

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
July 7, 2026

1. Meeting called to Order
2. Pledge of Allegiance
3. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and sent to the Asbury Park Press and the Coaster on February 12, 2026 and mailed to its service communities on February 24, 2026, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

The meeting is available in real time to the public by logging in to meet.google.com/euv-evrg-apv or calling 1-720-507-3321, PIN 664 452 541#.

4. Roll Call - Galvin, Johnson, Miller, Theodora, Valentino
5. Approval of minutes of June 4, 2026 regular meeting

WORK SESSION

5. Presentation of petitions and communications –
Borough of Interlaken Penalty Waiver Request
CVS Request to hold Flu Clinic in the Fall for TOSA Employees
6. Executive Director's Report
7. Attorney's Report
8. Engineering Report
9. Operator's, Maintenance and Collection Reports
10. Committee Reports
11. Old Business – Strategic Plan
12. New Business – Shared Service discussion with Asbury Park
13. Review and Approval of Bill List
14. Public comment

BUSINESS SESSION

11. Communications –
13. **Resolution 26-25: Bill List**

14. **Consent Agenda a-g: items will be voted on together unless an item is removed from the Consent Agenda prior to reading of Consent Agenda**

- a. **26-26** Authorizing Emergency Purchase of Air Compressors and Ancillary Equipment to Ingersoll Rand Company
- b. **26-27** Authorizing Sewer Main and Lateral Replacement on Kaleigh Lane Contract to Wosczech Mechanical Contractors, Inc.
- c. **26-28** Authorizing 1 year Renewal of Sludge Disposal Contract to Russell Reid
- d. **26-29** Authorizing the Hiring of Tye Brookins as Operator In Training
- e. **26-30** Approval of Corrective Action Plan for 2024 Audit.
- f. **26-31** Authorizing Execution of Deal Addendum A Agreement
- g. **26-32** Authorizing Waiver of Penalty to Interlaken

16. Closed Session, if necessary

17. Adjournment

RESOLUTION 26-25

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$280,008.41
REVIEW and INSPECTION	0
RENEWAL and REPLACEMENT	0
EIT and CONSTRUCTION	2,108.00
PAYROLL ACCOUNT	<u>89,677.41</u>

TOTAL BILLS PAYABLE	\$371,793.82
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	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 7, 2026.

David Miller, Secretary

BILL LIST SUMMARY

Meeting Date July 7, 2026

General Fund Vouchers	\$280,008.41	
Bill List Total		\$371,793.82
Payroll	\$89,677.41	
June 12 Payroll		\$46,821.20
June 26 Payroll		\$42,856.21
Construction	\$2,108.00	
2017 MCIA Bond	\$0.00	
2019 MCIA Bond	\$0.00	
 		\$0.00
2021 MCIA Bond	\$0.00	
 		\$0.00
 		\$0.00
2024 MCIA Bond	\$2,108.00	
BR Welding		\$0.00
CME 2025 WWTP Imp Conad		\$2,108.00
2025 MCIA Bond	\$0.00	
Dilworth Paxson		\$0.00
Review & Inspection	\$0.00	
CME Associates	\$0.00	
Ocean Town Centre		\$0.00
280 Norwood		\$0.00
R & R	\$0.00	
		\$0.00
TOTAL BILL LIST AMOUNT		\$371,793.82

Ranges		Item Status		Purchase Types	Misc		
<i>Range: First to Last</i>		<i>Open: N</i>		<i>Bid: Y</i>	<i>P.O. Type: All</i>		
<i>Rcvd Batch Id Range: First to Last</i>		<i>Void: N</i>		<i>State: Y</i>	<i>Format: Condensed</i>		
		<i>Paid: N</i>		<i>Other: Y</i>	<i>Include Non-Budgeted: Y</i>		
		<i>Held: Y</i>		<i>Exempt: Y</i>	<i>Prior Year Only: N</i>		
		<i>Aprv: N</i>			<i>Vendors: All</i>		
		<i>Rcvd: Y</i>					
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALLRITE		All-Rite					
26-00259	06/29/26	Nitrile Gloves	Open	\$294.00	\$0.00		
ALS001		ALS Group USA, Corp					
26-00220	06/08/26	Semi-annual and SQAR	Open	\$595.00	\$0.00		
ALTEK		Altek Business Systems, Inc					
26-00231	06/09/26	Copier Maintenance	Open	\$97.50	\$0.00		
AMERWEAR		AMERICAN WEAR UNIFORMS					
26-00256	06/25/26	Uniforms	Open	\$410.50	\$0.00		
ATT		AT&T MOBILITY					
26-00015	01/07/26	Cell Phone	Open	\$387.96	\$0.00		
CLEARY		CLEARY GIACOBBE ALFIERI JACOBS					
26-00248	06/19/26	Labor Attorney	Open	\$777.00	\$0.00		
CME00001		CME ASSOCIATES					
26-00260	06/29/26	General Engineering May	Open	\$354.00	\$0.00		
EIT00994	06/29/26	2025 WWTP Conad	Open	\$2,108.00	\$0.00		
		Vendor Total:		\$2,462.00			
D ESPOSI		VINCENT D'ESPOSITO					
26-00228	06/08/26	Reimbursement	Open	\$60.00	\$0.00		
DIMINO		Anthony Dimino					
26-00229	06/08/26	Reimbursement	Open	\$90.00	\$0.00		
26-00243	06/19/26	Reimbursement NACWA	Open	\$2,155.42	\$0.00		
		Vendor Total:		\$2,245.42			
ELE001		ELECTRO MAINTENANCE INC					
26-00255	06/25/26	Main Pump #3 Repair	Open	\$840.00	\$0.00		
EVOQUA		EVOQUA WATER TECHNOLOGIES					
26-00192	05/14/26	Bioxide	Open	\$8,979.56	\$0.00		
FALLON		FALLON & COMPANY LLP					
25-00551	03/30/26	2024 AUDIT	Open	\$30,000.00	\$0.00		
FP MAIL		FP MAILING SOLUTIONS					
26-00227	06/08/26	Postage Machine	Open	\$98.85	\$0.00		
GRAI001		GRAINGER WW INC					
26-00253	06/24/26	Plant Supplies	Open	\$445.63	\$0.00		
HOME001		HOME DEPOT CREDIT SERVICES					

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOME001		HOME DEPOT CREDIT SERVICES		<i>Account Continued</i>			
26-00251	06/24/26	Plant Supplies	Open	\$535.96	\$0.00		
INNOVATE		InnovatePro Management USA LLC					
26-00246	06/19/26	iFix Maintenance Contract	Open	\$3,788.34	\$0.00		
JCPL001		JERSEY CENTRAL POWER & LIGHT					
26-00234	06/10/26	Electric	Open	\$34,297.19	\$0.00		
LARSEN		Daniel Larsen					
26-00225	06/08/26	Reimbursement	Open	\$222.10	\$0.00		
LYONS		LYONS ENVIRONMENTAL SERVICES					
26-00219	06/08/26	Lab Testing March & May	Open	\$3,155.00	\$0.00		
MARITIME		MARITIME TOOL & MANUFACTURING					
26-00240	06/16/26	Repair SS 1" rod	Open	\$110.00	\$0.00		
MIRA001		MIRACLE CHEMICAL CO					
26-00224	06/08/26	Sodium Hypochlorite	Open	\$6,780.00	\$0.00		
MONM005		MONMOUTH TRUCK EQUIPMENT					
26-00245	06/19/26	Truck 19 Lights	Open	\$2,284.45	\$0.00		
NACWA		NACWA					
26-00247	06/19/26	FY 2026 Membership Dues	Open	\$800.00	\$0.00		
NET		Netcarrier					
26-00226	06/08/26	Telephone	Open	\$322.15	\$0.00		
NJAM001		NEW JERSEY AMERICAN WATER					
26-00230	06/09/26	Water	Open	\$652.07	\$0.00		
NJNAT001		NEW JERSEY NATURAL GAS CO					
26-00252	06/24/26	Natural Gas	Open	\$484.78	\$0.00		
NJSJHIF		NJ Solutions JHIF					
26-00233	06/10/26	Medical Premiums July	Open	\$65,069.25	\$0.00		
NORTHEAS		NORTH EAST TECHNICAL SALES INC					
26-00241	06/16/26	Chlorine Buffer Solution	Open	\$552.16	\$0.00		
ONECALL		ONE CALL CONCEPTS, INC					
26-00222	06/08/26	One Call	Open	\$979.70	\$0.00		
PENNVALL		PENN VALLEY PUMP CO., INC.					
26-00217	05/29/26	Penn Valley Pump Parts	Open	\$2,823.35	\$0.00		
PRAX001		LINDE, INC.					
26-00244	06/19/26	Liquid Oxygen	Open	\$1,963.86	\$0.00		
RAMPOWER		RAW POWER GENERATOR SERVICES					
26-00235	06/10/26	Q2 Generator Services	Open	\$2,808.75	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
RAMPOWER		RAW POWER GENERATOR SERVICES		<i>Account Continued</i>			
RCM		Rainone Coughlin Minchello, LLC					
26-00232	06/09/26	Legal Services May	Open	\$390.00	\$0.00		
26-00257	06/29/26	Legal Services June	Open	\$858.00	\$0.00		
		Vendor Total:		\$1,248.00			
RUSS001		RUSSELL REID					
26-00236	06/10/26	Sludge Disposal May	Open	\$63,463.68	\$0.00		
SEAB001		SEABOARD WELDING SUPPLY INC					
26-00047	02/11/26	Tank Rental	Open	\$62.65	\$0.00		
SITEONE		SiteOne LANDSCAPE SUPPLY					
26-00254	06/24/26	Herbicide	Open	\$180.66	\$0.00		
TDCARD01		TD CARD SERVICES					
26-00051	02/12/26	GOOGLE WORKSPACE CHARGES	Open	\$16.80	\$0.00		
TOWN001		TOWNSHIP OF OCEAN					
26-00242	06/19/26	Fuel May	Open	\$2,094.80	\$0.00		
TOWN002		TOWNE HARDWARE					
26-00258	06/29/26	Plant Supplies	Open	\$43.75	\$0.00		
TREA0001		TREASURER STATE OF NEW JERSEY					
26-00223	06/08/26	Annual NJPDES Permit Fee	Open	\$39,225.47	\$0.00		
USA BLUE		USA BLUE BOOK					
26-00221	06/08/26	Lab Supplies	Open	\$323.42	\$0.00		
VERIZON2		VERIZON					
26-00016	01/07/26	Internet	Open	\$134.65	\$0.00		

Total Purchase Orders: 45 Total P.O. Line Items: 0 Total List Amount: \$282,116.41 Total Void Amount: \$0.00

**AUTHORIZING EMERGENCY PURCHASE OF AIR
COMPRESSORS FOR PSA SYTEM FROM INGERSOLL
RAND**

WHEREAS, the Authority operates a 7.5 mgd pure oxygen-activated sludge treatment plant (the "UNOX system"); and

WHEREAS, proper operation of the UNOX system requires the utilization of two air compressors; and

WHEREAS, an electrical surge damaged the two existing compressors and control systems; and

WHEREAS, the Authority's Electrical Contractor has recommended both compressors be replaced due to the damage created by the electrical surge; and

WHEREAS, the Authority received a quote from Ingersoll Rand to replace both compressors for a cost of \$41,322.47; and

WHEREAS, funds are available in account 02-101-01-000-013, 2025 WWTP Improvements.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that an emergency is declared with regard to the replacement of two PSA system air compressors; and

BE IT FURTHER RESOLVED that the Township of Ocean Sewerage Authority authorizes the emergency purchase of two Ingersoll Rand Air Compressors, dryers and controls for a cost of \$41,322.47.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 7, 2026.

David Miller, Secretary

AUTHORIZING MARK WOSZCZAK MECHANICAL CONTRACTORS, INC. TO PERFORM SEWER MAIN AND SERVICE LATERAL REPLACEMENTS ON KELEIGH LANE IN ACCORDANCE WITH PROPOSAL DATED JUNE 20, 2026

WHEREAS, the Township of Ocean advised the Authority of its intent to pave Keleigh Lane as part of its 2026 Road Program; and

WHEREAS, the Authority intends to replace orangeburg and clay sewer main and service laterals in Keleigh Lane before the Township paves the street; and

WHEREAS, Mark Woszczak Mechanical Contractors, Inc. is the Authority's sewer repair contractor; and

WHEREAS, Woszczak provide the Authority with a proposal dated June 20, 2026 in the amount of \$55,875.00 to replace 250 LF of sewer main and 4 service laterals on Keleigh Lane; and

WHEREAS, the Authority's Executive Director has indicated that this price is reasonable for the number and depth of the sewer main and service laterals to be replaced; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract under MCIA 2025 Revenue Bonds for Collection System repairs (02-101-01-000-014).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes Mark Woszczak Mechanical Contractors, Inc.to perform the replacement of sewer main and service laterals on Keleigh Lane in accordance with its proposal dated June 20, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary

**AUTHORIZING RENEWAL OF CONTRACT FOR DISPOSAL
OF SEWAGE SLUDGE WITH RUSSELL REID**

WHEREAS, the Authority awarded a 2-year contract to Russell Reid Waste Hauling and Disposal Service Co., Inc. for disposal of sewage sludge on or about July 1, 2023; and

WHEREAS, the bid documents provided for two (2) one-year renewals of the contract awarded pursuant to the bid; and

WHEREAS, the Authority is satisfied with Russell Reid's performance under the contract; and

WHEREAS, the Authority and Russell Reid are desirous of renewing the contract until June 30, 2027 at a price of \$0.1622 per gallon in accordance with the bid specifications on the same terms and conditions as the original proposal; and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority's 2026 budget under sludge disposal (01-60-600-358).

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes the renewal of an existing contract with Russell Reid Waste Hauling and Disposal Service Co., Inc. for sludge disposal at \$0.1622 per gallon for the period July 1, 2026 to June 30, 2027.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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DAVID MILLER, Secretary

**AUTHORIZING THE HIRING OF TYE BROOKINS AS
OPERATOR IN TRAINING**

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for an Operator In Training; and

WHEREAS, Tye Brookins provided a resume indicating the requisite experience for the Operator In Training position; and

WHEREAS, the Deputy Executive Director and Plant Supervisor interviewed Tye Brookins and recommended Tye Brookins for the position of Operator In Training; and

WHEREAS, the Executive Director has provided an offer of employment to Tye Brookins conditioned upon Authority Board approval in accordance with TOSA Personnel Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the hiring of Jacob Case to the position of Operator In Training at a starting salary of \$45,000/yr.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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DAVID MILLER, SECRETARY

RESOLUTION 26-30

APPROVING CORRECTIVE ACTION PLAN FOR 2024 AUDIT

WHEREAS, the 2024 Annual Report of Audit has been received by the Commissioners of the Township of Ocean Sewerage Authority; and

WHEREAS, the Annual Report of Audit made recommendations which are more fully set forth; and

WHEREAS, it is the desire of the Township of Ocean Sewerage Authority to implement a Corrective Action Plan in response to the recommendations contained in the 2024 Annual Report of Audit.

NOW, THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. That the following Corrective Action Plan be implemented in order to comply with the recommendations listed below in the 2024 Annual Report of Audit:

A. 2024-001: That the Authority should reconsider the desired outcome of the financial reporting system and whether the current policies and procedures are sufficient to meet the requirements of the Authority. Management should then design, implement, monitor and assess internal controls that will reasonably assure the policies and procedures are carried out as intended by the Authority.

Corrective Action: The Authority will meet with the Finance Committee to establish Policies and Procedures for Financial Reporting to the Board to meet the requirements and desired outcomes of the Board. Such Policies and Procedures shall be adopted by Resolution of the Board and implemented and monitored by Management.

2. That a certified copy of this Resolution shall be forwarded to the Division of Local Government Services and the Authority's Auditor.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 7, 2026.

David Miller, Secretary

**RESOLUTION OF THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY,
AUTHORIZING THE DIRECTOR TO ENTER INTO ALL NECESSARY
AGREEMENTS TO ADD ADDENDUM A TO THE EXISTING AGREEMENT WITH
THE BOROUGH OF DEAL**

WHEREAS, the Township of Ocean Sewerage Authority (the “Authority” or “TOSA”) and the Borough of Deal (the “Borough”) entered into a waste and sewage treatment agreement on June 22, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) the Authority, among other things, is authorized to do and perform any and all acts or thing necessary, convenient, or desirable for the purposes of the Authority; and

WHEREAS, the Authority has previously temporarily permitted the Borough to utilize a grinder in place of filter screens but is now looking to mitigate the increased cost of maintenance and operations that the use of the grinder has created; and

WHEREAS, the Authority has calculated that the mitigation of such direct operational and maintenance costs would require a surcharge to be imposed on the Borough in the amount of Five Thousand Dollars (\$5,000.00) per month; and

WHEREAS, such surcharge will terminate upon the completion and acceptance of Project as described in attached Addendum A, Exhibit E; and

WHEREAS, the Authority has determined that it is in the best interest of the Authority and the residents of the Township of Ocean to enter into an agreement with the Borough of Deal to establish terms and conditions for the imposition of such surcharge; and

WHEREAS, the Authority has reviewed the proposed Addendum A, attached hereto as Exhibit A, and has determined that it is in the best interest of the community to enter into an agreement along substantially the same terms as proposed in the Addendum.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Ocean Sewerage Authority, in the County of Monmouth, State of New Jersey, that the Director of the Township of Ocean Sewerage Authority is hereby authorized to enter into and execute any such documents as are necessary to amend the existing contract with the Borough of Deal to include terms substantially similar to the attached Addendum A to the existing contract.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on July 7, 2026.

DAVID MILLER, SECRETARY

**AUTHORIZING WAIVER OF PENALTIES FOR
BOROUGH OF INTERLAKEN**

WHEREAS, the Borough of Interlaken Borough is the owner of account 19750-0; and,

WHEREAS, 2nd quarter 2026 payment was delinquent due to staffing shortage in the Borough which has now been resolved; and

WHEREAS, the Borough of Interlaken has requested a waiver of the delinquent penalties for Q2 2026; and

WHEREAS, the Township of Ocean Sewerage Authority sees the waiver as appropriate under the circumstances.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes that the Q2 2026 delinquent penalties in the amount of \$696.85 be waived or not charged to the Borough of Interlaken.

	Motion	Second	Aye	Nay	Abstain	Absent
Galvin						
Johnson						
Miller						
Theodora						
Valentino						

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David Miller, Secretary