

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
November 6, 2025

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 21, 2025 and mailed to its service communities on February 21, 2025, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/euv-evrg-apv or calling 1-720-507-3321, PIN 664 452 541#.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineering Report
8. Operator's, Maintenance and Collection Reports
9. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

10. Communications – J.A. Montgomery Loss Control Report
11. Review of Bill List
 - a. Board comments
 - b. Public comment
12. **Resolution 25-61: Bill List**
13. **Consent Agenda a-b: items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
 - a. Approval of minutes of October 7, 2025 regular meeting
 - b. Motion to receive and file Operator's Report
14. **Resolution 25-62** Authorizing award of contract extension to Freehold Cartage Inc for Disposal of Sewer Screenings and Dried Grease

15. **Resolution 25-63** Authorizing award of contract extension to Electro-Maintenance Inc for Electrical Diagnostic, Troubleshooting and Repair Services
16. **Resolution 25-64** Ratifying the hiring of Nicholas Sommers as Operator In Training
17. **Resolution 25-65** Granting Preliminary Approval for West Park Avenue Major Subdivision – Application Number 208
18. Closed Session, if necessary
19. Adjournment

RESOLUTION 25-61

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$212,192.94
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	39583.72
PAYROLL ACCOUNT	<u>119,100.59</u>
TOTAL BILLS PAYABLE	\$370,877.25

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on November 6, 2025.

David Miller, Secretary

BILL LIST SUMMARY

Meeting Date November 6, 2025

General Fund Vouchers	\$212,192.94	
Bill List Total		\$370,877.25
Payroll	\$119,100.59	
October 3 Payroll		\$40,826.18
October 17 Payroll		\$38,952.95
October 31 Payroll		\$39,321.46
Construction	\$39,583.72	
2016 NJEIT Project (Interlaken PS Bulkhead)	\$0.00	
Colliers		\$0.00
2017 NJEIT Project (Asbury Ave & Longview)	\$0.00	
DeMaio Electrical Company, Inc.		\$0.00
T&M Associates		\$0.00
2017 MCIA Bond	\$0.00	
Mark Woszczak (1308 Birch Ave)		\$0.00
2019 MCIA Bond	\$0.00	
2021 MCIA Bond	\$0.00	
CME (Sludge Building C&A)		\$0.00
2024 MCIA Bond	\$39,583.72	
Mark Woszczak (Gate Electric Conduit)		\$0.00
CME 2025 WWTP Imp Design		\$11,319.00
CME (I&I Investigation)		\$28,264.72
Review & Inspection	\$0.00	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
280 Norwood		\$0.00
R & R	\$0.00	
		\$0.00
TOTAL BILL LIST AMOUNT		\$370,877.25

Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>			
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALLRITE		All-Rite					
25-00452	10/28/25	Gloves	Open	\$399.95	\$0.00		
ALTEK		Altek Business Systems, Inc					
25-00444	10/24/25	IT Support	Open	\$1,913.00	\$0.00		
AMERWEAR		AMERICAN WEAR UNIFORMS					
25-00445	10/24/25	Uniforms	Open	\$495.50	\$0.00		
ASBURY01		Gannett NY-NJ LocalIQ					
25-00342	08/14/25	Sewer Repair Bid	Open	\$75.48	\$0.00		
ATT		AT&T MOBILITY					
25-00023	01/09/25	Cell Service	Open	\$387.96	\$0.00		
BANK001		THE BANK OF NEW YORK MELLON					
25-00453	10/28/25	Trustee Fee	Open	\$5,350.00	\$0.00		
BORO001		BOROUGH OF TINTON FALLS					
25-00419	10/10/25	2025 Sewer Bill	Open	\$400.00	\$0.00		
CLEARY		CLEARY GIACOBBE ALFIERI JACOBS					
25-00415	10/08/25	Legal Services	Open	\$203.50	\$0.00		
CME00001		CME ASSOCIATES					
25-00423	10/10/25	General Engineering	Open	\$1,008.00	\$0.00		
25-00431	10/22/25	General Engineering	Open	\$112.00	\$0.00		
EIT00971	10/24/25	I&I Study	Open	\$28,264.72	\$0.00		
EIT00972	10/24/25	2025 WWTP Improvements	Open	\$11,319.00	\$0.00		
		Vendor Total:		\$40,703.72			
D ESPOSI		VINCENT D'ESPOSITO					
25-00440	10/23/25	Phone Reimbursement	Open	\$200.00	\$0.00		
DELT001		DELTA DENTAL PLAN OF NJ					
25-00002	12/16/24	Dental Premiums	Open	\$2,980.09	\$0.00		
DESOUCEY		DANIEL DeSOUCEY					
25-00439	10/23/25	Phone Reimbursement	Open	\$200.00	\$0.00		
DIMINO		Anthony Dimino					
25-00438	10/23/25	Phone Reimbursement	Open	\$200.00	\$0.00		
ELEC001		ELECTRONIC MEASUREMENT LABS					
25-00425	10/13/25	Meter Calibration	Open	\$834.34	\$0.00		
25-00432	10/22/25	Calibration Gas	Open	\$354.00	\$0.00		
		Vendor Total:		\$1,188.34			

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
ELEC001		ELECTRONIC MEASUREMENT LABS					<i>Account Continued</i>
EXDUTY 25-00428	10/22/25	EXTRA DUTY SOLUTIONS Traffic Control	Open	\$695.50	\$0.00		
FREE001 25-00443	10/23/25	FREEHOLD CARTAGE INC Grit Removal	Open	\$1,949.00	\$0.00		
GRAI001 25-00451	10/24/25	GRAINGER WW INC Plant Supplies	Open	\$307.12	\$0.00		
GUIR001 25-00411	10/08/25	John Guire Supply, LLC Jet Truck Hose	Open	\$2,448.46	\$0.00		
HOME001 25-00430	10/22/25	HOME DEPOT CREDIT SERVICES Plant Supplies	Open	\$255.14	\$0.00		
JCPL001 25-00417	10/10/25	JERSEY CENTRAL POWER & LIGHT Electric	Open	\$34,796.74	\$0.00		
JCPRINT 25-00448	10/24/25	JC PRINTING SOLUTIONS Raingear	Open	\$84.00	\$0.00		
LYONS 25-00416	10/08/25	LYONS ENVIRONMENTAL SERVICES Lab Testing	Open	\$1,660.00	\$0.00		
MATT001 25-00433	10/22/25	MATT'S PEST CONTROL Rodent Control	Open	\$800.00	\$0.00		
MCMAS005 25-00449	10/24/25	MCMASTER-CARR SUPPLY CO. Plant Repairs	Open	\$167.88	\$0.00		
MIRA001 25-00418	10/10/25	MIRACLE CHEMICAL CO Sodium Hypochlorite	Open	\$13,221.00	\$0.00		
NALCO 25-00014	12/26/24	NALCO COMPANY COOLING TOWER WATER TREATMENT	Open	\$599.75	\$0.00		
NAPA001 25-00447	10/24/25	NAPA AUTO PARTS Truck supplies	Open	\$42.96	\$0.00		
NJAM001 25-00412	10/08/25	NEW JERSEY AMERICAN WATER Water	Open	\$566.32	\$0.00		
NJNAT001 25-00429	10/22/25	NEW JERSEY NATURAL GAS CO Natural Gas	Open	\$405.07	\$0.00		
NJWAT001 25-00424	10/07/25	NJ WATER ENVIRONMENT ASSOC Fall Tech Transfer Seminar	Open	\$620.00	\$0.00		
ONECALL 25-00413	10/08/25	ONE CALL CONCEPTS, INC One Call September	Open	\$465.50	\$0.00		

Township of Ocean Sewerage Authority
Bill List By Vendor Id

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PACE 25-00437	10/22/25	Pace Analytical Services September lab Effluent	Open	\$370.00	\$0.00		
PIL001 25-00434	10/22/25	PILOT ELECTRIC CO INC Compressor Motor Repair	Open	\$2,390.38	\$0.00		
RCM 25-00421	10/10/25	Rainone Coughlin Minchello,LLC Legal Services	Open	\$665.00	\$0.00		
ROMAN 25-00442	10/23/25	RICHARD ROMAN Phone Reimbursement	Open	\$100.00	\$0.00		
RULAND 25-00441	10/23/25	ROBERT RULAND Phone Reimbursement	Open	\$100.00	\$0.00		
RUSS001 25-00414	10/08/25	RUSSELL REID Sludge Disposal September	Open	\$78,337.98	\$0.00		
SEAB001 25-00176	04/15/25	SEABOARD WELDING SUPPLY INC Tank Rental	Open	\$62.65	\$0.00		
SEABOARD 25-00450	10/24/25	SEABOARD FIRE & SAFETY Fire Extinguisher Maintenance	Open	\$860.00	\$0.00		
SOLUTION 25-00340	08/11/25	SOLUTIONWERKS INC. PSA Skid Annual Maintenance	Open	\$7,142.23	\$0.00		
SPECTROT 25-00027	01/14/25	SPECTROTEL Telephone	Open	\$439.73	\$0.00		
STAT002 25-00013	12/24/24	STATE OF NJ DEPT.OF TREAS.DIV. HEALTH INSURANCE PREMIUMS 2025	Open	\$44,110.54	\$0.00		
TDCARD01 25-00101	03/06/25	TD CARD SERVICES MONTHLY GOOGLE CHARES	Open	\$33.05	\$0.00		
25-00102	03/06/25	STAPLES MONTHLY CHARGES	Open	\$151.15	\$0.00		
25-00427	10/22/25	MISCELLANEOUS CHARGES	Open	\$989.60	\$0.00		
Vendor Total:				\$1,173.80			
TOWN001 25-00435	10/22/25	TOWNSHIP OF OCEAN Fuel September	Open	\$1,121.82	\$0.00		
TOWN002 25-00446	10/24/25	TOWNE HARDWARE Plant Supplies	Open	\$54.42	\$0.00		
USA BLUE 25-00436	10/22/25	USA BLUE BOOK Lab Supplies	Open	\$920.49	\$0.00		
VERIZON2 25-00018	12/30/24	VERIZON Internet	Open	\$145.64	\$0.00		

<i>Vendor #</i>	<i>Name</i>						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZON2		VERIZON					

Account Continued

Total Purchase Orders: 53 Total P.O. Line Items: 0 Total List Amount: \$251,776.66 Total Void Amount: \$0.00

**AUTHORIZING AWARD OF A CONTRACT EXTENSION TO
FREEHOLD CARTAGE, INC. FOR DISPOSAL OF
SEWAGE SCREENINGS AND DRIED GREASE**

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for the disposal of sewage screenings and dried grease on August 11, 2023 in the Asbury Park Press; and

WHEREAS, the Township of Ocean Sewerage Authority awarded a two-year contract to Freehold Cartage, Inc. for the disposal of sewage screenings and dried grease for the period September 1, 2023 through August 31, 2025; and

WHEREAS, the contract provides for the extension of the contract for two (2) one (1) year terms upon agreement by both parties; and

WHEREAS, Freehold Cartage, Inc. has requested a 1 year extension with an increase of 2.9%, or a new cost per 20 yard dumpster of \$2,047.00; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract from the Grit line item (01-60-600-365).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority awards a 1-year extension of the Grit Removal contract to Freehold Cartage, Inc. for the period of November 1, 2025 through October 31, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 6, 2025.

David Miller, Secretary

**AUTHORIZING AWARD OF A CONTRACT EXTENSION TO
ELECTRO-MAINTENANCE INC. FOR
ELECTRICAL DIAGNOSTIC, TROUBLESHOOTING AND REPAIR SERVICES**

WHEREAS, the Township of Ocean Sewerage Authority received bids for the Electrical Diagnostic, Troubleshooting and Repair Services on September 27, 2024; and

WHEREAS, the Township of Ocean Sewerage Authority awarded a one-year contract to Electro-Maintenance, Inc. for Electrical Diagnostic, Troubleshooting and Repair Services for the period October 1, 2024 through September 30, 2025; and

WHEREAS, the contract provides for the extension of the contract for two (2) one (1) year terms upon agreement by both parties; and

WHEREAS, Electro-Maintenance, Inc. has requested a 1 year extension under the same terms and conditions of the original contract; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract from the Electrical Repairs line item (01-60-600-350).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority awards a 1-year extension of the Electrical Diagnostic, Troubleshooting and Repair Services to Electro-Maintenance, Inc. for the period of November 1, 2025 through October 31, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary

**RATIFYING THE HIRING OF NICHOLAS SOMMERS AS
OPERATOR IN TRAINING**

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for an Operator In Training; and

WHEREAS, Nicholas Sommers provided a resume indicating the requisite experience for the Operator In Training position; and

WHEREAS, the Technical Services Manager and Plant Foreman interviewed Nicholas Sommers and recommended Nicholas Sommers for the position of Operator In Training; and

WHEREAS, the Executive Director has offered Nicholas Sommers the position of Operator In Training effective October 6, 2025, in accordance with TOSA Personnel Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the hiring of Nicholas Sommers to the position of Operator In Training at a starting salary of \$45,000/yr.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 6, 2025.

DAVID MILLER, SECRETARY

**AUTHORIZING GRANT OF PRELIMINARY APPROVAL
FOR WEST PARK AVENUE MAJOR SUBDIVISION -
APPLICATION NUMBER 208**

WHEREAS, a preliminary application was submitted for West Park Avenue Major Subdivision on or about September 30, 2025; and

WHEREAS, the applicant proposes to subdivide Block 13.13, Lots 29,30 and 31 into 8 lots with six new single family lots, one stormwater management lot and one existing residential property; and

WHEREAS, the project requires an extension of a sanitary sewer main down a proposed right of way connecting to an existing main on West Park Avenue; and

WHEREAS, the Authority's Executive Director has reviewed the project and recommends the granting of preliminary approval in an Engineer's Report dated October 21, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Preliminary approval is granted to Park Avenue Subdivision - application number 208, and

BE IT FURTHER RESOLVED that the Authority's Executive Director is authorized to sign any forms required by the New Jersey Department of Environmental Protection relative to the providing of sewer service to the applicant's property.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 6, 2025.

David Miller, Secretary