

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**REGULAR MEETING**  
**April 7, 2026**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 12, 2026 and mailed to its service communities on February 24, 2026, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to [meet.google.com/euv-evrg-apy](https://meet.google.com/euv-evrg-apy) or calling 1-720-507-3321, PIN 664 452 541#.

**WORK SESSION**

5. Executive Director's Report
6. Attorney's Report
7. Engineering Report
8. Operator's, Maintenance and Collection Reports
9. Review of resolutions on business session agenda
  - a. Board comments
  - b. Public comment

**BUSINESS SESSION**

10. Communications –
11. Review of Bill List
  - a. Board comments
  - b. Public comment
12. **Resolution 26-15: Bill List**
13. **Consent Agenda a-b: items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
  - a. Approval of minutes of March 3, 2026 regular meeting
  - b. Motion to receive and file Operator's Report
14. **Resolution 26-16 – Authorizing the Promotion of Dylan Catanese to Plant Foreman**

15. **Resolution 26-17** – Ratifying the Hiring of Brandon Tracey as Operator in Training
16. **Resolution 26-18** – Authorizing the Hiring of Sam Nowell as Part Time Utility Worker
17. **Resolution 26-19** – Establishing a System for Rotation of Authority Officers
17. Closed Session, if necessary
18. Adjournment

**RESOLUTION 26-15**

**BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$412,485.83
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	15,834.00
PAYROLL ACCOUNT	<u>90,781.07</u>
<b>TOTAL BILLS PAYABLE</b>	<b>\$519,100.90</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on April 7, 2026.

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Secretary

**BILL LIST SUMMARY**

Meeting Date April 7, 2026

<b>General Fund Vouchers</b>	<b>\$412,485.83</b>	
Bill List Total		\$519,100.90
<b>Payroll</b>	<b>\$90,781.07</b>	
March 6 Payroll		\$48,611.12
March 20 Payroll		\$42,169.95
<b>Construction</b>	<b>\$15,834.00</b>	
2016 NJEIT Project (Interlaken PS Bulkhead)	\$0.00	\$0.00
2017 NJEIT Project (Asbury Ave & Longview)	\$0.00	\$0.00
2017 MCIA Bond	\$0.00	\$0.00
2019 MCIA Bond	\$0.00	\$0.00
2021 MCIA Bond	\$0.00	\$0.00
2024 MCIA Bond	\$15,834.00	\$0.00
CME 2025 WWTP Imp Design		\$15,834.00
<b>Review &amp; Inspection</b>	<b>\$0.00</b>	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
280 Norwood		\$0.00
<b>R &amp; R</b>	<b>\$0.00</b>	
		\$0.00
		\$0.00
<b>TOTAL BILL LIST AMOUNT</b>		<b>\$519,100.90</b>

Ranges		Item Status	Purchase Types	Misc					
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>					
Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALS001	26-00090	03/03/26	ALS Group USA, Corp	Monthly SQAR/O&G Sampling	Open	\$286.00	\$0.00		
ALTEK	26-00093	03/06/26	Aitek Business Systems, Inc	Managed IT	Open	\$1,913.00	\$0.00		
	26-00108	03/18/26		Network Switch	Open	\$449.00	\$0.00		
	26-00124	03/25/26		IT Maintenance	Open	\$1,913.00	\$0.00		
<b>Vendor Total:</b>						<b>\$4,275.00</b>			
AMERWEAR	26-00133	03/27/26	AMERICAN WEAR UNIFORMS	Uniforms	Open	\$355.96	\$0.00		
ASBURY01	26-00102	03/11/26	Gannett NY-NJ LocalIQ	Public Notices February	Open	\$135.12	\$0.00		
ATLA001	26-00135	03/27/26	ATLANTIC PLUMBING SUPPLY CORP.	Garage Bathroom Upgrade	Open	\$558.82	\$0.00		
ATLAS	26-00115	03/19/26	ATLAS COPCO COMPRESSORS LLC		Open	\$8,325.18	\$0.00		
ATT	26-00015	01/07/26	AT&T MOBILITY	Cell Phone	Open	\$387.96	\$0.00		
AUTOTECH	26-00130	03/27/26	AUTOMATECH	WINN 911 Support	Open	\$2,100.00	\$0.00		
BANK001	26-00122	03/25/26	THE BANK OF NEW YORK MELLON	2025 MCIA LOAN	Open	\$5,000.00	\$0.00		
BILLS001	26-00132	03/27/26	BILLS WORK CLOTHING STORE INC.	Work Boots	Open	\$150.00	\$0.00		
CHERRY	26-00087	02/27/26	CHERRY VALLEY TRACTOR SALES	Tractor Maint. Supplies	Open	\$268.77	\$0.00		
CLEARY	26-00106	03/18/26	CLEARY GIACOBBE ALFIERI JACOBS	January Labor Counsel	Open	\$92.50	\$0.00		
CME00001	EIT00988	03/27/26	CME ASSOCIATES	2025 WWTP Improvements	Open	\$15,834.00	\$0.00		
COAST002	26-00117	03/19/26	THE NEW COASTER	Schedule Advertisement	Open	\$17.98	\$0.00		
D ESPOSI	26-00121	03/25/26	VINCENT D'ESPOSITO	Vinnie Desposito Expense	Open	\$125.72	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
D ESPOSI		VINCENT D'ESPOSITO					<i>Account Continued</i>
DELT001 26-00109	03/18/26	DELTA DENTAL PLAN OF NJ April Dental Premium	Open	\$3,098.64	\$0.00		
EDMUN001 26-00099	03/11/26	EDMUNDS & ASSOCIATES INC Edmunds Hosting Fee	Open	\$4,724.43	\$0.00		
EVOQUA 26-00050	02/12/26	EVOQUA WATER TECHNOLOGIES Bioxide	Open	\$8,316.67	\$0.00		
FP MAIL 26-00101	03/11/26	FP MAILING SOLUTIONS Postage Machine Rental	Open	\$98.85	\$0.00		
GRAI001 26-00129	03/27/26	GRAINGER WW INC Maintenance Supplies	Open	\$346.46	\$0.00		
HOME001 26-00111	03/18/26	HOME DEPOT CREDIT SERVICES PLant Supplies	Open	\$2,763.05	\$0.00		
JCPL001 26-00114	03/19/26	JERSEY CENTRAL POWER & LIGHT Electric	Open	\$36,855.34	\$0.00		
LYONS 26-00098	03/11/26	LYONS ENVIRONMENTAL SERVICES February Lab Testing	Open	\$1,570.00	\$0.00		
MIRA001 26-00110	03/18/26	MIRACLE CHEMICAL CO Sodium Hypochlorite	Open	\$6,780.00	\$0.00		
MODERN01 26-00127	03/27/26	MODERN GROUP LTD. Forklift Maintenance	Open	\$1,062.00	\$0.00		
NALCO 26-00020	01/13/26	NALCO COMPANY Water Treatment	Open	\$1,199.50	\$0.00		
NET 26-00113	03/18/26	Netcarrier Telephone Service March	Open	\$291.30	\$0.00		
NJAM001 26-00100	03/11/26	NEW JERSEY AMERICAN WATER Water	Open	\$672.47	\$0.00		
NJNAT001 26-00123	03/25/26	NEW JERSEY NATURAL GAS CO Natural Gas	Open	\$4,018.77	\$0.00		
NJSJHIF 26-00096	03/11/26	NJ Solutions JHIF April Health Benefits	Open	\$66,863.85	\$0.00		
NJTR001 26-00120	03/23/26	NJ TRANSIT Occupancy Permit	Open	\$364.00	\$0.00		
ONECALL 26-00092	03/06/26	ONE CALL CONCEPTS, INC February One Call	Open	\$364.70	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PRAX001 26-00097	03/11/26	LINDE, INC. Liquid Oxygen	Open	\$2,118.07	\$0.00		
PUMP001 26-00065	02/19/26	PUMPING SERVICES INC Submersible Level Transmitter	Open	\$1,713.28	\$0.00		
RAMPOWER 26-00128	03/27/26	RAW POWER GENERATOR SERVICES Generator Maintenance	Open	\$2,808.75	\$0.00		
RCM 25-00549 26-00116	02/11/26 03/19/26	Rainone Coughlin Minchello,LLC December Legal Charges Legal Services February	Open Open	\$569.85 \$819.00	\$0.00 \$0.00		
<b>Vendor Total:</b>				<b>\$1,388.85</b>			
RUSS001 26-00091	03/06/26	RUSSELL REID February Sludge Disposal	Open	\$63,463.68	\$0.00		
SEAB001 26-00047	02/11/26	SEABOARD WELDING SUPPLY INC Tank Rental	Open	\$62.65	\$0.00		
SHEA01 26-00126	03/26/26	Timothy Shea Expense Reort, License and WEA	Open	\$110.00	\$0.00		
STAT002 26-00118	03/19/26	STATE OF NJ DEPT.OF TREAS.DIV. Annual Employer Appropriation	Open	\$170,756.00	\$0.00		
TDCARD01 26-00051	02/12/26	TD CARD SERVICES GOOGLE WORKSPACE CHARGES	Open	\$16.80	\$0.00		
TOWN001 26-00107	03/18/26	TOWNSHIP OF OCEAN February Fuel	Open	\$2,943.86	\$0.00		
TREA0001 26-00086 26-00094	02/27/26 03/06/26	TREASURER STATE OF NEW JERSEY Lab Certification Renewal Tidelands License	Open Open	\$835.00 \$3,912.00	\$0.00 \$0.00		
<b>Vendor Total:</b>				<b>\$4,747.00</b>			
USA BLUE 26-00134	03/27/26	USA BLUE BOOK Lab Supplies	Open	\$511.20	\$0.00		
VERIZON2 26-00016	01/07/26	VERIZON Internet	Open	\$134.65	\$0.00		
WEF001 26-00131	03/27/26	WEF MEMBERSHIP RENEWALS 2026 WEF Renewals	Open	\$242.00	\$0.00		

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**Total Purchase Orders: 50 Total P.O. Line Items: 0 Total List Amount: \$428,319.83 Total Void Amount: \$0.00**

<b>Totals by Year-Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Expend Rcvd</b>	<b>Expend Held</b>	<b>Expend Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
GENERAL FUND	5-01	\$569.85	\$0.00	\$569.85	\$0.00	\$0.00	\$569.85
GENERAL FUND	6-01	\$411,915.98	\$0.00	\$411,915.98	\$0.00	\$0.00	\$411,915.98
	6-02	\$0.00	\$0.00	\$0.00	\$0.00	\$15,834.00	\$15,834.00
	<b>Year Total:</b>	<b>\$411,915.98</b>	<b>\$0.00</b>	<b>\$411,915.98</b>	<b>\$0.00</b>	<b>\$15,834.00</b>	<b>\$427,749.98</b>
<b>Total Of All Funds:</b>		<b>\$412,485.83</b>	<b>\$0.00</b>	<b>\$412,485.83</b>	<b>\$0.00</b>	<b>\$15,834.00</b>	<b>\$428,319.83</b>

<b>Totals by Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Expend Rcvd</b>	<b>Expend Held</b>	<b>Expend Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
GENERAL FUND	01	\$412,485.83	\$0.00	\$412,485.83	\$0.00	\$0.00	\$412,485.83
	02	\$0.00	\$0.00	\$0.00	\$0.00	\$15,834.00	\$15,834.00
<b>Total Of All Funds:</b>		<b>\$412,485.83</b>	<b>\$0.00</b>	<b>\$412,485.83</b>	<b>\$0.00</b>	<b>\$15,834.00</b>	<b>\$428,319.83</b>

**AUTHORIZING THE PROMOTION OF DYLAN CATANESE  
TO PLANT FOREMAN**

**WHEREAS**, the Township of Ocean Sewerage Authority has determined there is a need for a Plant System Foreman; and

**WHEREAS**, the Deputy Executive Director/Lead Operator In Charge and Plant Supervisor have recommended to the Executive Director the promotion of Dylan Catanese, Operator 2 to the position of Plant Foreman; and

**WHEREAS**, the Executive Director concurs with the recommendation.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes the promotion of Dylan Catanese to Plant Foreman effective April 1, 2026 at a starting salary of \$78,000.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on April 7, 2026.

\_\_\_\_\_  
DAVID MILLER, SECRETARY

**RATIFYING THE HIRING OF BRANDON TRACEY AS  
OPERATOR IN TRAINING**

**WHEREAS**, the Township of Ocean Sewerage Authority has determined there is a need for an Operator In Training; and

**WHEREAS**, Brandon Tracey provided a resume indicating the requisite experience for the Operator In Training position; and

**WHEREAS**, the Deputy Executive Director and Plant Supervisor interviewed Brandon Tracey and recommended Brandon Tracey for the position of Operator In Training; and

**WHEREAS**, the Executive Director has offered Brandon Tracey the position of Operator In Training effective April 6, 2026, in accordance with TOSA Personnel Policies and Procedures Manual.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes the hiring of Brandon Tracey to the position of Operator In Training at a starting salary of \$45,000/yr.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on April 7, 2026.

\_\_\_\_\_  
DAVID MILLER, SECRETARY

**AUTHORIZING THE HIRING OF SAM NOWELL AS PART TIME UTILITY WORKER**

**WHEREAS**, the Township of Ocean Sewerage Authority has determined there is a need for a Part Time Utility Worker; and

**WHEREAS**, Sam Nowell worked as a Utility Worker for the Authority for six years, resigning in 2025 in good standing; and

**WHEREAS**, Sam Nowell has expressed an interest in coming back to work part-time for the Authority.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes and confirms the hiring of Sam Nowell at a starting salary of \$18.00 per hour commencing April 20, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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\_\_\_\_\_  
DAVID MILLER, Secretary

**A RESOLUTION**

**ESTABLISHING A SYSTEM FOR THE ROTATION OF AUTHORITY OFFICERS**

**Whereas**, the Township of Ocean Sewerage Authority is governed by a duly-appointed five-member Board of Commissioners; and

**Whereas**, the Board of Commissioners are permitted by law to arrange themselves into such offices as they may choose; and

**Whereas**, for the purposes of planning and succession, the Board of Commissioners intend to establish a predictable rotation of Authority Officers to ensure clear lines of succession and for other long-term planning purposes.

**NOW THEREFORE, BE IT RESOLVED**, the following offices are hereby established:

1. Chairman
2. Vice Chairman
3. Secretary
4. Treasurer
5. Vice Secretary/Treasurer; and

**BE IT RESOLVED**, that the current Board does hereby arrange themselves into said offices as follows:

Chairman	Commissioner Valentino
Vice Chairman	Commissioner Johnson
Secretary	Commissioner Miller
Treasurer	Commissioner Theodora
Assistant Secretary/Treasurer	Commissioner Galvin; and

**BE IT RESOLVED**, that the officers of the Authority shall rotate every year such that the preceding Chairman, shall rotate to the role of Assistant Secretary/Treasurer on the date of the Authority's annual reorganization meeting, and every other Commissioner shall rotate to the next higher office; and

**BE IT RESOLVED**, in the event of a vacancy in any office, every Commissioner shall automatically rotate into the next higher office; and

**BE IT RESOLVED**, that any newly appointed Commissioner shall, therefore, become Assistant Secretary Treasurer; but in the event two or more individuals are appointed at the same time they shall be elected by the Board of Commissioners such vacant offices as the Board may deem appropriate; and

**BE IT RESOLVED**, that in the event any one Commissioner shall refuse or be unable to assume the office to which this rotation may determine said office shall be deemed vacant. The remaining commissioners shall all succeed to the next higher office and the Commissioner who refused or was unable to assume the original office shall automatically assume the office of Assistant Secretary/Treasurer; and

**BE IT RESOLVED**, that this resolution shall remain in full force and effect until it is amended or rescinded by a simple majority of the full Board.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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\_\_\_\_\_  
DAVID MILLER, Secretary