06/06/25	Rainone Coughlin Minchello,LLC Legal Services May	Open	\$717.50	\$0.00		
RUSS001 25-00248	06/06/25	RUSSELL REID Sludge Disposal	Open	\$54,791.66	\$0.00		
SEAB001 25-00176	04/15/25	SEABOARD WELDING SUPPLY INC Tank Rental	Open	\$62.65	\$0.00		
SHERWOOD 25-00257	06/11/25	SHERWOOD-LOGAN Penn Valley Pump Parts	Open	\$1,084.60	\$0.00		
SITONE 25-00258	06/11/25	SiteOne LANDSCAPE SUPPLY Herbicides	Open	\$328.20	\$0.00		
SPECTROT 25-00027	01/14/25	SPECTROTEL Telephone	Open	\$387.35	\$0.00		
STAT002 25-00013	12/24/24	STATE OF NJ DEPT.OF TREAS.DIV. HEALTH INSURANCE PREMIUMS 2025	Open	\$39,079.48	\$0.00		
TDCARD01 25-00101	03/06/25	TD CARD SERVICES MONTHLY GOOGLE CHARES	Open	\$16.32	\$0.00		
25-00102	03/06/25	STAPLES MONTHLY CHARGES	Open	\$206.57	\$0.00		
		<b>Vendor Total:</b>		<b>\$222.89</b>			
UGI001 25-00260	06/11/25	UGI Energy Services Natural Gas	Open	\$219.21	\$0.00		
UPTIME 25-00269	06/17/25	UPTIME AUTOMATION Collections Cell Modem	Open	\$530.90	\$0.00		
VERIZON2 25-00018	12/30/24	VERIZON Internet	Open	\$145.64	\$0.00		
WILDER 25-00284	06/24/25	LAUREN WILDER Website Maintenance	Open	\$300.00	\$0.00		
WOSZCZ01 EIT00960	06/24/25	MARK WOSZCZAK Lateral Replacements	Open	\$17,816.35	\$0.00		

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**Total Purchase Orders: 49 Total P.O. Line Items: 0 Total List Amount: \$251,552.66 Total Void Amount: \$0.00**

**AUTHORIZING GRANT OF PRELIMINARY, TENTATIVE AND FINAL APPROVAL FOR 3501 SUNSET AVENUE - APPLICATION NUMBER 207**

**WHEREAS**, a preliminary, tentative and final application was submitted for 3501 Sunset Avenue on or about June 5, 2025; and

**WHEREAS**, the applicant proposes to construct a 2-story, 5000 sf addition to the Fishermans Source building at 3501 Sunset Avenue, Block 183, Lot 6; and

**WHEREAS**, the project will result in additional sewerage flow from the property of 500 gpd. which will be conveyed via the existing 6” lateral; and

**WHEREAS**, the Authority’s Executive Director has reviewed the project and recommends the granting of Preliminary, Tentative and Final approval in an Engineer's Report dated June 25, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Preliminary, Tentative and Final approval is granted to 3501 Sunset Avenue - application number 207.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on July 1, 2025.

\_\_\_\_\_  
David Miller, Secretary

**AUTHORIZING CANCELLATION OF LATE PAYMENT PENALTY FOR ACCOUNTS NUMBER 18015-0, 18020-0 AND 18020-1, CONTINENTAL ENTERPRISE APARTMENTS**

**WHEREAS**, Continental Enterprise Apartments brought their payment to the tax office on Friday May 30, 2025 and left it in drop box because tax office closed early for summer hours; and

**WHEREAS**, the payment was not received until Monday morning June 2 thereby incurring a late penalty for June in the amounts of \$352.94 for account 18020-0, \$352.94 for account 18020-1 and \$367.20 for account 18015-0; and

**WHEREAS**, Continental Enterprise Apartments has requested the penalty be waived as they made payment on Friday unaware of the summer hours of the tax office.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes cancellation of interest penalty on accounts 18015-0, 18020-0 and 18020-1.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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\_\_\_\_\_  
David Miller, Secretary

**RESOLUTION 25-41**

**AUTHORIZE VOIDING OF STALE CHECKS**

**WHEREAS**, it is sound financial practice to void stale checks (checks issued more than one year ago); and

**WHEREAS**, there are three (2) stale checks in the Authority’s operating account.

**NOW, THEREFORE BE IT RESOLVED** by the Township of Ocean Sewerage Authority that the Interim Executive Director is authorized to void the following checks:

Check 12787, dated June 7, 2023, in the amount of \$100.00,  
Check 13274, dated May 7, 2024, in the amount of \$115.50.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 1, 2025

\_\_\_\_\_  
DAVID MILLER, Secretary

**AUTHORIZING AMENDMENT TO AUTHORITY'S RULES AND REGULATIONS**

**BE IT RESOLVED** that the Township of Ocean Sewerage Authority Rules and Regulations are amended with regard to the provision of Industrial Discharge Permits and the requirements and responsibilities required thereof ; and

**BE IT RESOLVED** that the Township of Ocean sewerage Authority shall issue Permit # TOSA 0000001 to Kane Brewing Company, 1750 Bloomsbury Ave, Ocean Township

**BE IT FURTHER RESOLVED** that the changes shall be effective immediately.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 1, 2025.

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DAVID MILLER, Secretary