

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
May 5, 2026

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 12, 2026 and mailed to its service communities on February 24, 2026, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/euv-evrg-apv or calling 1-720-507-3321, PIN 664 452 541#.

WORK SESSION

5. Executive Director's Report
6. Auditor's Report
7. Attorney's Report
8. Engineering Report
9. Operator's, Maintenance and Collection Reports
10. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

11. Communications –
12. Review of Bill List
 - a. Board comments
 - b. Public comment
13. **Resolution 26-20: Bill List**
14. **Consent Agenda a-b: items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**
 - a. Approval of minutes of April 7, 2026 regular meeting
 - b. Motion to receive and file Operator's Report

15. **Resolution 26-21** – Ratifying the Hiring of Jacob Case as Operator in Training
16. **Resolution 26-22** – Authorizing Unpaid Leave of Absence for Jared Merriman
17. Closed Session, if necessary
18. Adjournment

RESOLUTION 26-20

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$304,244.35
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	50,860.37
EIT and CONSTRUCTION	38,359.80
PAYROLL ACCOUNT	<u>89,672.55</u>
TOTAL BILLS PAYABLE	\$483,137.07

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 5, 2026.

Secretary

BILL LIST SUMMARY

Meeting Date May 5, 2026

General Fund Vouchers	\$304,244.35	
Bill List Total		\$483,137.07
Payroll	\$89,672.55	
April 3 Payroll		\$43,955.55
April 17 Payroll		\$45,717.00
Construction	\$38,359.80	
2017 MCIA Bond	\$0.00	
2019 MCIA Bond	\$0.00	\$0.00
2021 MCIA Bond	\$0.00	\$0.00
2024 MCIA Bond	\$30,459.80	\$0.00
BR Welding		\$20,295.80
CME 2025 WWTP Imp Design		\$10,164.00
2025 MCIA Bond	\$7,900.00	
Dilworth Paxson		\$7,900.00
Review & Inspection	\$0.00	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
280 Norwood		\$0.00
R & R	\$50,860.37	
Pilot Electric Grinder Interlaken		\$50,860.37
		\$0.00
TOTAL BILL LIST AMOUNT		\$483,137.07

Ranges		Item Status	Purchase Types	Misc					
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bld: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>					
Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
AEA001	26-00154	04/16/26	AEA HEADQUARTERS	Spring Conference	Open	\$400.00	\$0.00		
ALS001	26-00169	04/27/26	ALS Group USA, Corp	Lab Sampling	Open	\$291.00	\$0.00		
ALTEK	26-00158	04/20/26	Altek Business Systems, Inc	Managed IT	Open	\$1,913.00	\$0.00		
AMERWEAR	26-00171	04/27/26	AMERICAN WEAR UNIFORMS	Uniforms	Open	\$603.96	\$0.00		
ATLA001	26-00175	04/28/26	ATLANTIC PLUMBING SUPPLY CORP.	3" gasket	Open	\$14.64	\$0.00		
ATT	26-00015	01/07/26	AT&T MOBILITY	Cell Phone	Open	\$387.96	\$0.00		
BILLS001	26-00148	04/14/26	BILLS WORK CLOTHING STORE INC.	Work Boots	Open	\$300.00	\$0.00		
BIOAIR	26-00088	03/02/26	BIOAIR SOLUTIONS, LLC	Nutrient Pump	Open	\$841.23	\$0.00		
BKEQUIP0	26-00144	04/14/26	B & K EQUIPMENT SERVICES, LLC	Jet Truck Repair	Open	\$932.50	\$0.00		
BRWELD	EIT00991	04/22/26	BR Welding, Inc	2025 Treatment Plant Imp	Open	\$20,295.80	\$0.00		
CME00001	26-00164	04/20/26	CME ASSOCIATES	General Engineering	Open	\$354.00	\$0.00		
	EIT00989	04/22/26		2025 WWTP Improvements	Open	\$10,164.00	\$0.00		
Vendor Total:						\$10,518.00			
DELT001	26-00143	04/14/26	DELTA DENTAL PLAN OF NJ	DEntal Premium May	Open	\$3,195.18	\$0.00		
DESOUCEY	26-00152	04/16/26	DANIEL DeSOUCEY	Boot Reimbursement	Open	\$150.00	\$0.00		
DILWORTH	EIT00990	04/28/26	Dilworth Paxson LLP	MCIA 2025 Bond Close	Open	\$7,900.00	\$0.00		
ELEC001	26-00170	04/27/26	ELECTRONIC MEASUREMENT LABS	Meter Calibration	Open	\$1,020.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
FREE001 26-00159	04/20/26	FREEHOLD CARTAGE INC Grit Disposal	Open	\$1,949.00	\$0.00		
GRAI001 26-00173	04/27/26	GRAINGER WW INC PLant Supplies	Open	\$474.58	\$0.00		
GUIR001 26-00104	03/13/26	John Guire Supply, LLC Lawn Mower Maint. Supplies	Open	\$370.86	\$0.00		
HOME001 26-00165	04/20/26	HOME DEPOT CREDIT SERVICES Plant Supplies	Open	\$1,387.04	\$0.00		
JCPL001 26-00161	04/20/26	JERSEY CENTRAL POWER & LIGHT Electric	Open	\$36,681.82	\$0.00		
JCPRI 26-00156	04/20/26	JC PRINTING SOLUTIONS Rain Gear	Open	\$92.00	\$0.00		
JETVACEQ 26-00162	04/20/26	JET VAC EQUIPMENT, LLC Vac Truck	Open	\$4,992.53	\$0.00		
MCMAS005 26-00172	04/27/26	MCMAS-MASTER-CARR SUPPLY CO. Collection System Supplies	Open	\$255.50	\$0.00		
MIRA001 26-00147	04/14/26	MIRACLE CHEMICAL CO Sodium Hypochlorite	Open	\$6,780.00	\$0.00		
MONM005 26-00089	03/03/26	MONMOUTH TRUCK EQUIPMENT Jet Truck Fill Hose	Open	\$186.55	\$0.00		
NAPA001 26-00174	04/28/26	NAPA AUTO PARTS Truck Parts	Open	\$42.88	\$0.00		
NET 26-00142	04/14/26	Netcarrier Telephone March	Open	\$332.94	\$0.00		
NJAM001 26-00145	04/14/26	NEW JERSEY AMERICAN WATER Water	Open	\$585.58	\$0.00		
NJNAT001 26-00167	04/21/26	NEW JERSEY NATURAL GAS CO Natural Gas	Open	\$1,899.31	\$0.00		
NJSJHIF 26-00146	04/14/26	NJ Solutions JHIF May Health Benefits	Open	\$65,855.66	\$0.00		
NJUA 26-00163	04/20/26	NEW JERSEY UTILITIES AUTHORITY 2026 Insurance 2nd payment	Open	\$91,838.00	\$0.00		
NOZZTEQ 26-00063	02/18/26	NozzTeq Jet Nozzle	Open	\$825.11	\$0.00		
ONECALL		ONE CALL CONCEPTS, INC					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
ONECALL		ONE CALL CONCEPTS, INC					
							<i>Account Continued</i>
26-00149	04/14/26	One Call March	Open	\$529.40	\$0.00		
PIL001		PILOT ELECTRIC CO INC					
26-00136	04/01/26	Box Fan	Open	\$387.00	\$0.00		
R-R00105	01/26/26	Grinder Interlaken PS	Open	\$50,860.37	\$0.00		
		Vendor Total:		\$51,247.37			
PRAX001		LINDE, INC.					
26-00155	04/20/26	Liquid Oxygen	Open	\$2,331.07	\$0.00		
RCM		Rainone Coughlin Minchello,LLC					
26-00160	04/20/26	Legal Services March	Open	\$195.00	\$0.00		
RUSS001		RUSSELL REID					
26-00150	04/14/26	Sludge Disposal	Open	\$63,463.68	\$0.00		
SEAB001		SEABOARD WELDING SUPPLY INC					
26-00047	02/11/26	Tank Rental	Open	\$62.65	\$0.00		
26-00157	04/20/26	2# MS SP & Battery Pack	Open	\$13.05	\$0.00		
		Vendor Total:		\$75.70			
SEWERRAT		SEWER RAT TRENCHLESS SOLUTIONS					
26-00105	03/16/26	Trenchless Repair 6 Matilda	Open	\$6,000.00	\$0.00		
SHERWOOD		SHERWOOD-LOGAN					
26-00064	02/19/26	Penn Valley Pump Gaskets	Open	\$610.00	\$0.00		
TDCARD01		TD CARD SERVICES					
26-00051	02/12/26	GOOGLE WORKSPACE CHARGES	Open	\$16.80	\$0.00		
26-00138	04/07/26	PERMIT and ANNUAL CHARGE FEES	Open	\$355.10	\$0.00		
		Vendor Total:		\$371.90			
TOWN001		TOWNSHIP OF OCEAN					
26-00168	04/21/26	Fuel March	Open	\$1,677.87	\$0.00		
USA BLUE		USA BLUE BOOK					
26-00166	04/21/26	Lab Supplies	Open	\$3,515.25	\$0.00		
VERIZON2		VERIZON					
26-00016	01/07/26	Internet	Open	\$134.65	\$0.00		

Total Purchase Orders: 48 Total P.O. Line Items: 0 Total List Amount: \$393,464.52 Total Void Amount: \$0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	6-01	\$304,244.35	\$0.00	\$304,244.35	\$0.00	\$0.00	\$304,244.35
	6-02	\$0.00	\$0.00	\$0.00	\$0.00	\$38,359.80	\$38,359.80
	6-05	\$50,860.37	\$0.00	\$50,860.37	\$0.00	\$0.00	\$50,860.37
Total Of All Funds:		\$355,104.72	\$0.00	\$355,104.72	\$0.00	\$38,359.80	\$393,464.52

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	01	\$304,244.35	\$0.00	\$304,244.35	\$0.00	\$0.00	\$304,244.35
	02	\$0.00	\$0.00	\$0.00	\$0.00	\$38,359.80	\$38,359.80
	05	\$50,860.37	\$0.00	\$50,860.37	\$0.00	\$0.00	\$50,860.37
Total Of All Funds:		\$355,104.72	\$0.00	\$355,104.72	\$0.00	\$38,359.80	\$393,464.52

**RATIFYING THE HIRING OF JACOB CASE AS OPERATOR
IN TRAINING**

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for an Operator In Training; and

WHEREAS, Jacob Case provided a resume indicating the requisite experience for the Operator In Training position; and

WHEREAS, the Deputy Executive Director and Plant Supervisor interviewed Jacob Case and recommended Jacob Case for the position of Operator In Training; and

WHEREAS, the Executive Director has offered Jacob Case the position of Operator In Training effective May 4, 2026, in accordance with TOSA Personnel Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the hiring of Jacob Case to the position of Operator In Training at a starting salary of \$45,000/yr.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on May 5, 2026.

DAVID MILLER, SECRETARY

RATIFYING UNPAID LEAVE OF ABSENCE FOR JARED MERRIMAN

WHEREAS, Township of Ocean Sewerage Authority employee Jared Merriman is a probationary employee with the Authority; and

WHEREAS, the Authority has placed Jared Merriman on a 6 month leave of absence without pay to address a personal medical issue; and

WHEREAS, Jared Merriman may be reinstated to his position with the Authority on October 12, 2026 at which time he will begin a new one year probationary period; and

WHEREAS, Jared Merriman will be required to sign a Last Chance Agreement outlining the requirements of his reinstatement.

NOW, THEREFORE, BE IT RESOLVED that Jared Merriman shall be placed on an unpaid leave of absence as of April 13, 2026; and April that the leave of absence shall be effective as of 13, 2026.

BE IT FURTHER RESOLVED that Jared Merriman may be reinstated to his position of Operator In Training on October 12, 2026 as a one year probationary employee and upon execution of a Last Chance Agreement with the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 5, 2026.

David Miller, Secretary